

EAST DAKOTA EDUCATIONAL COOPERATIVE
REGULAR MEETING
AUGUST 19, 2015

The regular meeting of East Dakota Educational Cooperative was called to order at 5:01 p.m. on Wednesday, August 19, 2015, at East Cooperative Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Nancy Nelson and Renee Ullom. Gordon Sweeter was absent. Members of administration present were Joan Frevik, Deb Esche and Lisa Bjorneberg.

Motion by Nelson, second by Husman to approve the agenda. Motion carried. Action 15-08-01.

Motion by Husman, second by Nelson to approve the July 29, 2015 board meeting minutes as published. Motion carried. Action 15-08-02.

Joan Frevik updated the board on the McCrossan Education program as well as High Impact/Career Academy, Transition Advantage and Project Search programs.

Motion by Nelson, second by Husman to approve the items in the consent agenda. Motion carried. Action 15-08-03.

The consent agenda addressed the following items:

July payroll report by cost center. State Coaching 1,259.84; ESA Region 2 16,154.13; State Performance Plan Coordinators 3,862.50; McCrossan 33,394.74; Transition Advantage/Project Search 10,198.09; High Impact/Career Academy 16,943.71; Title I-South Dakota 4,468.29; Career Assessment 3,184.14; Administration 12,648.65; Physical Therapy 11,698.15; Autism Specialist 4,553.03; Fiscal Services 5,920.51; Technical Services 4,846.93; Occupational Therapy 10,430.46; DD Council 4,796.36; Title II B 5,077.80. FICA Expense & Medicare 10,509.60 and Benefits Expense 21,304.47 for a total payroll of 181,251.40.

August disbursements of \$42,203.34 in general funds for a total of \$42,203.34 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
KELO-TV	ADVERTISING	\$109.00
ADVANCE PAYMENT ACCOUNT	CASH	(\$0.21)
ANDERSON PUBLICATIONS	COMMUNICATIONS	\$141.82
ARGUS LEADER MEDIA #1085	COMMUNICATIONS	\$12.25
HEWLETT-PACKARD COMPANY	COMPUTER EQUIPMENT (NON-CAP)	\$11,980.00
CONSORTIUM ON READING EXCELLENCE	CONSUMABLE SUPPLIES	\$3,035.00
DYNAMIC MEASUREMENT GROUP	CONSUMABLE SUPPLIES	\$435.00
OFFICE DEPOT	CONSUMABLE SUPPLIES	\$63.58
OFFICEMAX INCORPORATED	CONSUMABLE SUPPLIES	\$1,015.62
SAM'S CLUB	CONSUMABLE SUPPLIES	\$32.94
TEACHER'S HELPER	CONSUMABLE SUPPLIES	\$10.38
VISA	CONSUMABLE SUPPLIES	\$10.00
WALMART COMMUNITY	CONSUMABLE SUPPLIES	\$323.19
ADVANCE PAYMENT ACCOUNT	CONSUMABLE SUPPLIES	\$69.92
HYVEE INC	CONSUMABLE SUPPLIES	\$9.98
OFFICE DEPOT	CONSUMABLE SUPPLIES	\$398.41
SAM'S CLUB	CONSUMABLE SUPPLIES	\$32.94
SHERMAN SELF STORAGE	CONSUMABLE SUPPLIES	\$166.00

VISA	CONSUMABLE SUPPLIES	\$35.00
WALMART COMMUNITY	CONSUMABLE SUPPLIES	\$34.58
FIRST NATIONAL BANK	DUES AND FEES	\$10.00
AREA II SUPERINTENDENTS	DUES AND FEES	\$150.00
DAKOTA COUNTRY INN	DUES AND FEES	\$63.25
PHILADELPHIA INSURANCE COMPANI	LIABILITY INSURANCE	\$3,378.00
AMAZON	OTHER NON-CONSUMABLE SUPPLIES	\$72.15
STAN HOUSTON EQUIPMENT INC	OTHER NON-CONSUMABLE SUPPLIES	\$668.85
GOPHER SPORT	OTHER NON-CONSUMABLE SUPPLIES	\$695.67
SD VOCATIONAL REHABILITATION	OTHER STATE REVENUE	\$92.05
ARGUS LEADER	PERIODICALS	\$150.00
BJORNEBERG, LISA	PHONE	\$20.00
BUREAU OF ADMINISTRATION	PHONE	\$5.57
CENTURYLINK	PHONE	\$167.06
JACKSON, KRISTY	PHONE	\$20.00
MUSSER, NATALIE	PHONE	\$20.00
MUTSCHELKNAUS, AMY	PHONE	\$20.00
BRAY, KATHERINE	PHONE	\$20.00
BUREAU OF ADMINISTRATION	PHONE	\$0.42
GERRY, BRANDI	PHONE	\$20.00
HANSEN, BARBARA	PHONE	\$20.00
OUTKA, JANEEN	PHONE	\$20.00
PARKER, DEAN	PHONE	\$20.00
TOSTENSON, JOLIE	PHONE	\$40.00
TYLER, DIANNA	PHONE	\$20.00
QUALIFIED PRESORT SERVICES	POSTAGE	\$79.97
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$285.67
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$50.00
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$1,100.08
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$8.42
HARRISBURG SCHOOL DISTRICT	REGISTRATION FEES	\$180.00
ADVANCE PAYMENT ACCOUNT	REGISTRATION FEES	\$83.00
ASBSD	REGISTRATION FEES	\$225.00
TAESE/USE	REGISTRATION FEES	\$90.00
EAST DAKOTA FOUNDATION	RENTALS	\$3,800.00
RONNING PROPERTY MANAGEMENT	RENTALS	\$550.00
A & B BUSINESS, INC.	REPAIRS & MAINTENANCE SERVICES	\$1,971.65
C & D SERVICES INC.	REPAIRS & MAINTENANCE SERVICES	\$800.00
DUST-TEX SERVICE, INC.	REPAIRS & MAINTENANCE SERVICES	\$51.96
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$715.00
OLSON'S PEST TECHNICIANS	REPAIRS & MAINTENANCE SERVICES	\$120.00
BJORNEBERG, LISA	TRAVEL	\$35.62
CEDAR SHORE RESORT, INC.	TRAVEL	\$183.90
DAYS INN OF PIERRE	TRAVEL	\$1,008.00
GERRY, BRANDI	TRAVEL	\$734.84
HANSEN, BARBARA	TRAVEL	\$151.46
HARRISBURG SCHOOL DISTRICT	TRAVEL	\$4,300.48
HOLIDAY INN EXPRESS	TRAVEL	\$72.00
MUTSCHELKNAUS, AMY	TRAVEL	\$63.84
OUTKA, JANEEN	TRAVEL	\$135.24
PARKER, DEAN	TRAVEL	\$61.74
TOSTENSON, JOLIE	TRAVEL	\$570.68
TYLER, DIANNA	TRAVEL	\$43.76
BRAY, KATHERINE	TRAVEL	\$156.33

GERRY, BRANDI	TRAVEL	\$51.24
HANSEN, BARBARA	TRAVEL	\$425.28
MULDER, ANGELA	TRAVEL	\$147.00
OUTKA, JANEEN	TRAVEL	\$342.76
Grand Total		<u>\$42,203.34</u>

EAST DAKOTA EDUCATIONAL COOPERATIVE CASH REPORT FOR MONTH ENDING: JULY 31, 2015			
	GENERAL FUND	FOOD SERVICE FUND	TOTAL
TOTAL WORKING BALANCE 7/1/15	1,672,341.35	1,037.95	1,673,379.30
RECEIPTS:			
LOCAL SOURCES			
Tuition	98,386.00		98,386.00
Other Local Sources	2,044.75		2,044.75
ESA, Region 2	38,500.00		38,500.00
STATE SOURCES			
Other State Sources			0.00
FEDERAL SOURCES			
Other Federal Sources			0.00
TOTAL RECEIPTS	<u>138,930.75</u>	0.00	138,930.75
TOTAL DISBURSEMENTS	(239,023.40)	(33.90)	(239,057.30)
TOTAL WORKING BALANCE 7/31/15	<u>1,572,248.70</u>	1,004.05	1,573,252.75

Personnel Actions: Additions to Staff: Allison Miller hired as SPED paraprofessional for Project Search at a rate of \$15,379.20 for 178, 6.4 hour days between August 24, 2015 and June 30, 2016; Dr. Sara Waring hired as Education Specialist at a rate of \$57,000 for 205 days between July 1, 2015 and June 30, 2016. Additions to pay: Annie O'Fallon extra duty pay in the amount of \$13.90 per hour as needed to support Transition Advantage Program in the absence of teaching staff; Allison Miller extra duty pay in the amount of \$13.50 per hour as need to support Transition Advantage Program in the absence of teaching staff.

Motion Husman, second by Nelson to approve the agreement authorizations as presented. Motion carried. Action 15-08-04. Agreements approved were: Revenue Agreements: Parker School District to provide High Impact/Career Academy Program services between July 1, 2015 and June 30, 2016 for a fee of \$10,296.00; Parker School District to provide Transition Advantage/Project SEARCH Program services between July 1, 2015 and June 30, 2016 for a fee of \$15,450.00; Parker School District to provide Career Link job shadow placement services between July 1, 2015 and June 30, 2016 for a fee of \$3,379.00; Tea School District to provide High Impact/Career Academy Program services between July 1, 2015 and June 30, 2016 for a fee of \$29,757.00; Tea School District to provide Transition Advantage/Project SEARCH Program services between July 1, 2015 and June 30, 2016 for a fee of \$46,350.00; Brandon Valley School District to provide Occupation and Physical Therapy services during Summer 2015 for a fee of \$12,275.00; Chester Area School District to provide Transition Advantage/Project SEARCH Program services between July 1, 2015 and June 30, 2016 for a fee of \$15,450.00; McCook Central School District to provide Career Link job shadow placement services between July 1, 2015 and June 30, 2016 for a fee of \$1,421.00; Harrisburg School District to provide High Impact/Career Academy Program services between July 1, 2015

and June 30, 2016 for a fee of \$54,480.00; Harrisburg School District to provide Transition Advantage/Project SEARCH Program services between July 1, 2015 and June 30, 2016 for a fee of \$61,800.00; Harrisburg School District to provide Career Link job shadow placement services between July 1, 2015 and June 30, 2016 for a fee of \$2,951.00; Harrisburg School District to provide Project Skills services between July 1, 2015 and June 30, 2016 for a fee of \$990.00; State of South Dakota, Dept of Education to amend previous contract for MTSS/PBIS services to reduce final payment to \$18,154.22; State of South Dakota, Dept of Education to amend previous contract for SPP services to move funds from operating expense to travel category.

Motion by Husman, second by Nelson to adjourn the meeting at 5:15 p.m. Motion carried.
Action 15-08-05.

Approved this 16th day of September 2015.

Board Member

Board Member

Board Member

Board Member

Business Manager

Published once at the total approximate cost of_____.