



EMPLOYMENT APPLICATION

INSTRUCTIONS: The applicant should exercise the greatest care in preparing this application. Information given herein is in the nature of a representation and if incorrect on a material fact will constitute sufficient cause for cancellation of the contract in case of election. Do not omit any item. Applications will be retained in active files for a period of one (1) year unless you notify us that you are no longer interested or that your interest in a position is continued beyond the one (1) year period.

POSITION APPLYING FOR: _____

Name:	Email:
Address:	Phone: (home) (cell)
City:	State Zip Code:

ACADEMIC RECORD: Please provide an official transcript(s) if applying for a teaching position

Name of School & Location (List most recent first)	Dates	Degree	Major(s)

WORK EXPERIENCE

Name of Employer & Location (List most recent first)	Dates	Position Held	Reason for Leaving	Last Salary

Use additional paper if needed

715 East 14th Street » Sioux Falls, SD 57104-5151 » voice/tdd: 605.367.7680 » f: 605.367.6036
e: info@Teachwell.org » w: Teachwell.org

OTHER DATA
Professional organizations to which you belong:
Give the exact title, classification, endorsements and expiration dates of certificates you hold:
Indicate level of experience with computers and computer software:

MILITARY RECORD		
Branch of Military _____	Dates Served _____	Highest Rank _____
Do you claim Veteran's preference under SDCL 3-3-1?	Yes	No

Desired salary: _____

When could you begin work? _____

REFERENCES			
Name	Telephone	Occupation	Address
1.			
2.			
3.			

I hereby authorize representatives of East Dakota Educational Cooperative to obtain information about me from my current or previous employers and references. With the knowledge that any false information may be grounds for rejection, or termination of employment, I certify the correctness of the information I have provided within this form. I hereby, certify that I am not less than 18 years of age.

Date _____ Signature: _____

AN EQUAL OPPORTUNITY EMPLOYER
The East Dakota Educational Cooperative is an equal opportunity employer providing opportunities for employment without regard to race, color, creed, religion, age, sex, handicap, national origin or ancestry. Inquiries concerning the application of Title IX, Section 504 or Title VI may be referred to the Director of the East Dakota Educational Cooperative at 715 East 14th Street, Sioux Falls, South Dakota 57104-5151, Telephone (605) 367-7680 or to the Regional Director, Office for Civil Rights, U.S. Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114.