

## **2002 Organization of the Board, Board Officers, Check Signing, and Committees**

### **Membership and Term**

A person may become a member of the Board of Directors if they are a member of the board of education to one of the member schools. Each member district shall designate one individual from its voting school board members and the Cooperative Foundation shall designate one individual from its voting board members. Members of the Board shall be appointed for a one year term.

### **Board Organization and Officers**

The Board will meet annually in July to elect a chairperson and a vice chairperson to serve in their respective capacities for one year. At this meeting, the Board will also:

- designate an official depository;
- designate custodians for all accounts;
- designate a legal newspaper for publication of all official notices;
- take any other action it deems necessary for the proper governance of the Agency.

### **Signing and Authorizing Checks and Other Instruments**

The chairperson shall sign checks and other instruments of the district. The board may delegate another person to sign and validate any checks, warrants, and other instruments.

### **Board Officer Voting and Tie Breakers**

The vote to elect board officers may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

In the event any officer cannot be elected by a majority after 10 votes; no votes occur after ten motions fail for lack of a "second,"; or no member volunteers to serve as an officer for a particular position, the tie will be broken by the applicable method:

- If the board is split between more than two members who wish to serve as the officer, any member wanting to serve as the officer will put his or her name into a drawing. The name drawn out will be the

officer for the upcoming year unless the position changes by action of the board.

- If no member is willing to serve as an officer, all non-officers' names will be put into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

## **Committees**

The chairperson may authorize such special committees as he or she deems necessary. The chairperson shall appoint members to the committee, and designate its function, tasks it is to perform, and a completion date for its work.

## **Vacancies**

Vacancies shall be filled in the manner set forth by law. A vacancy on the board of education shall exist when a board member:

- Dies;
- Is removed from the board;
- Fails to qualify as a board member as provided by law;
- Ceases to be a resident of the school district or representation area where elected;
- Is convicted of an infamous crime or of any offense involving a violation of the member's official oath;
- Has a judgment obtained against the member for breach of the member's official bond;
- Is incapacitated and is unable to attend to the duties of the position;
- Assumes the duties of an office incompatible with the duties of a school board member;
- Submits a formal resignation from the board.

Adopted on: 8/15/2023

Revised on:

Reviewed on: