

## 3024 Booster Clubs and Parent-Teacher Organizations

Parent-teacher organizations and booster clubs (collectively, "Supporting Entities") promote goodwill throughout the community and strengthen educational programs via parental and community involvement in Teachwell. However, Teachwell's involvement with Supporting Entities may result in negative legal and political consequences.

Supporting Entities are separate entities from Teachwell and board. Therefore, Teachwell employees may only participate in a Supporting Entity's activities as a member, officer, or director of the Supporting Entity. Teachwell employees may not participate in Supporting Entities in their capacity as a Teachwell employee. Further, in-school announcements for Supporting Entity sponsored functions must provide a clear indication that the function is sponsored by the Supporting Entity.

Notwithstanding anything herein to the contrary, an administrator employed by Teachwell may attend the meetings of the Supporting Entity. An administrator who attends Supporting Entity meetings must strongly **recommend** that the Supporting Entity adopt the following policies:

- (1) The Supporting Entity should legally establish itself as a Nonprofit Organization.
- (2) The Supporting Entity should require that
  - i. all checks written out of the Supporting Entity's checking account contain two signatures;
  - ii. sales slips, receipts, or invoices for every expenditure be provided to the Supporting Entity's treasurer and kept in the Supporting Entity's records; and
  - iii. bank statements be reviewed and approved by the Supporting Entity treasurer and reconciled by a Supporting Entity officer that does not have check-signing authority.

Supporting Entities may only use Teachwell's facilities for meetings or public activities, and may only use Teachwell's names, logos, or mascots, upon prior written approval of a Teachwell administrator.

Adopted on: 8/15/2023

Revised on:

Reviewed on: