East Dakota Educational Cooperative Board Agenda –Annual Meeting

Wednesday July 29, 2014 5:00 p.m.

East Dakota DDN Room 715 East 14th Street Sioux Falls, SD 57104

Record of Members Present & Absent/Establishment of Quorum:

- 1. Board Members Present
- 2. Board Members Absent
- 3. Members of Administration Present

July 29, 2015 Agenda:

1. Adoption of Agenda Action Item

Approval of Minutes:

1. Date Meeting Held: June 17, 2015 Action Item

Type of Meeting: Regular

Publication: Hartford Area News

Director's Update:

FY16 Budget Hearing

Annual Meeting

- 1. Identification of Regular and Alternate Board Members
- Elect Board President (ROLL CALL VOTE)
 Elect Board Vice President (ROLL CALL VOTE)
 Action Item

Consent Agenda Action Item

- 1. Dates, Times and Places of Board Meetings
- 2. Name of Official Newspaper Lennox Independent
- 3. Name of Official Depository Recommended First National Bank in Sioux Falls, Home Federal and Sioux Falls Federal Credit Union
- 4. Designation of Business Manager Recommend Debra Esche
- 5. Substitute Teacher Rates for 2015-2016 Recommend \$100/day
- 6. Resolution for Withholding Benefits
- 7. Cost per page of records requested by parent Recommend \$0.00
- 8. Civil Rights/Equal Employment Opportunity Officer Designation Recommend Lisa Bjorneberg.
- 9. Safety Deposit Box Authorization Debra Esche and Lisa Bjorneberg.
- 10. Authorization to invest funds in the SD Public Funds Investment Trust (FIT), General Fund
- 11. Federal Programs Authorized Representative Debra Esche

- 12. Food Service Rates for FY2016
- 13. Authorize the business manager to pay the electric, natural gas, water, telephone, credit card(s) and approved leases as they come due
- 14. Authorize Debra Esche, Joan Frevik and Board Chairperson as authorized signers on bank accounts.
- 15. Authorize Debra Esche, Joan Frevik and Board Chairperson as authorized signers on contracts and agreements.
- 16. Set reimbursement rates for staff use of personal vehicles and per diem meals
- 17. Set number of days for school calendars and approve administrative holidays

Authorizations:

1. Consent Agenda

Action Item

- A. Payroll Report by Cost Center
- B. Disbursements & Prepaid Checks (Distributed at Meeting)
- C. Cash Report
- D. Personnel Report

2. Agreements

Action Item

- A. Revenue Agreements
 - 1. <u>SD Council on Developmental Disabilities</u> to provide executive director services
 - 2. <u>Howard School District</u> to provide Transition Advantage/Project SEARCH services
 - 3. <u>Lennox School District</u> to provide High Impact/Career Academy services
 - 4. <u>Lennox School District</u> to provide Project Skills coordination
 - 5. <u>Lennox School District</u> to provide Transition Advantage/Project SEARCH services
 - 6. West Central School District to provide Project Skills services
 - 7. West Central School District to provide Career Link services
 - 8. <u>West Central School District</u> to provide High Impact/Career Academy services
 - 9. Baltic School District to provide Project Skills services
 - 10. <u>Baltic School District</u> to provide Transition Advantage/Project SEARCH services
 - 11. Tri-Valley School District to provide Project Skills services
 - 12. <u>Dell Rapids School District</u> to provide Transition Advantage/Project SEARCH services
 - 13. <u>Dell Rapids School District</u> to provide High Impact/Career Academy services
 - 14. <u>Dell Rapids School District</u> to provide Project Skills services
 - 15. <u>Mid-Central Educational Cooperative</u> to provide SD College Access Services
 - 16. <u>SD Dept of Education</u> to attend the Summer 2015 Train the Trainer Event for Teachscape
 - 17. <u>SD Dept of Education</u> to provide Science Standard coaching services between July 1, 2015 and May 31, 2016 for a fee not to exceed \$12,300.

B. Expense Agreements:

1. <u>Sioux Falls Schools</u> – to purchase food services between August 25, 2015 and May 24, 2016 at a rate of \$3.55 for lunch and \$2.45 for breakfast.

General Business:

1. Inventory Disposal

Action Item

Executive Session:

Informational Items:

1. Next Meeting: Wednesday, August 19, 2015, 5:00 p.m.

Distribution of Agenda with handouts:

Gordon Sweeter, Nancy Nelson, Renee Ullom, Dennis Husman Lisa Bjorneberg, Deb Esche, Joan Frevik, EDEC Administration Building

Agenda and Minutes Only:

Alternates: Sandy Poppenga, Sue Hegland, Bryan Skinner

Superintendents: David Pappone, Kirk Easton, Dr. Jeff Danielsen

Special Education Directors: Lyn Heidenson, Kristi Wallin, Wendy Otheim

EDEC Foundation Board Members: Doug Peterson, Dr. Mike Keeley, Carol Pistulka,

Patricia Simmons, Lisa Engels

Agenda, Minutes and Policy & Procedure Updates:

All EDEC staff