

EAST DAKOTA EDUCATIONAL COOPERATIVE
REGULAR MEETING
APRIL 15, 2015

The regular meeting of East Dakota Educational Cooperative was called to order at 5:02 p.m. on Wednesday, April 15, 2015, at East Cooperative Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Nancy Nelson and Renee Ullom. Gordon Sweeter was absent. Members of administration present were Joan Frevik, Deb Esche and Lisa Bjorneberg.

Motion by Nelson, second by Husman to approve the agenda as amended. Agenda was amended to add the FY16 insurance proposal under general business. Motion carried. Action 15-04-01.

Motion by Husman, second by Nelson to approve the April 15, 2015 board meeting minutes as published. Motion carried. Action 15-04-02.

Motion by Nelson, second by Husman to approve the items in the consent agenda. Motion carried. Action 15-04-03.

The consent agenda addressed the following items:

March payroll report by cost center. Principal Evaluation Pilot 772.50; ESA Region 2 25,632.86; State Performance Plan Coordinators 3,750.00; McCrossan 30,099.99; Transition Advantage/Project Search 10,547.87; High Impact/Career Academy 18,700.06; Title I-South Dakota 4,338.14; Career Assessment 3,091.40; Administration 12,500.25; Physical Therapy 9,424.22; Autism Specialist 4,420.42; Fiscal Services 5,748.07; Technical Services 4,705.76; Occupational Therapy 8,768.33; DD Council 4,569.95; Title II B 4,929.90; SD STARS 3,457.30. FICA Expense & Medicare 10,926.24 and Benefits Expense 20,761.68 for a total payroll of 187,144.94.

April disbursements of \$32,554.65 in general funds and \$2,675.25 in food service fund for a total of \$35,229.90 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANCE PAYMENT ACCOUNT	CASH	(\$0.20)
ANDERSON PUBLICATIONS	COMMUNICATIONS	\$219.82
ARGUS LEADER MEDIA #1085	COMMUNICATIONS	\$15.00
ADVANCE PAYMENT ACCOUNT	CONSUMABLE SUPPLIES	\$75.51
AMAZON	CONSUMABLE SUPPLIES	\$25.42
HYVEE INC	CONSUMABLE SUPPLIES	\$51.68
JCL SOLUTIONS - JANITORS CLOSET	CONSUMABLE SUPPLIES	\$586.76
OFFICEMAX INCORPORATED	CONSUMABLE SUPPLIES	\$177.94
PETTY CASH	CONSUMABLE SUPPLIES	\$51.72
VALENTINO'S OF SIOUX FALLS, INC.	CONSUMABLE SUPPLIES	\$118.95
WALMART COMMUNITY	CONSUMABLE SUPPLIES	\$16.02
ADVANCE PAYMENT ACCOUNT	CONSUMABLE SUPPLIES	\$49.00
BROWN & SAENGER	CONSUMABLE SUPPLIES	\$689.00
HYVEE INC	CONSUMABLE SUPPLIES	\$7.98
OFFICEMAX INCORPORATED	CONSUMABLE SUPPLIES	\$12.80
SHERMAN SELF STORAGE	CONSUMABLE SUPPLIES	\$166.00
SUNSHINE FOODS #1	CONSUMABLE SUPPLIES	\$197.67

CHILD NUTRITION SERVICES	COST OF SALES-PURCHASED FOOD	\$2,675.25
PAYSCHOOLS	DUES AND FEES	\$8.74
ASCD	DUES AND FEES	\$89.00
TASC	DUES AND FEES	\$365.37
ADVANCE PAYMENT ACCOUNT	OTHER NON-CONSUMABLE SUPPLIES	\$50.00
BATTERIES PLUS	OTHER NON-CONSUMABLE SUPPLIES	\$99.90
CONNECTING POINT COMPUTERS	OTHER NON-CONSUMABLE SUPPLIES	\$141.67
INFINITE CAMPUS	OTHER NON-CONSUMABLE SUPPLIES	\$199.00
MICRON CONSUMER PRODUCTS GROUP	OTHER NON-CONSUMABLE SUPPLIES	\$857.87
OUTKA, JANEEN	OTHER NON-CONSUMABLE SUPPLIES	\$32.84
McCROSSAN BOY'S RANCH	OTHER PROFESSIONAL & TECHNICAL	\$24.00
PICASSO, RICHARD N	OTHER PROFESSIONAL & TECHNICAL	\$500.00
NORTHEAST EDUCATIONAL SERVICES	OTHER PURCHASED SERVICES	\$1,200.00
NORTHWEST AREA SCHOOLS	OTHER PURCHASED SERVICES	\$1,200.00
TIE	OTHER PURCHASED SERVICES	\$6,000.00
SAM'S CLUB	OTHER TRANSPORTATION SERVICES	\$75.98
ARGUS LEADER	PERIODICALS	\$120.00
BUREAU OF ADMINISTRATION	PHONE	\$12.85
CENTURYLINK	PHONE	\$167.06
ESCHE, DEBRA	PHONE	\$60.00
JENSEN, TERRI	PHONE	\$20.00
MORK, DIANNE	PHONE	\$40.00
MUSSER, NATALIE	PHONE	\$20.00
MUTSCHELKNAUS, AMY	PHONE	\$20.00
RALSTON, ANNLEE	PHONE	\$20.00
THOMPSON, LORELEI	PHONE	\$40.00
TOSTENSON, JOLIE	PHONE	\$20.00
VERIZON WIRELESS	PHONE	\$16.00
BRAY, KATHERINE	PHONE	\$20.00
BUREAU OF ADMINISTRATION	PHONE	\$1.36
GERRY, BRANDI	PHONE	\$20.00
HANSEN, BARBARA	PHONE	\$40.00
HUBERT, PATRICIA	PHONE	\$20.00
MALLORY, LINDA	PHONE	\$20.00
MENGENHAUSEN, CRYSTAL	PHONE	\$40.00
OUTKA, JANEEN	PHONE	\$20.00
PARKER, DEAN	PHONE	\$20.00
McCROSSAN BOY'S RANCH	POSTAGE	\$17.13
PETTY CASH	POSTAGE	\$0.91
QUALIFIED PRESORT SERVICES	POSTAGE	\$249.51
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$708.45
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$281.45
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$894.77
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$27.97
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$21.73
BRANDON VALLEY SCHOOL DISTRICT	REGISTRATION FEES	\$630.00
ADVANCE PAYMENT ACCOUNT	REGISTRATION FEES	\$159.00
EAST DAKOTA FOUNDATION	RENTALS	\$3,800.00
RONNING PROPERTY MANAGEMENT	RENTALS	\$530.00
A & B BUSINESS, INC.	REPAIRS & MAINTENANCE SERVICES	\$1,885.05
DUST-TEX SERVICE, INC.	REPAIRS & MAINTENANCE SERVICES	\$51.96
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$195.00
OLSON'S PEST TECHNICIANS	REPAIRS & MAINTENANCE SERVICES	\$120.00
REW'S TV & APPLIANCE	REPAIRS & MAINTENANCE SERVICES	\$84.50

SURVEY MONKEY.COM	SOFTWARE (ADMINISTRATIVE)	\$250.00
INFINITE CAMPUS	TEXTBOOKS/INSTRUCT. SOFTWARE	\$1,282.00
AMERICINN	TRAVEL	\$57.00
BEST WESTERN RAMKOTA	TRAVEL	\$114.00
BRANDON VALLEY SCHOOL DISTRICT	TRAVEL	\$472.98
DAYS INN OF PIERRE	TRAVEL	\$228.00
ESCHE, DEBRA	TRAVEL	\$87.32
GERRY, BRANDI	TRAVEL	\$249.38
HANSEN, BARBARA	TRAVEL	\$100.55
HOLIDAY INN EXPRESS	TRAVEL	\$203.98
HUBERT, PATRICIA	TRAVEL	\$516.34
JACKSON, KRISTY	TRAVEL	\$72.52
JENSEN, TERRI	TRAVEL	\$51.43
MALLORY, LINDA	TRAVEL	\$585.74
MORK, DIANNE	TRAVEL	\$270.47
MUSSER, NATALIE	TRAVEL	\$691.78
MUTSCHELKNAUS, AMY	TRAVEL	\$85.10
OUTKA, JANEEN	TRAVEL	\$264.18
PARKER, DEAN	TRAVEL	\$66.23
RALSTON, ANNLEE	TRAVEL	\$86.95
THOMPSON, LORELEI	TRAVEL	\$65.49
TOSTENSON, JOLIE	TRAVEL	\$481.99
TYLER, DIANNA	TRAVEL	\$307.46
VISA	TRAVEL	\$192.56
BEST WESTERN RAMKOTA	TRAVEL	\$57.00
GERRY, BRANDI	TRAVEL	\$10.36
HANSEN, BARBARA	TRAVEL	\$195.67
HUBERT, PATRICIA	TRAVEL	\$448.91
JACOBSON, BRITTNEY	TRAVEL	\$6.66
OUTKA, JANEEN	TRAVEL	\$250.86
VISA	TRAVEL	\$1,073.40
YELLOW CAB INC.	TRAVEL	\$8.20
Grand Total		\$35,229.90

EAST DAKOTA EDUCATIONAL COOPERATIVE CASH REPORT FOR MONTH ENDING: MARCH 31, 2015			
	GENERAL FUND	FOOD SERVICE FUND	TOTAL
TOTAL WORKING BALANCE 3/1/15	1,568,001.32	(495.54)	1,567,505.78
RECEIPTS:			
LOCAL SOURCES			
Tuition	73,377.88		73,377.88
Other Local Sources	5,828.15	1,287.00	7,115.15
FEDERAL SOURCES			
Other Federal Sources		1,577.18	1,577.18
TOTAL RECEIPTS	79,206.03	2,864.18	82,070.21
TOTAL DISBURSEMENTS	(237,924.49)	(86.27)	(238,010.76)
TOTAL WORKING BALANCE 3/31/15	1,409,282.86	2,282.37	1,411,565.23

Personnel Actions: Zachary Ireland hired as temporary office assistant and substitute teacher for Admin/Career Academy beginning 3/19/15 at a rate of \$100 per day.
Staff professional development requests.

Motion Husman, second by Nelson to approve the agreement authorizations as presented.
Motion carried. Action 15-04-04. Agreements approved were: Revenue Agreements-McCrossan Boys Ranch to provide educational programming and related services from July 1 2015 – June 30, 2016 in the amount of \$674,400; Revenue Agreement Amendment-SD Department of Education extends the end date of Teacher Effectiveness Pilot Project contract from July 1, 2014 to July 1 2015, clarifies tasks and reallocates budgeted dollars to additional outcomes. No changes in contract revenue.

Motion by Nelson, second by Husman to approve the FY15 Audit Proposal from Schoenfish & Co., Inc. at the rate of \$50.00 per hour total cost not to exceed \$7,600.00 including travel, typing and reproduction costs. Motion carried. Action 15-04-05.

Motion by Nelson, second by Husman to approve the FY16 Insurance Proposal as presented.
Motion carried. Action 15-04-06.

Motion by Husman, second by Nelson to enter executive session at 6:13 p.m. for personnel matters in accordance with SDCL 1-25-2. Motion carried. Action 15-04-07. Executive session ended at 6:11 p.m.

Motion by Husman, second by Nelson to approve the 2015-2016 pay increase to staff salaries as recommended. Motion carried. Action 15-04-08.

Motion by Husman, second by Nelson to approve a 2015-2016 pay increase for administration of 3% plus current benefits. Motion carried. Action 15-04-09.

Motion by Nelson, second by Husman to adjourn the meeting at 5:13 p.m. Motion carried.
Action 15-04-10.

Approved this 20th day of May 2015.

Board Member

Board Member

Board Member

Board Member

Business Manager

Published once at the total approximate cost of_____.