

EAST DAKOTA EDUCATIONAL COOPERATIVE
Regular Meeting
Tuesday, September 15, 2020

The regular meeting of East Dakota Educational Cooperative was called to order at 5:06 p.m. on Tuesday, September 15, 2020, via Zoom by President Renee Ullom. Members present were Renee Ullom, Lexy Klinkhammer, and Scott Sandal, all by Zoom. Members of administration present were Joan Frevik, Lisa Bjorneberg, Karin Reisch, and Dave Vander Grift, all by Zoom.

Motion by Sandal, seconded by Klinkhammer to approve the agenda as amended to include a vote for Vice President. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Sandal, seconded by Klinkhammer to approve the August 18, 2020, board meeting minutes as published. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

President Ullom asked for nominations for Vice President. Scott Sandal was nominated. Nominations ceased. Motion by Ullom, seconded by Klinkhammer to approve Scott Sandal as Vice President. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Klinkhammer, second by Sandal to approve the items in the consent agenda. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

The consent agenda addressed the following items:

July payroll report: \$256,247.23 Salaries expense; \$17,659.12 FICA/Medicare expense; and \$44,618.88 Benefits Expense, for a total payroll of \$318,525.23.

Additions to staff: Krista Halseth – SLP, \$23,075 for 71 days; Janae Sturma – Virtual SPED Teacher, \$40,500 for 183 days.

Additions to pay: Kim Altermatt -- \$81.60 for 4 hours extra duty; Samantha Dirkson -- \$229.51 for 8 hours training; Whitley Heubrock -- \$92.62 for 2 hours extra duty and overtime paid in August; Terri Jensen -- \$1,435.17 for 33 hours extra duty; Amy Mutschelknaus -- \$1,159.84 for 22 ESY hours; Annlee Ralston -- \$259.56 for 6 ESY hours; Amber Ryswyk -- \$538.56 for 18 hours extra duty; Meghan Solomon -- \$214.20 for 5.25 hours extra duty; Lorelei Thompson -- \$1,895.16 for 30.25 ESY hours; Rebecca Thompson -- \$46.28 for 2 hours training; Mark Uhrich -- \$700.61 for overtime; Dustin Wozniak -- \$221.31 for 8 hours training; Roscha Zoet -- \$273.20 for 8 hours training.

Reductions in staff: Kim Altermatt – terminated as Success Coach 8/31/20; Ty Frederick – terminated as Custodian 8/31/20.

Reductions to pay: Breanna Welch, \$1,121.56 for 11 days leave without pay for approved leave.

August disbursements in the amount of \$153,463.66 were as follows:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>OBJ</u>			
			A-OX WELDING SUPPLY	2,400.00	NON-CONSUMABLE SUPPLIES

ACE HARDWARE	14.35	CONSUMABLE SUPPLIES	AMAZON	-265.99	NON-CONSUMABLE SUPPLIES
ACE HARDWARE	9.56	CONSUMABLE SUPPLIES	AMAZON	34.05	CONSUMABLE SUPPLIES
ACE HARDWARE	19.13	CONSUMABLE SUPPLIES	AMAZON	407.99	COMPUTERS/TECH EQUIPMENT
ACE HARDWARE	36.17	CONSUMABLE SUPPLIES	AMAZON	-21.01	NON-CONSUMABLE SUPPLIES
ACORNNATURALISTS	136.92	NON-CONSUMABLE SUPPLIES	AMAZON	-0.98	CONSUMABLE SUPPLIES
AGRICULTURE EXPERIEN	460.00	CURRICULUM	AMAZON	682.20	NON-CONSUMABLE SUPPLIES
AMAZON	6.99	NON-CONSUMABLE SUPPLIES	AMAZON	310.14	NON-CONSUMABLE SUPPLIES
AMAZON	11.97	NON-CONSUMABLE SUPPLIES	AMAZON	106.60	CONSUMABLE TECHNOLOGY
AMAZON	31.99	NON-CONSUMABLE SUPPLIES	AMAZON	27.00	NON-CONSUMABLE SUPPLIES
AMAZON	77.94	NON-CONSUMABLE SUPPLIES	AMAZON	49.23	CONSUMABLE SUPPLIES
AMAZON	179.99	NON-CONSUMABLE SUPPLIES	AMAZON	137.27	NON-CONSUMABLE SUPPLIES
AMAZON	8.99	NON-CONSUMABLE SUPPLIES	APPLIANCE REPAIR	79.88	REPAIRS & MAINTENANCE SERVICES
AMAZON	76.99	NON-CONSUMABLE SUPPLIES	ARGUS LEADER	117.01	CURRICULUM
AMAZON	22.77	NON-CONSUMABLE SUPPLIES	BATTERIES PLUS	8.51	CONSUMABLE SUPPLIES
AMAZON	370.97	NON-CONSUMABLE SUPPLIES	BED BATH & BEYOND	66.40	NON-CONSUMABLE SUPPLIES
AMAZON	43.31	NON-CONSUMABLE SUPPLIES	BEST BUY	85.19	COMPUTERS/TECH EQUIPMENT
AMAZON	37.99	NON-CONSUMABLE SUPPLIES	BEST BUY	10.11	CONSUMABLE TECHNOLOGY
AMAZON	119.99	NON-CONSUMABLE SUPPLIES	BOYS TOWN PRESS	185.21	CURRICULUM
AMAZON	382.40	NON-CONSUMABLE SUPPLIES	BREAKOUT EDU	199.00	CURRICULUM
AMAZON	64.25	NON-CONSUMABLE SUPPLIES	BRINSEA PRODUCTS INC	329.99	NON-CONSUMABLE SUPPLIES
AMAZON	128.68	NON-CONSUMABLE SUPPLIES	BRINSEA PRODUCTS INC	379.99	NON-CONSUMABLE SUPPLIES
AMAZON	309.00	NON-CONSUMABLE SUPPLIES	CAREERSAFE	400.00	NON-CONSUMABLE SUPPLIES
AMAZON	24.94	NON-CONSUMABLE SUPPLIES	CAREERSAFE	250.00	OTHER PURCHASED SERVICES
AMAZON	1,099.90	NON-CONSUMABLE SUPPLIES	CENTRAL REACH	7,865.09	EDUCATIONAL SOFTWARE
AMAZON	304.00	NON-CONSUMABLE SUPPLIES	CENTURY BUSINESS PRO	592.09	OTHER PURCHASED SERVICES
AMAZON	515.57	NON-CONSUMABLE SUPPLIES	CENTURY BUSINESS PRO	570.61	OTHER PURCHASED SERVICES
AMAZON	-128.68	NON-CONSUMABLE SUPPLIES	CEV MULTIMEDIA	850.00	CURRICULUM
AMAZON	658.00	NON-CONSUMABLE SUPPLIES	DAWNSIGN	116.96	CURRICULUM
AMAZON	43.31	NON-CONSUMABLE SUPPLIES	DJI	3,366.00	NON-CONSUMABLE SUPPLIES
AMAZON	45.99	NON-CONSUMABLE SUPPLIES	DJI	1,487.00	NON-CONSUMABLE SUPPLIES
AMAZON	77.94	NON-CONSUMABLE SUPPLIES	DOLLAR TREE	40.47	CONSUMABLE SUPPLIES
AMAZON	844.00	NON-CONSUMABLE SUPPLIES	DOLLAR TREE	13.00	CONSUMABLE SUPPLIES
AMAZON	1,346.73	NON-CONSUMABLE SUPPLIES	EAST DAKOTA FOUNDATI	14,500.00	RENTALS
AMAZON	254.99	NON-CONSUMABLE SUPPLIES	ECOWATER SYSTEMS	34.00	PUBLIC UTILITY SERVICE
AMAZON	129.99	NON-CONSUMABLE SUPPLIES	ECOWATER SYSTEMS	34.00	PUBLIC UTILITY SERVICE
AMAZON	1,260.72	NON-CONSUMABLE SUPPLIES	EDGENUITY	4,200.00	EDUCATIONAL SOFTWARE
AMAZON	449.00	NON-CONSUMABLE SUPPLIES	EDGENUITY	4,200.00	EDUCATIONAL SOFTWARE
AMAZON	404.03	NON-CONSUMABLE SUPPLIES	FEDEX - ALL LOCATION	133.30	CONSUMABLE SUPPLIES
AMAZON	2,696.00	NON-CONSUMABLE SUPPLIES	FEDEX - ALL LOCATION	203.00	COMMUNICATION
AMAZON	2,608.00	NON-CONSUMABLE SUPPLIES	GARDNER'S SUPPLY COM	517.65	NON-CONSUMABLE SUPPLIES
AMAZON	1,149.95	NON-CONSUMABLE SUPPLIES	GARDNER'S SUPPLY COM	298.00	NON-CONSUMABLE SUPPLIES
AMAZON	47.03	NON-CONSUMABLE SUPPLIES	GAS STATION	42.99	TRAVEL
AMAZON	441.95	NON-CONSUMABLE SUPPLIES	GAS STATION	39.94	TRAVEL
AMAZON	14.28	NON-CONSUMABLE SUPPLIES	GOOGLE VOICE	173.98	COMMUNICATION
AMAZON	229.99	NON-CONSUMABLE SUPPLIES	GOOGLE VOICE	173.97	COMMUNICATION
AMAZON	-919.96	NON-CONSUMABLE SUPPLIES	GRAINGER INDUSTRIAL	2,170.00	NON-CONSUMABLE SUPPLIES
AMAZON	1,035.88	NON-CONSUMABLE SUPPLIES	GREENHOUSE EMPORIUM	4,849.80	NON-CONSUMABLE SUPPLIES
AMAZON	779.49	NON-CONSUMABLE SUPPLIES	HOBBY LOBBY	75.37	CONSUMABLE SUPPLIES
AMAZON	12.99	CONSUMABLE SUPPLIES	HOBBY LOBBY	-26.97	CONSUMABLE SUPPLIES
AMAZON	414.99	NON-CONSUMABLE SUPPLIES	HOME DEPOT	1,091.03	NON-CONSUMABLE SUPPLIES
AMAZON	58.40	NON-CONSUMABLE SUPPLIES	HOUGHTON MIFFLIN HAR	624.33	CURRICULUM
AMAZON	149.71	CONSUMABLE SUPPLIES	HOUGHTON MIFFLIN HAR	122.20	CURRICULUM
AMAZON	119.99	NON-CONSUMABLE SUPPLIES	HOUGHTON MIFFLIN HAR	2,090.04	CURRICULUM
AMAZON	57.94	CONSUMABLE SUPPLIES	HOUGHTON MIFFLIN HAR	696.68	CURRICULUM
AMAZON	448.73	NON-CONSUMABLE SUPPLIES	HOUGHTON MIFFLIN HAR	4,414.50	CURRICULUM
AMAZON	20.80	CONSUMABLE SUPPLIES	HOUGHTON MIFFLIN HAR		
AMAZON	45.69	NON-CONSUMABLE SUPPLIES			
AMAZON	29.98	NON-CONSUMABLE SUPPLIES			
AMAZON	12.77	CONSUMABLE SUPPLIES			
AMAZON	-265.99	NON-CONSUMABLE SUPPLIES			

INTUIT	74.55	ADMINISTRATIVE SOFTWARE	REALITY WORKS INC	2,847.45	NON-CONSUMABLE SUPPLIES
JCL SOLUTIONS	1,835.00	CONSUMABLE SUPPLIES	REALITY WORKS INC	1,589.15	CURRICULUM
JCL SOLUTIONS	50.00	CONSUMABLE SUPPLIES	REALITY WORKS INC	3,848.55	NON-CONSUMABLE SUPPLIES
JCL SOLUTIONS	93.29	CONSUMABLE SUPPLIES	REALITY WORKS INC	4,274.05	NON-CONSUMABLE SUPPLIES
JCL SOLUTIONS	1,726.00	CONSUMABLE SUPPLIES	REALITY WORKS INC	1,069.53	NON-CONSUMABLE SUPPLIES
JCL SOLUTIONS	53.32	CONSUMABLE SUPPLIES	REALITY WORKS INC	3,142.95	NON-CONSUMABLE SUPPLIES
JCL SOLUTIONS	22.46	CONSUMABLE SUPPLIES	RESTAURANT	269.88	NON-CONSUMABLE SUPPLIES
JCL SOLUTIONS	307.19	CONSUMABLE SUPPLIES	EQUIPPERS		
JIMMY JOHNS	69.11	EMPLOYEE RETENTION	RESTAURANTS VARIOUS	30.67	EMPLOYEE RETENTION
JUSTICE FIRE & SAFET	90.00	OTHER PURCHASED SERVICES	RESTAURANTS VARIOUS	209.79	CONSUMABLE SUPPLIES
KELO-TV	149.00	OTHER PURCHASED SERVICES	RESTAURANTS VARIOUS	119.20	CONSUMABLE SUPPLIES
KNOWLEDGE MATTERS	2,600.00	CURRICULUM	RESTAURANTS VARIOUS	19.20	CONSUMABLE SUPPLIES
LENNOX INDEPENDENT	79.53	EMPLOYEE RECRUITMENT	RESTAURANTS VARIOUS	26.96	EMPLOYEE RETENTION
LEWIS DRUG	83.03	CONSUMABLE SUPPLIES	RESTAURANTS VARIOUS	17.53	TRAVEL
LYNN, JACKSON, SHULT	8,550.00	OTHER PURCHASED SERVICES	SAM'S CLUB	1,914.87	COMPUTERS/TECH EQUIPMENT
MAGENTO	43.75	CONSUMABLE SUPPLIES	SAM'S CLUB	1,914.87	COMPUTERS/TECH EQUIPMENT
MAGENTO	14.40	EMPLOYEE RECRUITMENT	SAM'S CLUB	1,920.47	COMPUTERS/TECH EQUIPMENT
MAGENTO	9.31	EMPLOYEE RETENTION	SD ACTE	0.00	FEES
MAGENTO	9.31	EMPLOYEE RETENTION	SD ACTE	135.00	FEES
MAGENTO	32.80	EMPLOYEE RECRUITMENT	SD ACTE	209.07	FEES
MARSHALLTOWN	327.60	NON-CONSUMABLE SUPPLIES	SIoux FALLS UTILITIE	58.12	PUBLIC UTILITY SERVICE
COMPANY			SIoux FALLS UTILITIE	8.61	PUBLIC UTILITY SERVICE
MATHESON	1,955.33	NON-CONSUMABLE SUPPLIES	SIoux FALLS UTILITIE	85.34	PUBLIC UTILITY SERVICE
MATHESON	114.21	NON-CONSUMABLE SUPPLIES	SLP TOOLKIT	215.00	CONSUMABLE SUPPLIES
MATHESON	2,237.62	NON-CONSUMABLE SUPPLIES	SLP TOOLKIT	182.75	CONSUMABLE SUPPLIES
MENARD'S	46.68	CONSUMABLE SUPPLIES	SLPNOW	249.00	CONSUMABLE SUPPLIES
MENARD'S	46.68	CONSUMABLE SUPPLIES	SLPNOW	249.00	CONSUMABLE SUPPLIES
MENARD'S	167.30	CONSUMABLE SUPPLIES	SPECIALNEEDSWARE, IN	1,099.12	CURRICULUM
MENARD'S	753.10	CONSUMABLE SUPPLIES	SPECIALNEEDSWARE, IN	919.63	CURRICULUM
MENARD'S	21.42	CONSUMABLE SUPPLIES	STAPLES	122.00	CONSUMABLE SUPPLIES
MENARD'S	109.74	CONSUMABLE SUPPLIES	STAPLES	107.30	CONSUMABLE SUPPLIES
MENARD'S	64.96	CONSUMABLE SUPPLIES	STEWART-PETERSON	415.00	CURRICULUM
MENARD'S	33.55	CONSUMABLE SUPPLIES	SUNSHINE FOODS	11.70	CONSUMABLE SUPPLIES
MENARD'S	29.19	CONSUMABLE SUPPLIES	SUPER DUPER PUBLICAT	899.75	CURRICULUM
MENARD'S	181.26	CONSUMABLE SUPPLIES	TARGET	26.99	CONSUMABLE SUPPLIES
MENARD'S	33.77	CONSUMABLE SUPPLIES	TARGET	145.55	CONSUMABLE SUPPLIES
MENARD'S	254.35	CONSUMABLE SUPPLIES	TARGET	142.00	CONSUMABLE SUPPLIES
MENARD'S	51.29	CONSUMABLE SUPPLIES	TARGET	46.86	CONSUMABLE SUPPLIES
MENARD'S	11.77	CONSUMABLE SUPPLIES	TEACHERS PAY TEACHER	173.71	CURRICULUM
MICHAELS	129.91	CONSUMABLE SUPPLIES	TEACHERS PAY TEACHER	32.40	CURRICULUM
MIDWEST TECHNOLOGY	564.20	NON-CONSUMABLE SUPPLIES	TEACHING TREASURES	29.46	CONSUMABLE SUPPLIES
P			TEACHING TREASURES	7.35	NON-CONSUMABLE SUPPLIES
MITCHELL TECHNICAL C	650.00	OTHER PURCHASED SERVICES	TEACHING TREASURES	24.91	CONSUMABLE SUPPLIES
MITCHELL TECHNICAL C	650.00	OTHER PURCHASED SERVICES	TEACHING TREASURES	28.01	CONSUMABLE SUPPLIES
MONEY INSTRUCTOR	29.95	CURRICULUM	TEACHING TREASURES	94.24	CONSUMABLE SUPPLIES
N2Y.COM	191.08	CURRICULUM	THOMPSON ELECTRIC	631.41	FEES
NEW HORIZONS	1,856.25	CURRICULUM	THRESHOLD VISITOR MG	228.30	CONSUMABLE SUPPLIES
OFFICE SIGN COMPANY	57.08	CONSUMABLE SUPPLIES	UNITED STATES POSTAL	73.60	COMMUNICATION
ONELESSTHING	325.00	CURRICULUM	VERIZON WIRELESS	23.36	COMMUNICATION
ONELESSTHING	325.00	CURRICULUM	VERIZON WIRELESS	23.36	COMMUNICATION
ONELESSTHING	325.00	CURRICULUM	VERIZON WIRELESS	23.36	COMMUNICATION
PEARSON, INC	426.75	CONSUMABLE SUPPLIES	VERIZON WIRELESS	54.83	COMMUNICATION
PEARSON, INC	54.10	CURRICULUM	VERIZON WIRELESS	23.36	COMMUNICATION
PEARSON, INC	116.00	NON-CONSUMABLE SUPPLIES	VERIZON WIRELESS	10.02	COMMUNICATION
PEARSON, INC	474.35	CONSUMABLE SUPPLIES	VERIZON WIRELESS	26.95	COMMUNICATION
PHILADELPHIA INSURAN	2,523.00	INSURANCE	VERIZON WIRELESS	23.36	COMMUNICATION
PROJECT WISDOM	439.00	CURRICULUM	VERIZON WIRELESS	23.36	COMMUNICATION
RAFI NOVA	99.88	CONSUMABLE SUPPLIES	VERIZON WIRELESS	23.36	COMMUNICATION
REALITY WORKS INC	3,852.48	NON-CONSUMABLE SUPPLIES	VERIZON WIRELESS	23.36	COMMUNICATION
REALITY WORKS INC	2,034.95	NON-CONSUMABLE SUPPLIES	VERIZON WIRELESS	54.83	COMMUNICATION
			VERIZON WIRELESS	23.36	COMMUNICATION

VERIZON WIRELESS	10.02	COMMUNICATION	WALMART	9.47	CONSUMABLE TECHNOLOGY
VERIZON WIRELESS	26.95	COMMUNICATION	WALMART	41.72	CONSUMABLE SUPPLIES
VISTAPRINT	46.25	CONSUMABLE SUPPLIES	WALMART	123.15	CONSUMABLE TECHNOLOGY
VISTAPRINT	46.25	EMPLOYEE RETENTION	WALMART	11.84	CONSUMABLE SUPPLIES
VISTAPRINT	128.21	CONSUMABLE SUPPLIES	WALMART	147.75	CONSUMABLE SUPPLIES
WALGREENS -- ALL LOC	116.83	CONSUMABLE SUPPLIES	WALMART	4.00	CONSUMABLE SUPPLIES
WALGREENS -- ALL LOC	169.29	NON-CONSUMABLE SUPPLIES	WALMART	31.52	CONSUMABLE SUPPLIES
WALMART	796.97	NON-CONSUMABLE SUPPLIES	WALMART	193.22	CONSUMABLE SUPPLIES
WALMART	641.97	NON-CONSUMABLE SUPPLIES	WALMART	23.38	CONSUMABLE SUPPLIES
WALMART	162.92	CONSUMABLE SUPPLIES	WALMART	124.14	CONSUMABLE SUPPLIES
WALMART	14.75	CONSUMABLE SUPPLIES	WALMART	178.83	CURRICULUM
WALMART	94.47	CONSUMABLE SUPPLIES	WALMART	53.07	CONSUMABLE SUPPLIES
WALMART	91.99	CONSUMABLE SUPPLIES	WEBSTAIRANT STORE	209.48	NON-CONSUMABLE SUPPLIES
WALMART	91.99	CONSUMABLE SUPPLIES	WEBSTAIRANT STORE	1,194.00	NON-CONSUMABLE SUPPLIES
WALMART	17.97	CONSUMABLE SUPPLIES	WPSUBLISH	237.60	CONSUMABLE SUPPLIES
WALMART	66.23	CONSUMABLE SUPPLIES	ZARROW CENTER FOR LE	75.00	NON-CONSUMABLE SUPPLIES
WALMART	20.56	CONSUMABLE SUPPLIES			

Motion by Klinkhammer, second by Sandal to approve the following revenue agreements:

<u>Contract Number</u>	<u>School District / Entity</u>	<u>Contract Dates</u>	<u>Amount</u>
21.AC.ST.779.01	Scotland School District	7/1/20-6/30/21	\$73,200.00
21.PR.ST.804.01	Scotland School District	7/1/20-6/30/21	\$5,000/mo
21.PS.CN.764.01	Canton School District	7/1/20-6/30/21	\$17,072.00
21.PS.HB.764.01	Harrisburg School District	7/1/20-6/30/21	\$34,144.00
21.PS.LV.764.01	Luverne School District	7/1/20-6/30/21	\$17,072.00
21.PS.TA.764.01	Tea Area School District	7/1/20-6/30/21	\$34,144.00
21.SP.WC.803.01	West Central School District	7/1/20-6/30/21	\$29,600.00
21.ST.TA.767.01	Tea Area School District	7/1/20-6/30/21	\$12,672.00
21.TR.FL.765.01	Flandreau School District	7/1/20-6/30/21	\$17,072.00
21.TR.LX.765.01	Lennox School District	7/1/20-6/30/21	\$17,072.00
21.TR.TA.765.01	Tea Area School District	7/1/20-6/30/21	\$17,072.00

Motion by Sandal, second by Klinkhammer to approve the Fiscal Year 2021 budget as presented. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Sandal, second by Klinkhammer to adjourn the meeting at 5:40 p.m. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Approved this 20th day of October 2020.

Board President

Business Manager