

EAST DAKOTA EDUCATIONAL COOPERATIVE

Regular Meeting

Tuesday, October 20, 2020

The regular meeting of East Dakota Educational Cooperative was called to order at 5:04 p.m. on Tuesday, October 20, 2020, via Zoom by President Renee Ullom. Members present were Renee Ullom, Lexy Klinkhammer, Gordon Sweeter, and Scott Sandal, all by Zoom. Members of administration present were Joan Frevik, Lisa Bjorneberg, and Dave Vander Grift, all by Zoom.

Motion by Sandal, seconded by Klinkhammer to approve the agenda as presented. On a roll call vote, the following voted aye: Sandal, Klinkhammer, Sweeter, and Ullom. Voting nay: none. Motion carried.

Motion by Sandal, seconded by Klinkhammer to approve the Septemeber 15, 2020, board meeting minutes as published. On a roll call vote, the following voted aye: Sandal, Sweeter, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

Joan Frevik gave a report on the current progress of programs and projects.

Motion by Klinkhammer, second by Sandal to approve the items in the consent agenda. On a roll call vote, the following voted aye: Sandal, Sweeter, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

The consent agenda addressed the following items:

September payroll report: \$261,154.13 Salaries expense; \$18,138.24 FICA/Medicare expense; and \$43,353.12 Benefits Expense, for a total payroll of \$322,645.49.

Additions to staff: Katelynn Erickson – BCBA, \$65,346.34 for 197 days; Chris Hudson – Custodian, \$16.50 per hour; Hannah Phillips – Elementary SPED teacher, \$31,975.98 for 141 days; Lee Hoover – Success Coach, \$27,500 for 150 days; Serena Neal – Custodian, \$15.00 per hour.

Additions to pay: Dianne Mork – 2.5 hours Extra duty; Terri Jensen – 32 hours Extra duty; Ty Frederick -- .28 hours overtime; Whitley Heubrock -- .75 hours over time; Matt Thompson – 2.75 hours overtime; Rebecca Thompson – 3 hours overtime; Mark Uhrich – 40.03 hours overtime.

Reductions to pay: Breanna Welch, reduction in pay of \$358.90 for 2.17 days approved leave without pay and \$138.13 in benefits owed during leave period.

September disbursements in the amount of \$153,463.66 were as follows:

AASPA	225	FEES	AMAZON	41.52	NON-CONSUMABLE SUPPLIES
ABC AUTOMATIC BUILDING CONTROL	162.25	REPAIRS & MAINTENANCE SERVICES	AMAZON	58.49	CONSUMABLE SUPPLIES
ABC AUTOMATIC BUILDING CONTROL	108	REPAIRS & MAINTENANCE SERVICES	AMAZON	264.78	CONSUMABLE SUPPLIES
ACE HARDWARE	29.78	CONSUMABLE SUPPLIES	AMAZON	-309.96	NON-CONSUMABLE SUPPLIES
ACE HARDWARE	34.98	CONSUMABLE SUPPLIES	AMAZON	-167.72	NON-CONSUMABLE SUPPLIES
ADOBE INC	13.83	CONSUMABLE TECHNOLOGY	AMAZON	49.99	COMPUTERS/TECH EQUIPMENT
ADOBE INC	255.47	EDUCATIONAL SOFTWARE	AMAZON	105.74	COMPUTERS/TECH EQUIPMENT

AMAZON	50.34	NON-CONSUMABLE SUPPLIES	GOGUARDIAN	506.25	EDUCATIONAL SOFTWARE
AMAZON	33.91	NON-CONSUMABLE SUPPLIES	GOGUARDIAN	112.5	EDUCATIONAL SOFTWARE
AMAZON	30.12	CONSUMABLE SUPPLIES	GOGUARDIAN	506.25	EDUCATIONAL SOFTWARE
AMAZON	9.75	NON-CONSUMABLE SUPPLIES	GOOGLE VOICE	193.14	COMMUNICATION
AMAZON	137.07	CONSUMABLE SUPPLIES	GOOGLE VOICE	193.14	COMMUNICATION
AMAZON	44.91	CONSUMABLE SUPPLIES	GREAT PLAINS ZOO	69.49	EDUCATIONAL INCENTIVES
AMAZON	96.04	NON-CONSUMABLE SUPPLIES	HEARTSMART.COM	175	NON-CONSUMABLE SUPPLIES
AMAZON	115.05	NON-CONSUMABLE SUPPLIES	HOVERSTEN ORCHARD LTD	14.63	CONSUMABLE SUPPLIES
AMAZON	113.04	CONSUMABLE SUPPLIES	INGERSON, LINDA	96.51	COMPUTERS/TECH EQUIPMENT
AMAZON	-154.98	NON-CONSUMABLE SUPPLIES	INSTITUTIONAL COMPLIANCE SOLUTIONS	648	FEES
AMAZON	15.54	NON-CONSUMABLE SUPPLIES	INTUIT	74.55	ADMINISTRATIVE SOFTWARE
AMAZON	15.99	CONSUMABLE SUPPLIES	JACKSON, KRISTY	4.62	TRAVEL
AMAZON	9.09	CONSUMABLE SUPPLIES	JACKSON, KRISTY	2.1	TRAVEL
AMAZON	61.08	CONSUMABLE SUPPLIES	JACKSON, KRISTY	8.82	TRAVEL REIMBURSEMENT
AMAZON	29.99	NON-CONSUMABLE SUPPLIES	JACKSON, KRISTY	2.1	TRAVEL
AMAZON	46.67	CONSUMABLE SUPPLIES	JACKSON, KRISTY	2.52	TRAVEL REIMBURSEMENT
AMAZON	407.32	COMPUTERS/TECH EQUIPMENT	JACKSON, KRISTY	2.1	TRAVEL REIMBURSEMENT
AMAZON	116.02	NON-CONSUMABLE SUPPLIES	JACKSON, KRISTY	7.56	TRAVEL
AMAZON	75.49	CONSUMABLE SUPPLIES	JACKSON, KRISTY	4.2	TRAVEL REIMBURSEMENT
AMAZON	9.88	CONSUMABLE TECHNOLOGY	JCL SOLUTIONS	722.89	CONSUMABLE SUPPLIES
AMAZON	87.07	CONSUMABLE SUPPLIES	JCL SOLUTIONS	159.7	CONSUMABLE SUPPLIES
ANDERSON, TYLER	179.76	TRAVEL REIMBURSEMENT	JCL SOLUTIONS	66.96	NON-CONSUMABLE SUPPLIES
APPLE	105.44	COMPUTERS/TECH EQUIPMENT	JCL SOLUTIONS	-40.3	CONSUMABLE SUPPLIES
ARGUS LEADER	117.01	CURRICULUM	JENSEN, TERRI	6.72	TRAVEL REIMBURSEMENT
BATTERIES PLUS	12.95	CONSUMABLE SUPPLIES	JENSEN, TERRI	4.2	TRAVEL REIMBURSEMENT
BEST BUY	0	CONSUMABLE TECHNOLOGY	JENSEN, TERRI	3.36	TRAVEL REIMBURSEMENT
BEST BUY	15.96	COMPUTERS/TECH EQUIPMENT	JENSEN, TERRI	3.36	TRAVEL REIMBURSEMENT
BOB'S LOCK & KEY	13.5	REPAIRS & MAINTENANCE SERVICES	JENSEN, TERRI	10.5	TRAVEL REIMBURSEMENT
BOWDLE SCHOOL	400	NON-CONSUMABLE SUPPLIES	JENSEN, TERRI	3.36	TRAVEL REIMBURSEMENT
DAKOTA DATA SHRED	85.04	OTHER PURCHASED SERVICES	JENSEN, TERRI	4.2	TRAVEL REIMBURSEMENT
EAST DAKOTA FOUNDATION	14,500.00	RENTALS	JENSEN, TERRI	12.6	TRAVEL REIMBURSEMENT
EAST DAKOTA FOUNDATION	4,650.00	RENTALS	JENSEN, TERRI	4.62	TRAVEL REIMBURSEMENT
EAST DAKOTA FOUNDATION	4,650.00	RENTALS	JENSEN, TERRI	4.62	TRAVEL REIMBURSEMENT
EAST DAKOTA FOUNDATION	4,650.00	RENTALS	JENSEN, TERRI	4.62	TRAVEL REIMBURSEMENT
EAST DAKOTA FOUNDATION	14,500.00	RENTALS	JENSEN, TERRI	7.56	TRAVEL REIMBURSEMENT
EASTWAY BOWL AND LOUNGE	208.34	EDUCATIONAL INCENTIVES	JUMBO JACKS	20	FEES
EBAY	126.17	CONSUMABLE SUPPLIES	KELO-TV	149	OTHER PURCHASED SERVICES
EDUCATION.COM	59.94	CURRICULUM	LEWIS DRUG	135	CONSUMABLE SUPPLIES
EVENTBRITE	150	FEES	LISA AUST PHOTOS	356.4	EMPLOYEE RECRUITMENT
FAMILY SERVICES INC	360	OTHER PURCHASED SERVICES	LISA AUST PHOTOS	356.4	EMPLOYEE RETENTION
FLORISTS	100.06	EMPLOYEE RETENTION	LISA AUST PHOTOS	356.4	EMPLOYEE RETENTION
GAS STATION	54.7	TRAVEL	LISA AUST PHOTOS	445.5	EMPLOYEE RETENTION
GAS STATION	25	TRAVEL	LISA AUST PHOTOS	267.3	EMPLOYEE RECRUITMENT
GAS STATION	36.72	TRAVEL	MENARD'S	71.24	CONSUMABLE SUPPLIES
GAS STATION	41.76	TRAVEL	MENARD'S	82.8	CONSUMABLE SUPPLIES
GAS STATION	41.3	TRAVEL	MENARD'S	85.43	CONSUMABLE SUPPLIES
GAS STATION	41.47	TRAVEL	MENARD'S	18.22	CONSUMABLE SUPPLIES

MENARD'S	53.88	CONSUMABLE SUPPLIES	HARDWARE		
MENARD'S	30.96	CONSUMABLE SUPPLIES	NYBERG'S ACE HARDWARE	104.84	CONSUMABLE SUPPLIES
MENARD'S	59.64	CONSUMABLE SUPPLIES	NYBERG'S ACE HARDWARE	33.51	CONSUMABLE SUPPLIES
MIDAMERICAN ENERGY	116.86	PUBLIC UTILITY SERVICE	PARAGON HEALTH & WELLNESS	36	EMPLOYEE RECRUITMENT
MIDAMERICAN ENERGY MIDSTATES QUALITY IMPRINTED	115.37	PUBLIC UTILITY SERVICE	PARAGON HEALTH & WELLNESS	18	EMPLOYEE RECRUITMENT
SPORTSWEAR MIDSTATES QUALITY IMPRINTED	112.98	EMPLOYEE RECRUITMENT	PARAGON HEALTH & WELLNESS	18	EMPLOYEE RECRUITMENT
SPORTSWEAR MIDSTATES QUALITY IMPRINTED	188.3	EMPLOYEE RECRUITMENT	PARAGON HEALTH & WELLNESS	18	EMPLOYEE RECRUITMENT
SPORTSWEAR MIDSTATES QUALITY IMPRINTED	75.32	EMPLOYEE RECRUITMENT	PEARSON, INC	92.5	CONSUMABLE SUPPLIES
SPORTSWEAR MIDSTATES QUALITY IMPRINTED	33.6	EMPLOYEE RETENTION	PEARSON, INC	56.25	CONSUMABLE SUPPLIES
MORK, DIANNE	11.76	TRAVEL	PEARSON, INC	52.5	CONSUMABLE SUPPLIES
MORK, DIANNE	11.76	TRAVEL	PEARSON, INC	306	CONSUMABLE SUPPLIES
MORK, DIANNE	6.3	TRAVEL	PEARSON, INC	177.02	CONSUMABLE SUPPLIES
MORK, DIANNE	11.76	TRAVEL	PIEKARSKI, KARI	131.04	TRAVEL
MORK, DIANNE	4.2	TRAVEL	PIZZA RANCH	82.38	EDUCATIONAL INCENTIVES
MORK, DIANNE	7.98	TRAVEL	PRO ED QUALIFIED PRESORT SERVICE	217.8	CONSUMABLE SUPPLIES
MORK, DIANNE	6.72	TRAVEL	QUALIFIED PRESORT SERVICE	100.86	COMMUNICATION
MORK, DIANNE	11.76	TRAVEL	QUALIFIED PRESORT SERVICE	116.5	COMMUNICATION
MORK, DIANNE	4.2	TRAVEL	QUALIFIED PRESORT SERVICE	108.7	COMMUNICATION
MORK, DIANNE	11.76	TRAVEL	QUALIFIED PRESORT SERVICE	20.92	COMMUNICATION
MORK, DIANNE	6.72	TRAVEL	RALSTON, ANNLEE	14.7	TRAVEL
MORK, DIANNE	11.76	TRAVEL	RALSTON, ANNLEE	5.04	TRAVEL
MORK, DIANNE	6.72	TRAVEL	RALSTON, ANNLEE	14.7	TRAVEL
MORK, DIANNE	4.2	TRAVEL	RALSTON, ANNLEE	14.7	TRAVEL
MORK, DIANNE	11.76	TRAVEL	RALSTON, ANNLEE	14.7	TRAVEL
MORK, DIANNE	6.72	TRAVEL	RALSTON, ANNLEE	5.04	TRAVEL
MORK, DIANNE	13.86	TRAVEL	RALSTON, ANNLEE	14.7	TRAVEL
MORK, DIANNE	4.2	TRAVEL	RALSTON, ANNLEE	5.04	TRAVEL
MUTSCHELKNAUS, AMY	9.24	TRAVEL	RALSTON, ANNLEE	14.7	TRAVEL
MUTSCHELKNAUS, AMY	7.56	TRAVEL	RALSTON, ANNLEE	5.04	TRAVEL
MUTSCHELKNAUS, AMY	1.26	TRAVEL	RALSTON, ANNLEE	14.7	TRAVEL
MUTSCHELKNAUS, AMY	2.1	TRAVEL	RALSTON, ANNLEE	5.04	TRAVEL
MUTSCHELKNAUS, AMY	9.24	TRAVEL	RALSTON, ANNLEE	15.96	TRAVEL
MUTSCHELKNAUS, AMY	12.6	TRAVEL	RALSTON, ANNLEE	5.04	TRAVEL
MUTSCHELKNAUS, AMY	2.1	TRAVEL	RALSTON, ANNLEE	14.7	TRAVEL
MUTSCHELKNAUS, AMY	1.68	TRAVEL	RALSTON, ANNLEE	5.04	TRAVEL
MUTSCHELKNAUS, AMY	15.54	TRAVEL	RALSTON, ANNLEE	15.96	TRAVEL
MUTSCHELKNAUS, AMY	2.1	TRAVEL	RALSTON, ANNLEE	5.04	TRAVEL
MUTSCHELKNAUS, AMY	1.26	TRAVEL	RESTAURANTS VARIOUS	12.55	CONSUMABLE SUPPLIES
MUTSCHELKNAUS, AMY	9.24	TRAVEL	RUBBERSTAMPS.NET	24.9	CONSUMABLE SUPPLIES
MUTSCHELKNAUS, AMY	2.1	TRAVEL	RYBBON	164.8	EMPLOYEE RETENTION
MUTSCHELKNAUS, AMY	1.26	TRAVEL	RYBBON	51.5	EMPLOYEE RETENTION
MUTSCHELKNAUS, AMY	6.72	TRAVEL	RYBBON	51.5	EMPLOYEE RETENTION
MUTSCHELKNAUS, AMY	9.24	TRAVEL	SCHOOL ADMINISTRATORS OF SD	50	FEES
NORBERG PAINTS INC	132.74	CONSUMABLE SUPPLIES	SCHOOL OUTFITTERS	1,482.43	NON-CONSUMABLE SUPPLIES
NYBERG'S ACE	119.85	CONSUMABLE SUPPLIES	SCHOOL OUTFITTERS	0	NON-CONSUMABLE SUPPLIES

SIoux FALLS PUBLIC PARKING	23	TRAVEL	UHRICH, MARK SR	5.46	TRAVEL REIMBURSEMENT
SOUTHEAST TECHNICAL INSTITUTE	7,140.00	COMPUTERS/TECH EQUIPMENT	UHRICH, MARK SR	3.78	TRAVEL REIMBURSEMENT
SOUTHPAW ENTERPRISES	608.76	NON-CONSUMABLE SUPPLIES	UHRICH, MARK SR	3.78	TRAVEL REIMBURSEMENT
SUNSHINE FOODS	40.45	CONSUMABLE SUPPLIES	UHRICH, MARK SR	3.78	TRAVEL REIMBURSEMENT
TARGET	10.65	CONSUMABLE SUPPLIES	UHRICH, MARK SR	3.78	TRAVEL REIMBURSEMENT
TARGET	50	EMPLOYEE RETENTION	UHRICH, MARK SR	10.08	TRAVEL REIMBURSEMENT
TARGET	100	EMPLOYEE RETENTION	UHRICH, MARK SR	3.78	TRAVEL REIMBURSEMENT
TARGET	80	EMPLOYEE RETENTION	UHRICH, MARK SR	3.78	TRAVEL REIMBURSEMENT
TARGET	40	EMPLOYEE RETENTION	UHRICH, MARK SR	3.78	TRAVEL REIMBURSEMENT
TARGET	40	EMPLOYEE RETENTION	UHRICH, MARK SR	3.78	TRAVEL REIMBURSEMENT
TEACHERS PAY TEACHERS	124.36	CURRICULUM	UNITED STATES POSTAL SERVICE	73.55	COMMUNICATION
TEACHERS PAY TEACHERS	126.1	CURRICULUM	VANCO PAYMENT SOLUTIONS	16.65	FEES
TEACHERS PAY TEACHERS	385.52	CURRICULUM	WALMART	16.57	CONSUMABLE SUPPLIES
TEACHERS PAY TEACHERS	468.6	CURRICULUM	WALMART	94.07	CONSUMABLE SUPPLIES
TEACHERS PAY TEACHERS	15.95	CURRICULUM	WALMART	65.58	CONSUMABLE SUPPLIES
TEACHERS PAY TEACHERS	1.95	CURRICULUM	WALMART	145.98	COMPUTERS/TECH EQUIPMENT
TECHSOUP	5	ADMINISTRATIVE SOFTWARE	WALMART	57.49	CONSUMABLE SUPPLIES
THRIFT BOOKS GLOBAL	43.39	CURRICULUM	WASHINGTON PAVILION	90.5	EDUCATIONAL INCENTIVES
TYLER, DIANNA	21.84	TRAVEL REIMBURSEMENT	WPSPUBLISH	66.6	CONSUMABLE SUPPLIES
TYLER, DIANNA	21.84	TRAVEL REIMBURSEMENT	XCEL ENERGY	1,789.87	PUBLIC UTILITY SERVICE
TYLER, DIANNA	21.84	TRAVEL REIMBURSEMENT	XCEL ENERGY	2,038.22	PUBLIC UTILITY SERVICE
TYLER, DIANNA	75.6	TRAVEL REIMBURSEMENT	ZOET, ROSCHA	68.71	CURRICULUM
UHRICH, MARK SR	3.78	TRAVEL REIMBURSEMENT			

Motion by Sandal, second by Klinkhammer to approve the JHCE Wellness Policy Review. On a roll call vote, the following voted aye: Sandal, Sweeter, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Klinkhammer, second by Sandal to approve the following revenue agreements. On a roll call vote, the following voted aye: Sandal, Sweeter, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

<u>Contract Number</u>	<u>School District / Entity</u>	<u>Contract Dates</u>	<u>Amount</u>
21.AC.WC.779.01	West Central School District	7/1/20-6/30/21	\$48,576.00
21.PS.CH.805.01	Chamberlain School District	7/1/20-6/30/21	\$45,000.00
21.SP.CH.803.01	Chamberlain School District	7/1/20-6/30/21	\$73,800.00
21.SP.ML.803.01	McLaughlin School District	7/1/20-6/30/21	\$49,500.00
2021C-110	State of South Dakota	7/1/20-6/30/21	\$51,492.00
21.SP.CH.803.03	Chamberlain School District	7/1/20-6/30/21	\$0.00
21.AC.TA.779.01	Tea Area School District	7/1/20-6/30/21	\$47,168.00
21.SP.DB.803.01	Dawson-Boyd School District	7/1/20-6/30/21	\$52,650.00

Motion by Sandal, second by Klinkhammer to adjourn the meeting at 5:25 p.m. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Approved this 17th day of November 2020.

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Board President

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Business Manager