

EAST DAKOTA EDUCATIONAL COOPERATIVE
Regular Meeting
Tuesday, January 19, 2021

The regular meeting of East Dakota Educational Cooperative was called to order at 5:07 p.m. on Tuesday, December 15, 2020, via Zoom by President Renee Ullom. Members present were Renee Ullom, Lexy Klinkhammer, and Scott Sandal, all by Zoom. Members of administration present were Joan Frevik, Lisa Bjorneberg, Brian Aust and Dave Vander Grift, as well as Randy Shoenfish from Schoenfish & Co., all by Zoom.

Motion by Klinkhammer, seconded by Sandal to approve the agenda as presented. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Klinkhammer, seconded by Sandal to approve the December 15, 2020, board meeting minutes as published. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

Joan Frevik and Brian Aust gave an update on administrative matters.

Motion by Sandal, second by Klinkhammer to accept the fiscal year 2020 audit report presented by Randy Shoenfish. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Sandal, second by Klinkhammer to accept the nomination of a new board member for the East Dakota Educational Foundation board. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Klinkhammer, second by Sandal to approve the items in the consent agenda. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

The consent agenda addressed the following items:

December payroll report: \$270,536.93 Salaries expense; \$18,887.37 FICA/Medicare expense; and \$48,136.70 Benefits Expense, for a total payroll of \$337,561.00.

Additions to staff: Ryan Debelak – Dean of Students, 183 days for \$42,000; Brandon Stahl – Substitute Teacher at a rate of \$17 per hour; Chantal Beam – Success Coach for \$17,664 for 96 days; Ashley Wells – PTA, at \$25 per hour.

Reductions to pay: Samantha Dirkson -- \$3,500 for both November and December.

Additions to pay: Kelli Ahrendt – 8.25 hours extra duty for \$335.20; Krista Halseth – 44 hours extra duty for \$1,787.72 between August and December; Lee Hoover – 1.5 hours overtime for \$51.75; Sydney Arrington – 14 hours extra duty for \$303.10.

Also for additions to pay: \$20 per month cell stipend is provided to all employees who are required by the nature of their position to use a personal cell phone for work purposes.

December disbursements in the amount of \$89,628.76 were as follows:

AMAZON CONSUMABLE SUPPLIES 59.92 AMAZON CONSUMABLE SUPPLIES 349.25 AMAZON CONSUMABLE SUPPLIES 31.82 ANDERSON, TYLER TRAVEL REIMBURSEMENT 354.06 0 APPLE COMPUTERS/TECH EQUIPMENT 798.00 APPLE COMPUTERS/TECH EQUIPMENT 1,995.00 APPLE NON-CONSUMABLE SUPPLIES 1,182.00 CANDY CLOUD FACTORY EDUCATIONAL INCENTIVES 19.17 ERICKSON, KATELYNN TRAVEL REIMBURSEMENT 191.52 0 GAS STATION TRAVEL 30.03 GOOGLE VOICE COMMUNICATION 383.66 SCHOOL OUTFITTERS NON-CONSUMABLE SUPPLIES 415.28 VERIZON WIRELESS COMMUNICATION 28.25 JACKSON, KRISTY TRAVEL REIMBURSEMENT 3.78 0 VERIZON WIRELESS COMMUNICATION 67.40 ABC AUTOMATIC BUILDING CONTROL REPAIRS & MAINTENANCE SERVICES 360.00 ABC AUTOMATIC BUILDING CONTROL REPAIRS & MAINTENANCE SERVICES 2.69 ACE HARDWARE CONSUMABLE SUPPLIES 25.97 ADOBE INC CONSUMABLE TECHNOLOGY 13.83 AMAZON CONSUMABLE SUPPLIES 78.00 AMAZON CONSUMABLE SUPPLIES 29.88 DAKOTA DATA SHRED OTHER PURCHASED SERVICES 94.04 EAST DAKOTA FOUNDATION RENTALS 4,650.00 EAST DAKOTA FOUNDATION RENTALS 14,500.00 EAST DAKOTA FOUNDATION RENTALS 14,500.00 EAST DAKOTA FOUNDATION RENTALS 4,650.00 ECOWATER SYSTEMS PUBLIC UTILITY SERVICE 34.00 HANDEY PLUMBING & HEATING REPAIRS & MAINTENANCE SERVICES 96.94 HOME DEPOT CONSUMABLE SUPPLIES 12.33 JCL SOLUTIONS CONSUMABLE SUPPLIES 467.84 JCL SOLUTIONS CONSUMABLE SUPPLIES 95.82 JCL SOLUTIONS CONSUMABLE SUPPLIES 280.80 JUSTICE FIRE & SAFETY OTHER PURCHASED SERVICES 91.84 JUSTICE FIRE & SAFETY OTHER PURCHASED SERVICES 629.37 MADISON LAWN CARE INC REPAIRS & MAINTENANCE SERVICES 243.75 MENARD'S CONSUMABLE SUPPLIES 20.56 MENARD'S CONSUMABLE SUPPLIES 57.51 MENARD'S CONSUMABLE SUPPLIES 30.83 MENARD'S CONSUMABLE SUPPLIES 10.96 MENARD'S CONSUMABLE SUPPLIES 41.88 MENARD'S CONSUMABLE SUPPLIES 12.98 MENARD'S CONSUMABLE SUPPLIES 43.41 MIDAMERICAN ENERGY PUBLIC UTILITY SERVICE 795.34 MIDAMERICAN ENERGY PUBLIC UTILITY SERVICE 720.87 MIDCO PUBLIC UTILITY SERVICE 375.59 MIDCO PUBLIC UTILITY SERVICE 109.62 MIDSTATES QUALITY IMPRINTED SPORTSWEAR EMPLOYEE RETENTION 34.60 NORBERG PAINTS INC CONSUMABLE SUPPLIES 72.83 NORBERG PAINTS INC CONSUMABLE SUPPLIES 35.03 NORBERG PAINTS INC CONSUMABLE SUPPLIES 20.68 NORBERG PAINTS INC CONSUMABLE SUPPLIES 63.90 NOVAK SANITARY SERVICE PUBLIC UTILITY SERVICE 111.14 NOVAK SANITARY SERVICE PUBLIC UTILITY SERVICE 188.51 OFFICE DEPOT CONSUMABLE SUPPLIES 83.75 RYBBON EMPLOYEE RETENTION 61.80 RYBBON EMPLOYEE RECRUITMENT 51.50 SIOUX FALLS UTILITIES PUBLIC UTILITY SERVICE 136.97 SIOUX FALLS UTILITIES PUBLIC UTILITY SERVICE 84.95 SIOUX FALLS UTILITIES PUBLIC UTILITY SERVICE 83.95 SIOUX FALLS UTILITIES PUBLIC UTILITY SERVICE 144.22 TESSIER'S INC REPAIRS & MAINTENANCE SERVICES 12,941.55 TESSIER'S INC REPAIRS & MAINTENANCE SERVICES 1,888.45 WALMART CONSUMABLE TECHNOLOGY 17.60 ARGUS LEADER CURRICULUM 161.27 HOUGHTON MIFFLIN HARCOURT CURRICULUM 880.00 JOSTENS CONSUMABLE SUPPLIES 66.31 MCCROSSAN BOYS' RANCH COMMUNICATION 37.70 MCCROSSAN BOYS' RANCH COMMUNICATION 45.30 VERIZON WIRELESS COMMUNICATION 28.25 WALMART CONSUMABLE SUPPLIES 46.32 WALMART CONSUMABLE SUPPLIES 27.95 AMAZON CONSUMABLE SUPPLIES 33.98 AMERICAN OCCUPATIONAL THERAPY ASSOCIATION FEES 99.00 MUTSCHELKNAUS, AMY TRAVEL REIMBURSEMENT 349.44 0 RALSTON, ANNLEE TRAVEL REIMBURSEMENT 255.36 0 MORK, DIANNE TRAVEL REIMBURSEMENT 289.80 TYLER, DIANNA TRAVEL REIMBURSEMENT 65.52 VERIZON WIRELESS COMMUNICATION 13.12 VERIZON WIRELESS COMMUNICATION 28.25 AMAZON CONSUMABLE SUPPLIES 143.37 AMAZON CONSUMABLE SUPPLIES 26.78 AMAZON CONSUMABLE SUPPLIES 163.98 ESTR PUBLICATIONS CONSUMABLE SUPPLIES 44.00 HOME DEPOT CONSUMABLE SUPPLIES 245.65 HOME DEPOT CONSUMABLE SUPPLIES (55.94) HOOVER, LEE CONSUMABLE SUPPLIES 26.83 MAGENTO EMPLOYEE RECRUITMENT 23.85 MIDSTATES QUALITY IMPRINTED SPORTSWEAR EMPLOYEE RETENTION 34.60 NYBERG'S ACE HARDWARE CONSUMABLE SUPPLIES 17.32 OFFICE DEPOT CONSUMABLE SUPPLIES 133.79 OFFICE DEPOT CONSUMABLE SUPPLIES 269.16 OFFICE DEPOT CONSUMABLE SUPPLIES 35.92 OFFICE DEPOT CONSUMABLE SUPPLIES 307.73 OFFICE DEPOT CONSUMABLE SUPPLIES 32.99 SCHOOL OUTFITTERS NON-CONSUMABLE SUPPLIES 616.45 TEACHERS PAY TEACHERS CURRICULUM 79.14 TEACHERS PAY TEACHERS CURRICULUM 20.24 VIG SOLUTIONS EDUCATIONAL SOFTWARE 192.00 WALMART CONSUMABLE SUPPLIES 51.10 WALMART CONSUMABLE SUPPLIES 24.90 WALMART CONSUMABLE SUPPLIES 73.27 AMAZON CONSUMABLE SUPPLIES 12.99 ASBSD FEES 25.00 AVERY PRODUCTS CORPORATION CONSUMABLE SUPPLIES 55.91 INTUIT ADMINISTRATIVE SOFTWARE 74.55 KELO-TV OTHER PURCHASED SERVICES 149.00 LEWIS DRUG CONSUMABLE SUPPLIES 10.09 LYNN, JACKSON, SHULTZ & LEBRUN, PC OTHER PURCHASED SERVICES 100.00 NELCO CONSUMABLE SUPPLIES 35.76 NELCO CONSUMABLE SUPPLIES 93.81 SANFORD HEALTH PLAN OTHER PURCHASED SERVICES 4.00 SANFORD HEALTH PLAN OTHER PURCHASED SERVICES 4.00 SCHEELS CONSUMABLE SUPPLIES 25.00 SFM INSURANCE 3,769.00 STARBUCKS

CONSUMABLE SUPPLIES 150.00 TASC FEES 449.40 UNITED STATES POSTAL SERVICE COMMUNICATION 10.45
VERIZON WIRELESS COMMUNICATION 34.81 VISTAPRINT CONSUMABLE SUPPLIES 268.21 WALMART
CONSUMABLE TECHNOLOGY 22.25 GAS STATION EDUCATIONAL INCENTIVES 40.82 MULDER, ANGELA TRAVEL
REIMBURSEMENT 114.24 0 SIOUX FALLS PUBLIC PARKING TRAVEL 7.75 SIOUX FALLS PUBLIC PARKING TRAVEL 3.25
SIOUX FALLS PUBLIC PARKING TRAVEL 3.75 SPECIALNEEDSWARE, INC CURRICULUM 152.00 TOTAL: 321.81
AMAZON CONSUMABLE SUPPLIES 7.50 AMAZON CONSUMABLE SUPPLIES 26.61 ESTR PUBLICATIONS
CONSUMABLE SUPPLIES 251.20 GAS STATION TRAVEL 45.57 HOBBY LOBBY CONSUMABLE SUPPLIES 113.75 HY-VEE
CONSUMABLE SUPPLIES 32.79 HY-VEE CONSUMABLE SUPPLIES 25.19 HY-VEE CONSUMABLE SUPPLIES 8.08 HY-VEE
CONSUMABLE SUPPLIES 26.90 HY-VEE CONSUMABLE SUPPLIES 18.09 JACKSON, KRISTY TRAVEL REIMBURSEMENT
5.04 0 LSSSD OTHER PURCHASED SERVICES 78.75 SUNSHINE FOODS CONSUMABLE SUPPLIES 209.29 SUNSHINE
FOODS CONSUMABLE SUPPLIES 109.13 TEACHING TREASURES CONSUMABLE SUPPLIES 38.10 VERIZON WIRELESS
COMMUNICATION 82.61 WALGREENS -- ALL LOCATIONS CONSUMABLE SUPPLIES 9.55 WALMART CONSUMABLE
SUPPLIES 34.65 ANIMAL CARE TECHNOLOGIES FEES 1,185.00 CEV MULTIMEDIA FEES 2,450.00 DELL RAPIDS
SCHOOL CURRICULUM 100.00 DELL RAPIDS SCHOOL CURRICULUM 415.00 ONELESSTHING CURRICULUM 300.00
SPARKFUN ELECTRONICS NON-CONSUMABLE SUPPLIES 2,498.00 SWIVL OTHER PURCHASED SERVICES 6,000.00

Motion by Sandal, second by Klinkhammer to approve the following revenue agreements. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

1. State of South Dakota – 2021C-593, Comprehensive Needs Assessment for \$20,770.12

Motion by Klinkhammer, second by Sandal to adjourn the meeting at 5:40 p.m. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Approved this 16th day of February, 2021.

Board President

Business Manager