

EAST DAKOTA EDUCATIONAL COOPERATIVE  
REGULAR MEETING  
JANUARY 21, 2015

The regular meeting of East Dakota Educational Cooperative was called to order at 5:00 p.m. on Wednesday, January 21, 2015, at East Cooperative Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Nancy Nelson, Gordon Sweeter and Renee Ullom. Members of administration present were Joan Frevik, Deb Esche and Lisa Bjorneberg.

Motion by Nelson, second by Husman to approve the agenda. Motion carried. Action 15-01-01.

Motion by Husman, second by Nelson to approve the December 17, 2014 board meeting minutes as published. Motion carried. Action 15-01-02.

Motion by Sweeter, second by Husman to approve the items in the consent agenda. Motion carried. Action 15-01-03.

The consent agenda addressed the following items:

December payroll report by cost center. Principal Evaluation Pilot 64.38; SLO 1,221.28; State Coaching 7,808.21; Educator Effectiveness Research 260.66; Math and Reading Coaching 1,530.18; Statewide Support Team 2,041.71; ESA Region 2 6,729.52; State Performance Plan Coordinators 5,133.75; PBIS 4,104.68; McCrossan 30,109.99; SD MyLife 260.66; College Access 2,867.21; Transition Advantage/Project Search 10,354.12; High Impact/Career Academy 19,572.06; Title I-South Dakota 5,264.27; Career Assessment 3,091.40; Administration 13,081.58; Physical Therapy 9,424.22; Autism Specialist 4,420.42; Fiscal Services 5,748.07; Technical Services 3,779.63; Occupational Therapy 8,768.33; DD Council 4,569.95; Title II B 4,929.90; SD STARS 2,099.08. FICA Expense & Medicare 11,037.78 and Benefits Expense 21,199.48 for a total payroll of 189,472.52.

December disbursements of \$37,043.84 in general funds and \$4,812.90 in food service fund for a total of \$41,856.74 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANCE PAYMENT ACCOUNT	CASH	(\$0.20)
ANDERSON PUBLICATIONS	COMMUNICATIONS	\$115.62
ARGUS LEADER MEDIA #1085	COMMUNICATIONS	\$34.23
PAYSCHOOLS	COMMUNICATIONS	\$1.40
TESTPOINT	COMMUNICATIONS	\$48.00
ADVANCE PAYMENT ACCOUNT	CONSUMABLE SUPPLIES	\$150.00
JCL SOLUTIONS - JANITORS CLOSET	CONSUMABLE SUPPLIES	\$44.72
JOSTENS	CONSUMABLE SUPPLIES	\$15.68
SUNSHINE #4	CONSUMABLE SUPPLIES	\$30.44
WALMART COMMUNITY	CONSUMABLE SUPPLIES	\$52.00
HYVEE INC	CONSUMABLE SUPPLIES	\$8.99
OFFICEMAX INCORPORATED	CONSUMABLE SUPPLIES	\$6.99
SHERMAN SELF STORAGE	CONSUMABLE SUPPLIES	\$166.00
CHILD NUTRITION SERVICES	COST OF SALES-PURCHASED FOOD	\$4,812.90
PAYSCHOOLS	DUES AND FEES	\$1.75
ADVANCE PAYMENT ACCOUNT	DUES AND FEES	\$86.50

CONSTANT CONTACT	DUES AND FEES	\$630.00
TASC	DUES AND FEES	\$365.37
VISA	DUES AND FEES	\$149.50
CONNECTING POINT COMPUTERS	OTHER NON-CONSUMABLE SUPPLIES	\$56.74
OUTKA, JANEEN	OTHER NON-CONSUMABLE SUPPLIES	\$177.00
PICASSO, RICHARD N	OTHER NON-CONSUMABLE SUPPLIES	\$700.00
SCHOENFISH & CO, INC	OTHER NON-CONSUMABLE SUPPLIES	\$7,400.00
BUREAU OF ADMINISTRATION	OTHER PURCHASED SERVICES	\$5.12
AMG OCCUPATIONAL MEDICINE	OTHER PURCHASED SERVICES	\$170.00
CITRIX	OTHER PURCHASED SERVICES	\$261.87
HARRISBURG SCHOOL DISTRICT	OTHER PURCHASED SERVICES	\$130.00
SAM'S CLUB	OTHER TRANSPORTATION SERVICES	\$23.66
ARGUS LEADER	PERIODICALS	\$120.00
BUREAU OF ADMINISTRATION	PHONE	\$6.78
ESCHE, DEBRA	PHONE	\$60.00
MENGENHAUSEN, CRYSTAL	PHONE	\$40.00
MUSSER, NATALIE	PHONE	\$20.00
MUTSCHELKNAUS, AMY	PHONE	\$20.00
RALSTON, ANNLEE	PHONE	\$20.00
THOMPSON, LORELEI	PHONE	\$60.00
TOSTENSON, JOLIE	PHONE	\$20.00
VERIZON WIRELESS	PHONE	\$16.00
BUREAU OF ADMINISTRATION	PHONE	\$2.23
GERRY, BRANDI	PHONE	\$20.00
HANSEN, BARBARA	PHONE	\$20.00
HUBERT, PATRICIA	PHONE	\$20.00
MALLORY, LINDA	PHONE	\$20.00
OUTKA, JANEEN	PHONE	\$20.00
PARKER, DEAN	PHONE	\$20.00
TYLER, DIANNA	PHONE	\$20.00
McCROSSAN BOY'S RANCH	POSTAGE	\$4.46
QUALIFIED PRESORT SERVICES	POSTAGE	\$300.62
GALLERY COLLECTION, THE	PRINTING & BINDING	\$278.77
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$1,050.87
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$281.45
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$112.12
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$834.51
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$33.52
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$18.73
HARRISBURG SCHOOL DISTRICT	REGISTRATION FEES	\$120.00
LENNOX SCHOOL DISTRICT	REGISTRATION FEES	\$372.00
OUTKA, JANEEN	REGISTRATION FEES	\$25.00
SCHOOL ADMINISTRATORS OF SD	REGISTRATION FEES	\$60.00
EAST DAKOTA FOUNDATION	RENTALS	\$3,800.00
RONNING PROPERTY MANAGEMENT	RENTALS	\$530.00
A & B BUSINESS, INC.	REPAIRS & MAINTENANCE SERVICES	\$1,958.01
ABC AUTOMATIC BUILDING CONTROL	REPAIRS & MAINTENANCE SERVICES	\$306.00
ADVANCE PAYMENT ACCOUNT	REPAIRS & MAINTENANCE SERVICES	\$486.72
BOB'S LOCK & KEY	REPAIRS & MAINTENANCE SERVICES	\$8.25
C & D SERVICES INC.	REPAIRS & MAINTENANCE SERVICES	\$2,100.00
DUST-TEX SERVICE, INC.	REPAIRS & MAINTENANCE SERVICES	\$38.97
HANDER PLUMBING & HEATING	REPAIRS & MAINTENANCE SERVICES	\$165.66
LUBBEN, STEVE	REPAIRS & MAINTENANCE SERVICES	\$692.75
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$1,035.00

MENARD'S-WEST	REPAIRS & MAINTENANCE SERVICES	\$305.64
NORBERG PAINTS INC	REPAIRS & MAINTENANCE SERVICES	\$289.28
TESSIER'S INC MECHANICAL	REPAIRS & MAINTENANCE SERVICES	\$3,480.00
PEARSON EDUCATION INC.	TEXTBOOKS/INSTRUCT. SOFTWARE	\$1,491.47
BJORNEBERG, LISA	TRAVEL	\$40.00
ESCHE, DEBRA	TRAVEL	\$75.85
GERRY, BRANDI	TRAVEL	\$526.54
HANSEN, BARBARA	TRAVEL	\$8.14
HARRISBURG SCHOOL DISTRICT	TRAVEL	\$535.00
HOLIDAY INN EXPRESS	TRAVEL	\$260.00
JACKSON, KRISTY	TRAVEL	\$33.30
JENSEN, TERRI	TRAVEL	\$59.39
LENNOX SCHOOL DISTRICT	TRAVEL	\$165.75
MALLORY, LINDA	TRAVEL	\$259.10
MORK, DIANNE	TRAVEL	\$103.97
MUSSER, NATALIE	TRAVEL	\$86.58
MUTSCHELKNAUS, AMY	TRAVEL	\$62.90
OUTKA, JANEEN	TRAVEL	\$289.34
PARKER, DEAN	TRAVEL	\$23.31
RALSTON, ANNLEE	TRAVEL	\$68.45
THOMPSON, LORELEI	TRAVEL	\$101.75
TOSTENSON, JOLIE	TRAVEL	\$510.48
TYLER, DIANNA	TRAVEL	\$119.14
VISA	TRAVEL	\$615.70
ADVANCE PAYMENT ACCOUNT	TRAVEL	\$355.00
BEST WESTERN RAMKOTA	TRAVEL	\$50.00
HOLIDAY INN EXPRESS	TRAVEL	\$104.00
HUBERT, PATRICIA	TRAVEL	\$610.58
JACOBSON, BRITTNEY	TRAVEL	\$7.40
LODGE AT DEADWOOD, THE	TRAVEL	\$57.00
MALLORY, LINDA	TRAVEL	\$179.18
MULDER, ANGELA	TRAVEL	\$48.84
OUTKA, JANEEN	TRAVEL	\$150.96
Grand Total		\$41,856.74

EAST DAKOTA EDUCATIONAL COOPERATIVE CASH REPORT FOR MONTH ENDING: DECEMBER 31, 2014			
	GENERAL FUND	FOOD SERVICE FUND	TOTAL
<b>TOTAL WORKING BALANCE 12/1/14</b>	1,931,133.93	3,555.45	1,934,689.38
<b>RECEIPTS:</b>			
LOCAL SOURCES			
Tuition	9,411.90		9,411.90
Other Local Sources	37,545.32	719.00	38,264.32
FEDERAL SOURCES			
Other Federal Sources		1,253.80	1,253.80
<b>TOTAL RECEIPTS</b>	<b>46,957.22</b>	<b>1,972.80</b>	<b>48,930.02</b>
<b>TOTAL DISBURSEMENTS</b>	<b>(233,934.20)</b>	<b>(2,801.53)</b>	<b>(236,735.73)</b>
<b>TOTAL WORKING BALANCE 12/31/14</b>	<b>1,744,156.95</b>	<b>2,726.72</b>	<b>1,746,883.67</b>

Additions to Staff: Allison Miller hired as substitute teacher for Transition Advantage/Project Search at a rate of \$100 per day or \$12.50 per hour; Jeannette Benson hired as substitute teacher for Transition Advantage/Project Search at a rate of \$100 per day or \$12.50 per hour.

Motion by Nelson, second by Sweeter to approve the agreement authorizations as presented. Motion carried. Action 15-01-04. Agreements approved were: Revenue Agreements: Sioux Falls School District to provide professional development services between January 1, 2015 and May 30, 2015 for a fee of \$1,500; Colman-Egan School District to provide High Impact/Career Academy services between January 5, 2015 and June 30, 2015 for a fee of \$5,072.40; SD Department of Education to support districts in reviewing district results from the state wide survey on classroom instruction and implementation of the teacher effectiveness system and reviewing district implementation plans between December 8, 2014 and March 1, 2015 for a fee of \$5,400. Expense Agreements: Rick Picasso to provide psychological assessment services to students at McCrossan Boys Ranch between July 1, 2014 and June 30, 2015 for fees as follows: \$450 per single evaluation and report at one site; \$375 per evaluation and report for two (2) or more evaluations conducted on the same day at the same site; \$250 per interpretation report involving multiple assessments; \$100 per interpretation report for single assessment.

A second reading was held on policy GCPC – Retirement Staff Members. Motion by Husman, second by Sweeter to approve the policy as presented. Motion carried. Action 15-01-05.

Motion by Husman, second by Nelson to enter executive session at 5:05 p.m. for personnel and legal matters in accordance with SDCL 1-25-2. Motion carried. Action 15-01-06. Executive session ended at 5:43 p.m.

Motion by Husman, second by Nelson to authorize the Director to sign agreements. Motion carried. Action 15-01-07.

Motion by Sweeter, second by Nelson to adjourn the meeting at 5:44 p.m. Motion carried. Action 15-01-08.

Approved this 18<sup>th</sup> day of February 2015.

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Board Member

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Board Member

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Board Member

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Business Manager

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