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East Dakota Educational Cooperative  
Board Agenda –Regular Meeting

**Wednesday May 18, 2016**

**5:00 p.m.**

East Dakota DDN Room

715 East 14<sup>th</sup> Street

Sioux Falls, SD 57104

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**Record of Members Present & Absent/Establishment of Quorum:**

1. Board Members Present
2. Board Members Absent
3. Members of Administration Present

**May 18, 2016 Agenda:**

1. Adoption of Agenda **Action Item**

**Approval of Minutes:**

1. Date Meeting Held: April 20, 2016 **Action Item**  
Type of Meeting: Regular  
Publication: Lennox Independent

**Director's Update:**

1. East Dakota Foundation Board Update
2. Summer construction plans
3. Summer credit recovery
4. 2016 – 2017 Staffing Update
5. Review of educational coops and ESAs-DOE

**Authorizations:**

1. Consent Agenda **Action Item**
  - A. Payroll Report by Cost Center
  - B. Personnel Report
  - C. Disbursements & Prepaid Checks
  - D. Cash Report
  
2. Agreements **Action Item**
  - A. Revenue Agreements
    1. Dell Rapids School District – to provide 2 slots in the Transition Advantage/Project Search program
    2. Freeman School District – to provide 1 slot in the Transition Advantage/Project Search program
    3. Brandon Valley School District – to provide 5 slots in the Transition Advantage/Project Search program
    4. Harrisburg School District – to provide 5 slots in the Transition Advantage/Project Search program

5. Tea Area School District – to provide 5 slots in the Transition Advantage/Project Search program
6. Chester Area School District – to provide 1 slot in the Transition Advantage/Project Search program
7. Lennox School District – to provide 2 slots in the Transition Advantage/Project Search program
8. Cornbelt Educational Cooperative – to provide Project Skills coordination services
9. Cornbelt Educational Cooperative – to provide technology services
10. Cornbelt Educational Cooperative – to provide business office services

B. Expense Agreements

1. Lorna Milne, Consultant, to provide feedback for the developer of materials for the SPED Teacher Effectiveness Online Module System
2. Laura Haug, Consultant, to provide feedback for the developer of materials for the SPED Teacher Effectiveness Online Module System

C. Policy and Procedures – Second Reading and Possible Approval **Action Item**

1. DGA – Authorized Signatures

**General Business:**

- |  |                    |
|--|--------------------|
| 1. Life Insurance contribution                         | <b>Action Item</b> |
| 2. FY16 Preliminary Budget                             | <b>Action Item</b> |
| 3. FY16 Audit Proposal                                 | <b>Action Item</b> |
| 4. Request for approval to pay Software Unlimited bill | <b>Action Item</b> |
| 5. Accounts receivable debt elimination                | <b>Action Item</b> |

**Executive Session:**

1. Personnel matters

**Informational Items:**

1. Next Meeting: Wednesday, June 15, 2016, 5:00 p.m.

**Distribution of Agenda with handouts:**

Gordon Sweeter, Nancy Nelson, Renee Ullom, Dennis Husman  
 Lisa Bjerneberg, Tressie Reski, Joan Frevik, EDEC Administration Building

**Agenda and Minutes Only:**

Alternates: Sandy Poppenga, Sue Hegland, Bryan Skinner  
 Superintendents: David Pappone, Kirk Easton, Dr. Jeff Danielsen  
 Special Education Directors: Lyn Heidenson, Laura Welch, Wendy Otheim  
 EDEC Foundation Board Members: Doug Peterson, Dr. Mike Keeley, Carol Pistulka,  
 Patricia Simmons, Lisa Engels

**Agenda, Minutes and Policy & Procedure Updates:** All EDEC staff