

EAST DAKOTA EDUCATIONAL COOPERATIVE
REGULAR MEETING
May 17, 2017

The regular meeting of East Dakota Educational Cooperative was called to order at 5:04 p.m. on Wednesday, May 17, 2017, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Nancy Nelson, Gordon Sweeter, Dennis Husman and Renee Ullom. Members of administration present were Joan Frevik, Lisa Bjorneberg and Tressie Reski.

Motion by Nelson, second by Husman to approve the agenda as amended. The audit proposal from Schoenfish and Company was added under General Business. Motion carried.

Motion by Husman, second by Sweeter to approve the April 17, 2017 board meeting minutes as published. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were reported.

Joan Frevik gave the Director's Update on 2017-18 staffing, a collaboration with SD Dept of Vocational Rehabilitation and upcoming conferences.

Motion by Nelson, second by Husman to accept the FY'18 Preliminary Budget as presented. Motion carried.

Motion by Husman, second by Sweeter to accept the audit proposal from Schoenfish and Co. Motion carried.

Motion by Husman, second by Nelson to approve the items in the consent agenda. Motion carried. The consent agenda addressed the following items: April payroll report: \$179,716 Salaries expense; \$12,445 FICA/Medicare expense; and \$28,696 Benefits Expense, for a total payroll of \$220,857.

Additions to staff: Kristopher Lavallee-hired as a Special Education teacher at a rate of \$40,000. Additions to pay: Mark Uhrich-3.5 hours in overtime pay at a rate \$22.50 per hour.

April disbursements of \$27,500.39 in general funds and \$4061 in the food service fund for a total of \$31,561.39, as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
KELO-TV	ADVERTISING	\$298.00
ARGUS LEADER MEDIA	COMMUNICATIONS	\$134.00
SOFTWARE UNLIMITED INC	COMPUTER SOFTWARE (ADMIN)	\$5,050.00
CHILD NUTRITION SERVICES	COST OF SALES-PURCHASED FOOD	\$4,061.00
BP	Motor Fuel	\$114.34
Ace Hardware	Non-Technology Supplies	\$10.39
ADVANCE PAYMENT ACCOUNT	Non-Technology Supplies	\$130.22
AMAZON	Non-Technology Supplies	\$288.12
BARNES & NOBLE BOOKSELLERS	Non-Technology Supplies	\$20.00
Caribou Coffee	Non-Technology Supplies	\$23.49
CAROLINA BIOLOGICAL SUPPLY CO	Non-Technology Supplies	\$39.05
CH PATISSERIE	Non-Technology Supplies	\$160.98
Costco	Non-Technology Supplies	\$314.82
EAI EDUCATION	Non-Technology Supplies	\$13.56
Hibachi Grill	Non-Technology Supplies	\$207.24
HYVEE INC	Non-Technology Supplies	\$45.53
JCL SOLUTIONS - JANITORS CLOSET	Non-Technology Supplies	\$1.54
JOSTENS	Non-Technology Supplies	\$53.88
LEWIS DRUG STORES	Non-Technology Supplies	\$21.09
MENARDS-EAST	Non-Technology Supplies	\$37.96
MENARD'S-WEST	Non-Technology Supplies	\$608.06

MONTE'S WOODSHOP	Non-Technology Supplies	\$15.00
NATIONAL COUNCIL OF TEACHERS OF	Non-Technology Supplies	\$59.99
OFFICE DEPOT	Non-Technology Supplies	\$132.42
Operation Gratitude	Non-Technology Supplies	\$48.15
SUNSHINE FOODS #1	Non-Technology Supplies	\$159.21
YANKTON SCHOOL DISTRICT	Non-Technology Supplies	\$962.28
MENARDS-EAST	OTHER NON-CONSUMABLE SUPPLIES	\$19.98
MENARD'S-WEST	OTHER NON-CONSUMABLE SUPPLIES	\$0.00
Printsigns	OTHER NON-CONSUMABLE SUPPLIES	\$185.10
VISUAL SOLUTIONS	OTHER PROFESSIONAL & TECHNICAL	\$112.50
ADVANCE PAYMENT ACCOUNT	Other Purchased Services	\$24.00
BUREAU OF ADMINISTRATION	Other Purchased Services	\$16.49
PICASSO, RICHARD N	Other Purchased Services	\$275.00
TESTPOINT	Other Purchased Services	\$24.00
YANKTON SCHOOL DISTRICT	Other Purchased Services	\$1,680.00
ADVANCE PAYMENT ACCOUNT	Other Purchased Services	\$43.25
TESTPOINT	Other Purchased Services	\$24.00
CENTURYLINK	PHONE	\$167.18
QUALIFIED PRESORT SERVICES	POSTAGE	\$105.66
SISSON PRINTING, INC.	PRINTING & BINDING	\$82.40
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$384.39
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$633.92
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$907.10
Howalt + McDowell Insurance	REGISTRATION FEES	\$120.00
SIOUX FALLS CHRISTIAN SCHOOLS	REGISTRATION FEES	\$329.00
TESTPOINT	REGISTRATION FEES	\$24.00
VYNE EDUCATION	REGISTRATION FEES	\$799.96
EAST DAKOTA FOUNDATION	RENTALS	\$4,650.00
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$1,416.56
WILLIE'S AUTO REPAIR, INC.	REPAIRS & MAINTENANCE SERVICES	\$15.75
AMERICAN AIRLINES	TRAVEL	\$25.00
AMERICINN	TRAVEL	\$222.00
BEST WESTERN RAMKOTA-PIERRE	TRAVEL	\$311.97
BJORNEBERG, LISA	TRAVEL	\$543.88
DYK, ROXANE	TRAVEL	\$772.54
GERRY, BRANDI	TRAVEL	\$21.00
HOLIDAY INN - SPEARFISH	TRAVEL	\$194.00
HOLIDAY INN- SIOUX FALLS	TRAVEL	\$158.00
JENSEN, TERRI	TRAVEL	\$43.26
LODGE AT DEADWOOD, THE	TRAVEL	\$247.84
MORK, DIANNE	TRAVEL	\$120.12
MUSSER, NATALIE	TRAVEL	\$394.40
MUTSCHELKNAUS, AMY	TRAVEL	\$105.42
MY PLACE - FT PIERRE	TRAVEL	\$114.00
OUTKA, JANEEN	TRAVEL	\$93.32
RALSTON, ANNLEE	TRAVEL	\$86.94
REISCH, KARIN	TRAVEL	\$22.68
ROEMEN, DAVID	TRAVEL	\$63.00
TOSTENSON, JOLIE	TRAVEL	\$332.32
TYLER, DIANNA	TRAVEL	\$105.00
UHRICH, MARK	Travel	\$11.76
WALMART COMMUNITY	TRAVEL	\$30.68
WESTIN RIVERWALK	TRAVEL	\$1,331.80
BAYMONT INN DENVER INTERNATIONAL	TRAVEL	\$159.50
GERRY, BRANDI	TRAVEL	\$233.10
HANSEN, BARBARA	TRAVEL	\$389.92
HOLIDAY INN - SPEARFISH	TRAVEL	\$173.98
MULDER, ANGELA	TRAVEL	\$56.28
OUTKA, JANEEN	TRAVEL	\$147.12
	Total	\$31,561.39

CASH REPORT			
FOR MONTH ENDING: April 30, 2017			
	GENERAL FUND	FOOD SVC FUND	TOTAL
TOTAL BEGINNING WORKING BALANCE	2,199,076.01	1,833.52	2,200,909.53
Tuition	69,354.70		69,354.70
Other Local Sources	3,114.96	790.00	3,904.96
Other State Sources	23,692.53		23,692.53
Title I	22,391.00		22,391.00
Title II B Math Counts	29,490.00		29,490.00
Title III	6,205.00		6,205.00
Perkins	5,398.00		5,398.00
Other Federal Sources		1,277.74	1,277.74
TOTAL RECEIPTS	159,646.19	2,067.74	161,713.93
TOTAL DISBURSEMENTS	(256,157.81)	(3,380.02)	(259,537.83)
TOTAL ENDING WORKING BALANCE	2,102,564.39	521.24	2,103,085.63

Motion by Sweeter, second by Nelson to approve the agreement authorizations as presented. Motion carried. Revenue agreements: South Dakota Department of Education – amendment to SST contract. Expense Agreements: Carroll Institute – to provide violence and substance abuse prevention services; Rick Picasso to provide psychological evaluations.

Motion by Husman, second by Sweeter to adjourn the meeting at 5:32 p.m. Motion carried.

Approved this 21st day of June, 2017.

Board Member

Board Member

Board Member

Board Member

Business Manager

Published once at the total approximate cost of _____.