

EAST DAKOTA EDUCATIONAL COOPERATIVE  
REGULAR MEETING  
SEPTEMBER 16, 2015

The regular meeting of East Dakota Educational Cooperative was called to order at 5:02 p.m. on Wednesday, September 16, 2015, at East Cooperative Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Nancy Nelson and Renee Ullom. Gordon Sweeter was absent. Members of administration present were Joan Frevik, Deb Esche and Lisa Bjorneberg.

Motion by Nelson, second by Husman to approve the agenda as amended to include the addition of #2 under general business, increase value of employer sponsored life insurance. Motion carried. Action 15-09-01.

Motion by Husman, second by Nelson to approve the August 19, 2015 board meeting minutes as published. Motion carried. Action 15-09-02.

The board acknowledged the family and friends of Lisa Doyen and extend their sympathy on her passing.

Motion by Husman, second by Nelson to approve the items in the consent agenda. Motion carried. Action 15-09-03.

The consent agenda addressed the following items:

August payroll report by cost center. Principal Evaluation Pilot 795.69; State Coaching 4,111.07; ESA Region 2 15,955.21; State Performance Plan Coordinators 3,862.50; McCrossan 30,605.10; Transition Advantage/Project Search 10,783.61; High Impact/Career Academy 20,957.56; Title I-South Dakota 4,468.29; Career Assessment 3,184.14; Administration 13,688.65; Physical Therapy 11,600.28; Autism Specialist 4,553.03; Fiscal Services 5,920.51; Technical Services 4,846.93; Occupational Therapy 10,163.61; DD Council 4,796.36; Title II B 5,077.80, Title III 4,750.00. FICA Expense & Medicare 11,148.99 and Benefits Expense 26,806.24 for a total payroll of 198,075.57.

September disbursements of \$55,330.11 in general funds for a total of \$55,330.11 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
KELO-TV	ADVERTISING	\$109.00
ADVANCE PAYMENT ACCOUNT	CASH	\$0.20
LENNOX INDEPENDENT	COMMUNICATIONS	\$210.51
AMAZON	CONSUMABLE SUPPLIES	\$102.54
JCL SOLUTIONS - JANITORS CLOSET	CONSUMABLE SUPPLIES	\$486.54
JUMBO JACK'S STUDENT PLANNERS	CONSUMABLE SUPPLIES	\$270.00
OFFICE DEPOT	CONSUMABLE SUPPLIES	\$32.03
SAM'S CLUB	CONSUMABLE SUPPLIES	\$115.32
SIOUX EMPIRE LIGHTING INC	CONSUMABLE SUPPLIES	\$263.68
THERAPRO, INC	CONSUMABLE SUPPLIES	\$583.00
WALMART COMMUNITY	CONSUMABLE SUPPLIES	\$381.77
BROWN & SAENGER	CONSUMABLE SUPPLIES	\$1,378.00
FLOWER LADY, LLC, THE	CONSUMABLE SUPPLIES	\$50.00
SHERMAN SELF STORAGE	CONSUMABLE SUPPLIES	\$166.00

SUNSHINE FOODS #1	CONSUMABLE SUPPLIES	\$288.97
VISA	DUES AND FEES	\$18.46
ADVANCE PAYMENT ACCOUNT	DUES AND FEES	\$24.00
DAKOTA DATA SHRED	DUES AND FEES	\$63.25
TASC	DUES AND FEES	\$571.07
TESTPOINT	DUES AND FEES	\$24.00
SOCIAL THINKING	OTHER NON-CONSUMABLE SUPPLIES	\$149.78
SUPER DUPER PUBLICATIONS	OTHER NON-CONSUMABLE SUPPLIES	\$25.40
ADVANCE PAYMENT ACCOUNT	OTHER NON-CONSUMABLE SUPPLIES	\$19.55
FLAGHOUSE INC	OTHER NON-CONSUMABLE SUPPLIES	\$505.53
LAKESHORE LEARNING MATERIALS	OTHER NON-CONSUMABLE SUPPLIES	\$206.47
OFFICE DEPOT	OTHER NON-CONSUMABLE SUPPLIES	\$224.38
SCHOOL SPECIALTY	OTHER NON-CONSUMABLE SUPPLIES	\$443.96
VISA	OTHER NON-CONSUMABLE SUPPLIES	\$217.69
CARROLL INSTITUTE	OTHER PROFESSIONAL & TECHNICAL	\$2,500.00
E-RATE COMPLETE LLC	OTHER PROFESSIONAL & TECHNICAL	\$2,000.00
PICASSO, RICHARD N	OTHER PROFESSIONAL & TECHNICAL	\$450.00
RAY, JAMI L	OTHER PROFESSIONAL & TECHNICAL	\$175.00
LYNN, JACKSON, SHULTZ & LEBRUN,	OTHER PURCHASED SERVICES	\$927.62
WHIPPLE, KERRI	OTHER PURCHASED SERVICES	\$2,688.46
ARGUS LEADER	PERIODICALS	\$120.00
CENTURYLINK	PHONE	\$167.06
JENSEN, TERRI	PHONE	\$20.00
MUTSCHELKNAUS, AMY	PHONE	\$20.00
VERIZON WIRELESS	PHONE	\$40.01
BRAY, KATHERINE	PHONE	\$20.00
GERRY, BRANDI	PHONE	\$20.00
HANSEN, BARBARA	PHONE	\$20.00
MUSSER, NATALIE	PHONE	\$20.00
OUTKA, JANEEN	PHONE	\$20.00
PARKER, DEAN	PHONE	\$20.00
QUALIFIED PRESORT SERVICES	POSTAGE	\$170.86
PRINTING CENTER, THE	PRINTING & BINDING	\$98.20
OUTKA, JANEEN	PRINTING & BINDING	\$15.65
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$21.86
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$281.45
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$976.75
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$16.42
SD WORKER'S COMPENSATION SUMMIT	REGISTRATION FEES	\$150.00
EAST DAKOTA FOUNDATION	RENTALS	\$3,800.00
RONNING PROPERTY MANAGEMENT	RENTALS	\$550.00
DUST-TEX SERVICE, INC.	REPAIRS & MAINTENANCE SERVICES	\$51.96
ELECTRIC CONSTRUCTION COMPANY	REPAIRS & MAINTENANCE SERVICES	\$121.43
J & P ROOFING SYSTEMS INC	REPAIRS & MAINTENANCE SERVICES	\$18,125.44
OLSON'S PEST TECHNICIANS	REPAIRS & MAINTENANCE SERVICES	\$120.00
UNITED TECHNOLOGIES	REPAIRS & MAINTENANCE SERVICES	\$238.75
WILLIE'S AUTO REPAIR, INC.	REPAIRS & MAINTENANCE SERVICES	\$180.04
CAERT, INC.	TEXTBOOKS/INSTRUCT. SOFTWARE	\$1,699.00
AMAZON	TEXTBOOKS/INSTRUCT. SOFTWARE	\$296.85
EDGENUITY	TEXTBOOKS/INSTRUCT. SOFTWARE	\$6,500.00
GERRY, BRANDI	TRAVEL	\$618.64
HANSEN, BARBARA	TRAVEL	\$322.98
HOLIDAY INN EXPRESS	TRAVEL	\$360.00
HOLIDAY INN- SIOUX FALLS	TRAVEL	\$77.00

JENSEN, TERRI	TRAVEL	\$15.12
MUSSER, NATALIE	TRAVEL	\$209.58
MUTSCHELKNAUS, AMY	TRAVEL	\$112.98
OUTKA, JANEEN	TRAVEL	\$35.70
PARKER, DEAN	TRAVEL	\$26.46
TYLER, DIANNA	TRAVEL	\$476.28
VISA	TRAVEL	\$210.00
ADVANCE PAYMENT ACCOUNT	TRAVEL	\$682.50
COMFORT SUITES	TRAVEL	\$72.00
HANSEN, BARBARA	TRAVEL	\$194.46
OUTKA, JANEEN	TRAVEL	\$1,272.30
PATER, CHRIS	TRAVEL	\$27.30
TWISS, BETTY	TRAVEL	\$1,040.38
TYLER, DIANNA	TRAVEL	\$2.52
<b>Grand Total</b>		<u>\$55,330.11</u>

EAST DAKOTA EDUCATIONAL COOPERATIVE CASH REPORT FOR MONTH ENDING: AUGUST 31, 2015			
	GENERAL FUND	FOOD SERVICE FUND	TOTAL
<b>TOTAL WORKING BALANCE 8/1/15</b>	1,572,248.70	1,004.05	1,573,252.75
<b>RECEIPTS:</b>			
LOCAL SOURCES			
Tuition	100,775.00		100,775.00
Other Local Sources	1,738.10	615.00	2,353.10
ESA, Region 2	11,600.00		11,600.00
STATE SOURCES			
Other State Sources	196,221.62		196,221.62
FEDERAL SOURCES			
Other Federal Sources			0.00
<b>TOTAL RECEIPTS</b>	<u>310,334.72</u>	615.00	310,949.72
<b>TOTAL DISBURSEMENTS</b>	(240,449.75)	0.00	(240,449.75)
<b>TOTAL WORKING BALANCE 8/31/15</b>	<u>1,642,133.67</u>	<u>1,619.05</u>	<u>1,643,752.72</u>

Personnel Actions: Additions to Staff: Chris Pater hired as substitute teacher in Transition Advantage at a rate of \$100 per day; Marcus Jones hired as substitute teacher in Transition Advantage at a rate of \$100 per day. Reductions to Staff: Erik DeJong resigned position as Science Teacher at McCrossan Boys Ranch effective August 20, 2015. Liquidated damages of \$600 apply per contract and Policy GCPB due to resignation being after July 15, 2015.

Motion Nelson, second by Husman to approve the agreement authorizations as presented. Motion carried. Action 15-09-04. Agreements approved were: Revenue Agreements: State of South Dakota to provide training for Career Development between August 26, 2015 and July 1, 2016 at a rate of \$600 per day not to exceed \$24,000; State of South Dakota to provide presentations and training in Principal Effectiveness between April 1, 2015 and May 30, 2016 at an amount not to exceed \$16,200; State of South Dakota to attend training and provide professional staff development in keeping with the State Performance Plan between July 1, 2015 and July 1, 2016 at an amount not to exceed \$131,403; State of South Dakota to provide

an instructional coach to design and deliver regional trainings between June ,1 2015 and January 1, 2016 at an amount not to exceed \$5,300; State of South Dakota to prepare and conduct presentation to the School Support Team relative to Principal Effectiveness, between July 15, 2015 and July 24, 2015 at a rate of \$600; McCook Central School District to provide Job Shadow Placement Services between July 1, 2015 and June 30, 2016 at a rate of \$1,421; State of South Dakota to amend previous contract for math and reading coaching to redefine the tasks to be performed between June 1, 2014 and June 26, 2016. No change to the contract amount. Expense Agreement: Kerri Whipple to provide a Title III presentation between June 16, 2015 and June 29, 2015 at a fee not to exceed \$2250 plus expenses not to exceed \$438.46.

Motion by Husman, second by Nelson to approve the FY2016 budget as presented. Husman, yes, Nancy Nelson, yes, Renee Ullom, yes. Motion carried. Action 15-09-05. General Fund Expenditures: Instruction-Other Regular Programs \$1,339,040; Title I \$90,935; Placement Services \$53,333; Physical Therapy \$177,439; Occupational Therapy \$167,310; Other Therapy Services \$78,092; Instructional Staff Training \$125,910; Improvement of Instruction \$462,754; Technology in School \$66,584; School Administration \$365,611; Other Fiscal Services \$199,056; Vehicle Servicing & Maintenance \$6,300; Other Operation & Maintenance \$108,800; Other Community Services \$73,613; Payments to State-Unemployment \$10,000. Total General Fund Expenditures, \$3,324,776. General Fund Revenue: Tuition from Other LEAs Within the State \$1,405,806; Interest Earned \$1,000; Service Provided Other LEAs Within State \$529,531; Other Local Revenue \$222,952; Other State Revenue \$497,657; Mathematics and Science Partnerships, Title II B \$121,160; Title I \$90,935; Vocational Education \$17,676; Other Federal Revenue \$52,210; Reserve Cash Fund \$382,849. Total General Fund Revenue, \$3,324,776. Food Service Expenditures: Other Food Services \$22,050. Food Service Revenue: Sales to Pupils \$11,050; Federal Reimbursement \$11,000. Total Food Service Revenue \$22,050.

Motion by Husman, second by Nelson to increase the employer provided life insurance from \$10,000 per qualified employee to \$15,000 per qualified employee with no increase in premium. Motion carried. Action 15-09-06.

Motion by Nelson, second by Husman to adjourn the meeting at 5:14 p.m. Motion carried. Action 15-09-07.

Approved this 21<sup>st</sup> day of October 2015.

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Board Member

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Board Member

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Board Member

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Board Member

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Business Manager

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