

EAST DAKOTA EDUCATIONAL COOPERATIVE  
REGULAR MEETING  
February 15, 2017

The regular meeting of East Dakota Educational Cooperative was called to order at 5:00 p.m. on Wednesday, February 15, 2017, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Dennis Husman and Renee Ullom with Nancy Nelson present via telephone. Members of administration present were Joan Frevik, Lisa Bjorneberg and Tressie Reski.

Motion by Husman, second by Nelson to approve the agenda as presented.

Motion by Nelson, second by Husman to approve the January 18, 2017 board meeting minutes as published. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were reported.

Director Joan Frevik gave a Legislative update and announced the Teachwell Open House/Ribbon Cutting Ceremony scheduled for March 23.

Motion by Husman, second by Nelson to approve the items in the consent agenda. Motion carried. The consent agenda addressed the following items: January payroll report by cost center: SST, \$922; Mentoring, \$68; ESA Region 2, \$17,371; SPP Coordinator, \$4,007; McCrossan, \$35,208; Teachwell Transitions/Project SEARCH, \$15,512; Teachwell Academy, \$28,723; Title 1-D, \$5,000; Career Assessment, \$4,613; Administration, \$14,626; Physical Therapy, \$10,019; Autism Specialist, \$4,687; Fiscal Services, \$5,445; Operations/Maintenance, \$2,620; Technical Services, \$4,220; Occupational Therapy, \$9,662; DD Council, \$5034; Title IIB Math, \$9,605; \$12,252 FICA/Medicare expense; and \$29,456 Benefits Expense, for a total payroll of \$219,050.

Additions to Pay: Karin Reisch - 1 hour overtime pay, at a rate of \$24.33 paid with January 31, 2017 payroll. Additions to Staff: Matt Thompson – hired as substitute teacher/job coach for Transitions Program at a rate of \$110 per day beginning January 11, 2017.

February disbursements of \$28,706.87 in general funds and \$0 in food service fund for a total of \$28,706.87 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
KELO-TV	ADVERTISING	\$99.00
ARGUS LEADER MEDIA	COMMUNICATIONS	\$157.22
OpenSky Project Inc	COMPUTER EQUIPMENT (NON-CAP)	\$115.77
ADVANCE PAYMENT ACCOUNT	DUES AND FEES	\$79.78
CENTER FOR DISABILITIES	DUES AND FEES	\$150.00
SIOUX EMPIRE SOCIETY FOR	DUES AND FEES	\$75.00
SIOUX FALLS SCHOOL DISTRICT 49-5	DUES AND FEES	\$119.00
ARGUS LEADER MEDIA	Inst Workbooks and Classroom Subscripts	\$81.57
BP	Motor Fuel	\$82.32
ADVANCE PAYMENT ACCOUNT	Non-Technology Supplies	\$701.09
AMAZON	Non-Technology Supplies	\$855.65
Cinemark	Non-Technology Supplies	\$135.05
Dollar Tree	Non-Technology Supplies	\$84.41
DYK, ROXANE	Non-Technology Supplies	\$238.35
HOBBY LOBBY	Non-Technology Supplies	\$321.25
JAYMAR BUSINESS FORMS INC	Non-Technology Supplies	\$522.71
JANITORS CLOSET	Non-Technology Supplies	\$51.63
LEWIS DRUG STORES	Non-Technology Supplies	\$18.98
LUVERNE FLOWERS	Non-Technology Supplies	\$47.03
MENARD'S-WEST	Non-Technology Supplies	\$356.83
NCS PEARSON INC	Non-Technology Supplies	\$97.50

PEARSON EDUCATION	Non-Technology Supplies	\$486.50
PIZZA RANCH	Non-Technology Supplies	\$392.31
Red Robin	Non-Technology Supplies	\$170.41
Scheel's IcePlex	Non-Technology Supplies	\$230.00
SUNSHINE FOODS	Non-Technology Supplies	\$53.25
SUNSHINE FOODS #1	Non-Technology Supplies	\$248.79
TEACHER'S DISCOVERY	Non-Technology Supplies	\$124.29
Walgreens	Non-Technology Supplies	\$13.57
WALMART COMMUNITY	Non-Technology Supplies	\$121.47
Wayfair.com	Non-Technology Supplies	\$243.49
AMAZON	OTHER NON-CONSUMABLE SUPPLIES	\$120.00
ADVANCE PAYMENT ACCOUNT	OTHER NON-CONSUMABLE SUPPLIES	\$160.89
AMAZON	OTHER NON-CONSUMABLE SUPPLIES	\$1,010.73
Grille 26	OTHER NON-CONSUMABLE SUPPLIES	\$59.82
ADVANCE PAYMENT ACCOUNT	OTHER PROFESSIONAL & TECHNICAL	\$43.25
TESTPOINT	OTHER PROFESSIONAL & TECHNICAL	\$24.00
ADVANCE PAYMENT ACCOUNT	OTHER PURCHASED SERVICES	\$86.50
CALLAWAY'S	OTHER PURCHASED SERVICES	\$1,159.07
LYNN, JACKSON, SHULTZ & LEBRUN,	OTHER PURCHASED SERVICES	\$746.03
PICASSO, RICHARD N	Other Purchased Services	\$1,000.00
ADVANCE PAYMENT ACCOUNT	OTHER PURCHASED SERVICES	\$43.25
CENTURYLINK	PHONE	\$167.06
VERIZON WIRELESS	PHONE	\$127.55
ADVANCE PAYMENT ACCOUNT	POSTAGE	\$46.75
QUALIFIED PRESORT SERVICES	POSTAGE	\$275.46
SISSON PRINTING, INC.	PRINTING & BINDING	\$221.29
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$1,214.65
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$307.15
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$102.76
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$1,092.69
NATIONAL COUNCIL OF TEACHERS OF	REGISTRATION FEES	\$530.00
ADVANCE PAYMENT ACCOUNT	REGISTRATION FEES	\$30.00
CENTER FOR DISABILITIES	REGISTRATION FEES	\$150.00
EAST DAKOTA FOUNDATION	RENTALS	\$4,650.00
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$1,395.42
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$570.00
Sentry Safe	REPAIRS & MAINTENANCE SERVICES	\$30.00
ADVANCE PAYMENT ACCOUNT	Technology Supplies	\$134.60
OUTKA, JANEEN	Technology Supplies	\$24.65
PEARSON EDUCATION	Technology Supplies	\$478.06
AMERICINN	TRAVEL	\$220.00
BEST WESTERN RAMKOTA INN-	TRAVEL	\$171.00
BEST WESTERN RAMKOTA-PIERRE	TRAVEL	\$111.99
DAYS INN OF PIERRE	TRAVEL	\$171.00
DEBOER, VIRGINIA	TRAVEL	\$25.62
DYK, ROXANE	TRAVEL	\$450.78
EXPEDIA.COM	TRAVEL	\$566.60
FAIRFIELD INN BROOKINGS	TRAVEL	\$57.00
GERRY, BRANDI	TRAVEL	\$335.40
JACKSON, KRISTY	TRAVEL	\$113.40
JENSEN, TERRI	TRAVEL	\$56.49
MORK, DIANNE	TRAVEL	\$123.48
MUSSER, NATALIE	TRAVEL	\$394.80
MUTSCHELKNAUS, AMY	TRAVEL	\$92.82
MY PLACE - FT PIERRE	TRAVEL	\$342.00
OUTKA, JANEEN	TRAVEL	\$287.44
RALSTON, ANNLEE	TRAVEL	\$127.26
REISCH, KARIN	TRAVEL	\$69.30
TOSTENSON, JOLIE	TRAVEL	\$700.08
TYLER, DIANNA	TRAVEL	\$271.48

UHRICH, MARK	Travel	\$35.28
DICK, TRICIA	TRAVEL	\$67.20
DYK, ROXANE	TRAVEL	\$161.90
GERRY, BRANDI	TRAVEL	\$37.80
GREAT LAKES AVIATION	TRAVEL	\$250.00
HANSEN, BARBARA	TRAVEL	\$684.00
OUTKA, JANEEN	TRAVEL	\$73.50
UNITED AIRLINES	TRAVEL	\$233.40
Total		\$28,706.87

CASH REPORT FOR MONTH ENDING: January 31, 2017			
	GENERAL FUND	FOOD SVC FUND	TOTAL
<b>TOTAL BEGINNING WORKING BALANCE</b>	2,511,179.41	1,695.86	2,512,875.27
Tuition	14,755.20		14,755.20
Other Local Sources	66,358.87	3,918.81	70,277.68
ESA, Region 2	4,375.00		4,375.00
Other State Sources	18,556.12		18,556.12
Other Federal Sources		1,005.09	1,005.09
<b>TOTAL RECEIPTS</b>	104,045.19	4,923.90	108,969.09
<b>TOTAL DISBURSEMENTS</b>	(333,657.79)	(5,740.95)	(339,398.74)
<b>TOTAL ENDING WORKING BALANCE</b>	2,281,566.81	878.81	2,282,445.62

Motion by Nelson, second by Husman to approve the agreement authorizations as presented. Motion carried. Revenue Agreements: Rapid City School District – to provide professional development services; South Dakota Department of Education – amends previous agreement for statewide mentorship program.

Motion by Husman, second by Nelson to adjourn the meeting at 5:15 p.m. Motion carried.

Approved this 15<sup>th</sup> day of March, 2017.

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Board Member

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Board Member

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Board Member

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Board Member

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Business Manager

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