

EAST DAKOTA EDUCATIONAL COOPERATIVE
REGULAR MEETING
NOVEMBER 18, 2015

The regular meeting of East Dakota Educational Cooperative was called to order at 5:01 p.m. on Wednesday, November 18, 2015, at East Cooperative Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Nancy Nelson, Gordon Sweeter and Renee Ullom. Members of administration present were Joan Frevik, Deb Esche and Lisa Bjorneberg.

Motion by Husman, second by Nelson to approve the agenda. Motion carried. Action 15-11-01.

Motion by Nelson, second by Husman to approve the October 21, 2015 board meeting minutes as published. Motion carried. Action 15-11-02.

Joan Frevik updated the board members on the process for the Director's evaluation, gave a foundation update for recommendations for building improvements, informed the board where to find audit information as well as federal payments and the upcoming name change to Teachwell.

Motion by Husman, second by Sweeter to approve the items in the consent agenda. Motion carried. Action 15-11-03.

The consent agenda addressed the following items:

October payroll report by cost center. Principal Evaluation Pilot 928.31; ESA Region 2 17,148.74; State Performance Plan Coordinators 3,862.50; McCrossan 30,879.06; Transition Advantage/Project Search 11,614.13; High Impact/Career Academy 20,770.38; Title I-South Dakota 4,468.29; Career Assessment 3,184.14; Administration 13,688.65; Physical Therapy 9,706.95; Autism Specialist 4,553.03; Fiscal Services 5,920.51; Technical Services 4,846.93; Occupational Therapy 9,361.55; DD Council 4,796.36; Title II B 5,077.80, Title III 4,750.00. FICA Expense & Medicare 10,832.63 and Benefits Expense 24,056.02 for a total payroll of 190,445.98.

November disbursements of \$26,636.43 in general funds for a total of \$26,636.43 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
KELO-TV	ADVERTISING	\$109.00
ADVANCE PAYMENT ACCOUNT	CASH	(\$0.21)
ARGUS LEADER MEDIA #1085	COMMUNICATIONS	\$15.00
INDEPENDENT PUBLISHING, LLC	COMMUNICATIONS	\$143.65
CENTURY BUSINESS PRODUCTS	COMPUTER EQUIPMENT (NON-CAP)	\$570.00
BIO CORPORATION	CONSUMABLE SUPPLIES	\$259.92
HYVEE INC	CONSUMABLE SUPPLIES	\$46.91
OFFICE DEPOT	CONSUMABLE SUPPLIES	\$143.12
OFFICEMAX INCORPORATED	CONSUMABLE SUPPLIES	\$3.96
THERAPRO, INC	CONSUMABLE SUPPLIES	\$187.00
FLOWER MILL, THE	CONSUMABLE SUPPLIES	\$75.00
HYVEE INC	CONSUMABLE SUPPLIES	\$3.15
PETTY CASH	CONSUMABLE SUPPLIES	\$33.59
SHERMAN SELF STORAGE	CONSUMABLE SUPPLIES	\$166.00
SUNSHINE FOODS #1	CONSUMABLE SUPPLIES	\$836.94

ASHA	DUES AND FEES	\$225.00
PAYSCHOOLS	DUES AND FEES	\$2.80
ADVANCE PAYMENT ACCOUNT	DUES AND FEES	\$43.25
SCHOOL ADMINISTRATORS OF SD	DUES AND FEES	\$474.00
SW/WC SERVICE COOPERATIVES	DUES AND FEES	\$200.00
TESTPOINT	DUES AND FEES	\$12.00
PIZZA RANCH OF HARTFORD	MEALS	\$176.00
PETTY CASH	OTHER NON-CONSUMABLE SUPPLIES	\$22.34
PICASSO, RICHARD N	OTHER PROFESSIONAL & TECHNICAL	\$450.00
SAM'S CLUB	OTHER TRANSPORTATION SERVICES	\$29.50
ARGUS LEADER	PERIODICALS	\$150.00
BUREAU OF ADMINISTRATION	PHONE	\$10.11
CENTURYLINK	PHONE	\$167.06
JACKSON, KRISTY	PHONE	\$20.00
JENSEN, TERRI	PHONE	\$20.00
MUSSER, NATALIE	PHONE	\$20.00
MUTSCHELKNAUS, AMY	PHONE	\$20.00
RALSTON, ANNLEE	PHONE	\$40.00
VERIZON WIRELESS	PHONE	\$40.01
BJORNEBERG, LISA	PHONE	\$20.00
BRADFELDT-WARING, SARA	PHONE	\$20.00
BRAY, KATHERINE	PHONE	\$20.00
BUREAU OF ADMINISTRATION	PHONE	\$0.60
GERRY, BRANDI	PHONE	\$20.00
HANSEN, BARBARA	PHONE	\$20.00
OUTKA, JANEEN	PHONE	\$20.00
PARKER, DEAN	PHONE	\$20.00
TOSTENSON, JOLIE	PHONE	\$20.00
TYLER, DIANNA	PHONE	\$20.00
QUALIFIED PRESORT SERVICES	POSTAGE	\$244.64
BRAY, KATHERINE	PRINTING & BINDING	\$482.77
PRINTING CENTER, THE	PRINTING & BINDING	\$49.15
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$180.06
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$115.70
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$1,092.60
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$4.79
TIE	REGISTRATION FEES	\$65.00
VISA	REGISTRATION FEES	\$155.00
ADVANCE PAYMENT ACCOUNT	REGISTRATION FEES	\$55.00
SCHOOL ADMINISTRATORS OF SD	REGISTRATION FEES	\$15.00
TAESE/USE	REGISTRATION FEES	\$75.00
EAST DAKOTA FOUNDATION	RENTALS	\$3,800.00
RONNING PROPERTY MANAGEMENT	RENTALS	\$550.00
BUREAU OF ADMINISTRATION	REPAIRS & MAINTENANCE SERVICES	\$45.00
C & D SERVICES INC.	REPAIRS & MAINTENANCE SERVICES	\$4,200.00
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$1,240.96
DUST-TEX SERVICE, INC.	REPAIRS & MAINTENANCE SERVICES	\$51.96
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$525.00
OLSON'S PEST TECHNICIANS	REPAIRS & MAINTENANCE SERVICES	\$120.00
UNITED TECHNOLOGIES	REPAIRS & MAINTENANCE SERVICES	\$66.25
AMAZON	TEXTBOOKS/INSTRUCT. SOFTWARE	\$376.75
PERMA-BOUND BOOKS	TEXTBOOKS/INSTRUCT. SOFTWARE	\$301.12
ADVANCE PAYMENT ACCOUNT	TRAVEL	\$35.00
BJORNEBERG, LISA	TRAVEL	\$26.00

BRADFELDT-WARING, SARA	TRAVEL	\$1,951.17
COMFORT INN & SUITES	TRAVEL	\$55.00
DAYS INN OF PIERRE	TRAVEL	\$114.00
GERRY, BRANDI	TRAVEL	\$250.74
HANSEN, BARBARA	TRAVEL	\$241.92
HOLIDAY INN EXPRESS	TRAVEL	\$431.98
JACKSON, KRISTY	TRAVEL	\$62.16
JENSEN, TERRI	TRAVEL	\$65.52
MUSSER, NATALIE	TRAVEL	\$812.28
MUTSCHELKNAUS, AMY	TRAVEL	\$111.30
OUTKA, JANEEN	TRAVEL	\$954.14
PARKER, DEAN	TRAVEL	\$8.82
RALSTON, ANNLEE	TRAVEL	\$259.98
REISCH, KARIN	TRAVEL	\$279.41
TYLER, DIANNA	TRAVEL	\$257.04
ADVANCE PAYMENT ACCOUNT	TRAVEL	\$200.00
BRAY, KATHERINE	TRAVEL	\$357.05
COMFORT INN & SUITES	TRAVEL	\$55.00
DEVITO, DIANE	TRAVEL	\$10.50
GERRY, BRANDI	TRAVEL	\$561.57
HOLIDAY INN - SPEARFISH	TRAVEL	\$170.00
OUTKA, JANEEN	TRAVEL	\$521.50
PARKER, DEAN	TRAVEL	\$10.50
PATER, CHRIS	TRAVEL	\$11.76
TYLER, DIANNA	TRAVEL	\$59.64
VISA	TRAVEL	\$55.00
Grand Total		<u><u>\$26,636.43</u></u>

EAST DAKOTA EDUCATIONAL COOPERATIVE CASH REPORT FOR MONTH ENDING: OCTOBER 31, 2015			
	GENERAL FUND	FOOD SERVICE FUND	TOTAL
TOTAL WORKING BALANCE 10/1/15	2,635,079.79	2,474.05	2,637,553.84
RECEIPTS:			
LOCAL SOURCES			
Tuition	59,795.50		59,795.50
Other Local Sources	741.60	853.20	1,594.80
ESA, Region 2	900.00		900.00
STATE SOURCES			
Other State Sources	900.00		900.00
FEDERAL SOURCES			
Title III	2,803.00		2,803.00
Other Federal Sources		1,264.29	1,264.29
TOTAL RECEIPTS	<u>65,140.10</u>	<u>2,117.49</u>	<u>67,257.59</u>
TOTAL DISBURSEMENTS	(236,039.76)	(3,044.55)	(239,084.31)
TOTAL WORKING BALANCE 10/31/15	<u>2,464,180.13</u>	<u>1,546.99</u>	<u>2,465,727.12</u>

Personnel Actions: Reductions in Staff: Dean Parker resigned position as Technology Director effective December 4, 2015; Annie O’Fallon resigned position as SPED Paraprofessional in Transition Advantage, effective November 25, 2015. Additions to Staff: Zach Ireland hired as Transition Coach in Transition Advantage Program at a rate of \$13.50 per hour for 32 hours per week beginning November 30, 2015. Additions to Pay: Angie Mulder additional duty pay in the amount of \$250 per month beginning in October, 2015, through June, 2016, for assistance with IEPs in Transition Program; James Christensen additional duty pay in the amount of \$250 per month between July 2015 and November 2015 for lead teacher stipend.

Motion by Nelson, second by Husman to approve the agreement authorizations as presented. Motion carried. Action 15-11-04. Agreements approved were: Alcester-Hudson School District to provides professional development services between September 1, 2015 and ending May 31, 2016 in the amount of \$300.00; SD Department of Education to attend a train the trainer event for educator effectiveness between September 1 and September 30, 2015 in the amount not exceed \$4,800.00; SD Department of Education to prepare and present Principal Effectiveness for Focus and Priority Schools between the dates of September 8 and October 15, 2015 in an amount not to exceed \$600.00; Sioux Falls School District to purchase professional development for Sioux Falls Lutheran School between September 1, 2015 and May 30, 2016 at a total rate of \$1,000.00.

Motion by Nelson, second by Husman to adjourn the meeting at 5:23 p.m. Motion carried. Action 15-11-05.

Approved this 16th day of December 2015.

Board Member

Board Member

Board Member

Board Member

Business Manager

Published once at the total approximate cost of _____.