

EAST DAKOTA EDUCATIONAL COOPERATIVE
REGULAR MEETING
August 17, 2016

The regular meeting of East Dakota Educational Cooperative was called to order at 5:13 p.m. on Wednesday, August 17, 2016, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Nancy Nelson, Dennis Husman, Lisa Engels, and Renee Ullom. Members of administration present were Joan Frevik, Lisa Bjorneberg and Tressie Reski.

Motion by Nelson, second by Husman to approve the agenda. Motion carried.

Motion by Husman, second by Nelson to approve the July 20, 2016 board meeting minutes as published. Motion carried.

Director Joan Frevik gave updates on segregation of duties and facilities maintenance as well as an EDEC budget perspective.

Motion by Nelson, second by Husman to approve the items in the consent agenda. Motion carried. The consent agenda addressed the following items:

July payroll report by cost center. Educator Effectiveness Implementation and Support, \$1,385.95; Statewide Support Team, \$819.57; ESA Region 2, \$16,277.59; SPP Coordinator, \$4,007.50; McCrossan, \$36,829.97; Teachwell Transitions/Project SEARCH, \$8,735.18; Teachwell Academy, \$24,931.34; Title 1-SD, \$5,000; Career Assessment, \$3,363.35; Administration, \$14,616.40; Physical Therapy, \$12,495.22; Autism Specialist, \$4,686.86; Fiscal Services, \$5,445; Operations/Maintenance, \$620; Technical Services, \$4,200; Occupational Therapy, \$11,454.92; DD Council, \$5034.10; Title IIB Math, \$10,177.80; \$11,722.02 FICA/Medicare expense; and \$27,930.31 Benefits Expense, for a total payroll of \$209,733.08.

August disbursements of \$45,031.50 in general funds and \$0 in food service fund for a total of \$45,031.50 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
KELO-TV	ADVERTISING	\$99.00
ARGUS LEADER	COMMUNICATIONS	\$182.50
ARGUS LEADER MEDIA #1085	COMMUNICATIONS	\$15.00
INDEPENDENT PUBLISHING, LLC	COMMUNICATIONS	\$92.40
Houzz	COMPUTER EQUIPMENT (NON-CAP)	\$796.38
JAYMAR BUSINESS FORMS INC	CONSUMABLE SUPPLIES	\$147.61
HALLMARK BUSINESS CONNECTIONS	CONSUMABLE SUPPLIES	\$97.50
SHERMAN SELF STORAGE	CONSUMABLE SUPPLIES	\$166.00
AREA II SUPERINTENDENTS	DUES AND FEES	\$175.00
SD TEACHER PLACEMENT CENTER	DUES AND FEES	\$420.00
Continental Western Group	LIABILITY INSURANCE	\$14,113.00
PHILADELPHIA INSURANCE COMPANI	LIABILITY INSURANCE	\$2,149.00
AMAZON	Non-Technology Supplies	\$80.47
CENTURY STADIUM THEATERS 14	Non-Technology Supplies	\$141.95
EDIBLE ARRANGEMENTS	Non-Technology Supplies	\$30.89
HANSON, SARA	Non-Technology Supplies	\$29.04
JCL SOLUTIONS - JANITORS CLOSET	Non-Technology Supplies	\$401.98
JOSTENS	Non-Technology Supplies	\$16.95
Legacy.com	Non-Technology Supplies	\$68.98
MENARD'S-WEST	Non-Technology Supplies	\$120.50
OFFICE DEPOT	Non-Technology Supplies	\$343.44
SCHOLASTIC	Non-Technology Supplies	\$822.10
WALMART COMMUNITY	Non-Technology Supplies	\$52.93
JCL SOLUTIONS - JANITORS CLOSET	OTHER EQUIPMENT	\$1,913.96
AMAZON	OTHER NON-CONSUMABLE SUPPLIES	\$148.10

GOPHER SPORT	OTHER NON-CONSUMABLE SUPPLIES	\$1,077.39
MENARDS-EAST	OTHER NON-CONSUMABLE SUPPLIES	\$57.91
SCHOOL OUTFITTERS	OTHER NON-CONSUMABLE SUPPLIES	\$1,093.26
GOPHER SPORT	OTHER NON-CONSUMABLE SUPPLIES	\$52.00
JCL SOLUTIONS - JANITORS CLOSET	OTHER NON-CONSUMABLE SUPPLIES	\$649.80
Key, Amber	OTHER NON-CONSUMABLE SUPPLIES	\$10.00
MENARDS-EAST	OTHER NON-CONSUMABLE SUPPLIES	\$1,763.37
NORBERG PAINTS INC	OTHER NON-CONSUMABLE SUPPLIES	\$259.30
PIER 1 IMPORTS	OTHER NON-CONSUMABLE SUPPLIES	\$532.47
TEACHER'S HELPER	OTHER NON-CONSUMABLE SUPPLIES	\$430.78
ADVANCE PAYMENT ACCOUNT	OTHER PURCHASED SERVICES	\$43.25
TESTPOINT	OTHER PURCHASED SERVICES	\$12.00
AMAZON	PERIODICALS	\$123.71
SCHOLASTIC	PERIODICALS	\$315.43
BUREAU OF ADMINISTRATION	PHONE	\$5.64
CENTURYLINK	PHONE	\$66.38
VERIZON WIRELESS	PHONE	\$100.07
DYK, ROXANE	POSTAGE	\$21.44
QUALIFIED PRESORT SERVICES	POSTAGE	\$129.68
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$11.89
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$307.15
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$80.47
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$1,233.04
AMERICAN RED CROSS	REGISTRATION FEES	(\$410.00)
ASBSD	REGISTRATION FEES	\$555.00
TIE	REGISTRATION FEES	\$85.00
EAST DAKOTA FOUNDATION	RENTALS	\$3,800.00
Brushworks	REPAIRS & MAINTENANCE SERVICES	\$1,502.39
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$1,188.73
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$1,030.00
HANSEN, BARBARA	Technology Supplies	\$31.90
ADVANCE PAYMENT ACCOUNT	TRAVEL	\$128.28
AMERICINN	TRAVEL	\$140.00
AMERICINN MITCHELL	TRAVEL	\$155.60
BJORNEBERG, LISA	TRAVEL	\$238.72
CEDAR SHORE RESORT, INC.	TRAVEL	\$91.95
COMFORT INN & SUITES	TRAVEL	\$70.00
DYK, ROXANE	TRAVEL	\$228.48
GERRY, BRANDI	TRAVEL	\$354.44
HANSEN, BARBARA	TRAVEL	\$279.34
HOLIDAY INN RUSHMORE PLAZA	TRAVEL	\$158.83
MUTSCHELKNAUS, AMY	TRAVEL	\$90.30
MY PLACE - FT PIERRE	TRAVEL	\$720.00
OUTKA, JANEEN	TRAVEL	\$352.80
REISCH, KARIN	TRAVEL	\$55.60
THOMPSON, LORELEI	TRAVEL	\$95.76
TOSTENSON, JOLIE	TRAVEL	\$358.00
TYLER, DIANNA	TRAVEL	\$257.28
UHRICH, MARK	TRAVEL	\$43.09
DYK, ROXANE	TRAVEL	\$226.04
GERRY, BRANDI	TRAVEL	\$200.00
HANSEN, BARBARA	TRAVEL	\$763.04
HANSON, SARA	TRAVEL	\$213.58
MULDER, ANGELA	TRAVEL	\$149.00
MY PLACE - FT PIERRE	TRAVEL	\$516.60
OUTKA, JANEEN	TRAVEL	\$360.64
	Total	\$45,031.50

CASH REPORT			
FOR MONTH ENDING: July 31, 2016			
	GENERAL	FOOD SVC	
	FUND	FUND	TOTAL
TOTAL WORKING BALANCE 7/01/16	1,637,173.76	(2,831.00)	1,634,342.76
RECEIPTS:			
LOCAL SOURCES			
Tuition	42,730.95		42,730.95
Other Local Sources	11,308.50		11,308.50
STATE SOURCES			
DD Council			0.00
Other State Sources	50,243.58		50,243.58
FEDERAL SOURCES			
Other Federal Sources		1,093.13	1,093.13
TOTAL RECEIPTS	104,283.03	1,093.13	105,376.16
DISBURSEMENTS:			
TOTAL DISBURSEMENTS	(263,067.27)	(2,657.00)	(265,724.27)
TOTAL WORKING BALANCE 7/31/16	1,479,317.79	(4,394.87)	1,474,922.92

*Disbursements include \$31,680.83 in Fiscal Agent Checks

Motion by Husman, second by Engels to approve the agreement authorizations as presented. Motion carried. Revenue Agreements: South Dakota Department of Education – to provide technical assistance for the State Performance Plan; SD DOE to reimburse CTE Standards committee; SD DOE to provide career development and CTE training; Platte-Geddes School District to provide professional development services; SD Council on Developmental Disabilities to employ an executive director; Langford Area School District to provide data analysis facilitation; Irene-Wakonda School District to provide professional development services; Bon Homme School District to provide professional development services; Mt. Vernon School District to provide professional development services. Expense agreement approved: Sioux Falls School District to provide child nutrition services.

Motion by Engels, second by Dennis to approve the FY17 food service rates. Motion carried.

Motion by Nelson, second by Husman to approve the EDEC Foundation lease agreement. Motion carried.

Motion by Nelson, second by Housman to adjourn the meeting at 5:50 p.m. Motion carried.

Approved this 21st day of September, 2016.

Board Member

Board Member

Board Member

Board Member

Business Manager

Published once at the total approximate cost of_____.