

EAST DAKOTA EDUCATIONAL COOPERATIVE
Regular Meeting
August 16, 2017

The regular meeting of East Dakota Educational Cooperative was called to order at 5:04 p.m. on Wednesday, August 16, 2017, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Gordon Sweeter, Nancy Nelson and Renee Ullom. Members of administration present were Joan Frevik and Lisa Bjorneberg.

Motion by Nelson, second by Husman to approve the agenda as presented. Motion carried.

Motion by Husman, second by Sweeter to approve the July 19, 2017 board meeting minutes as published. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

Director Joan Frevik gave updates on program enrollment, McCrossan accountability reviews, SASD/SDCASE President appointments and Governor Daugaard's workforce development initiative.

Motion by Nelson, second by Sweeter to accept the BOD nomination of Steve Dick to the EDEF as presented. Motion carried.

Motion by Husman, second by Sweeter to approve the items in the consent agenda. Motion carried.

The consent agenda addressed the following items: July payroll report: \$175,756 Salaries expense; \$12,388 FICA/Medicare expense; and \$22,814 Benefits Expense, for a total payroll of \$210,958.

Reductions in Staff: Brian Snyders – resigned position as Social Studies teacher at McCrossan Boys Ranch; Natalie Musser and Roxann Dyk – South Dakota Counts positions eliminated due to loss of federal grant; Jolie Tostenson – SPP Coordinator position eliminated due to loss of funding; Barb Hansen – resigned position as instructional leader. Reclassification of Staff: Taylor DeVries – transferred from substitute transition coach to job development specialist, at a rate of \$30,000 per year based upon 178 days between July 1, 2017 and June 30, 2018. Additions to Pay: Tricia Dick – 38 hours extra duty pay totaling \$760.38. Rebecca Thompson – 43.25 hours extra duty pay totaling \$926.42; Taylor DeVries – 68.5 hours extra duty pay totaling \$1443.30; Angie Mulder – 22.5 hours extra duty job development pay totaling \$562.50; Annie Lanning - .5 day extra duty pay totaling \$118.85; Amy Mutschelknaus – 3.5 additional ESY hours totaling \$171.71; Lorelei Thompson-2.75 additional ESY hours totaling \$160.44.

August disbursements of \$36,147.48 in general funds, as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
CEDAR SHORE RESORT, INC.	ACCOUNTS PAYABLE	\$900.85
AREA II BUSINESS MANAGERS	DUES AND FEES	\$100.00
AREA II SUPERINTENDENTS	DUES AND FEES	\$175.00
SCHOOL ADMINISTRATORS OF SD	DUES AND FEES	\$714.00
SOCIETY FOR HUMAN RESOURCE	DUES AND FEES	\$199.00
TASC	DUES AND FEES	\$685.32
SHI	EQUIPMENT (NON-CAP)	\$5,916.00
ARGUS LEADER MEDIA #1085	Inst Workbooks and Classroom Subscripts	\$90.01
TEACHERS PAY TEACHERS	Instructional Software	\$416.00
PHILADELPHIA INSURANCE COMPANI	INSURANCE	\$1,963.00
ADVANCE PAYMENT ACCOUNT	Non-Technology Supplies	\$512.62
AMAZON	Non-Technology Supplies	\$1,947.70
CAMPBELL SUPPLY	Non-Technology Supplies	\$24.79
CASEY'S GENERAL STORE #1158	Non-Technology Supplies	\$3.18
Costco	Non-Technology Supplies	\$1,002.89
HALLMARK BUSINESS CONNECTIONS	Non-Technology Supplies	\$1,067.50

HuHot	Non-Technology Supplies	\$365.74
JCL SOLUTIONS - JANITORS CLOSET	Non-Technology Supplies	\$1,184.66
JOSTENS	Non-Technology Supplies	\$344.72
MENARD'S-WEST	Non-Technology Supplies	\$190.76
NORBERG PAINTS INC	Non-Technology Supplies	\$52.84
NYBERG'S ACE HARDWARE	Non-Technology Supplies	\$9.99
SUNSHINE FOODS #1	Non-Technology Supplies	\$5.99
WALMART COMMUNITY	Non-Technology Supplies	\$509.38
CARROLL INSTITUTE	OTHER PROFESSIONAL & TECHNICAL	\$2,575.00
ADVANCE PAYMENT ACCOUNT	Other Purchased Services	\$150.00
SD TEACHER PLACEMENT CENTER	OTHER PURCHASED SERVICES	\$420.00
ADVANCE PAYMENT ACCOUNT	OTHER REV FROM LOCAL SOURCES	\$300.00
CENTURYLINK	PHONE	\$167.18
VERIZON WIRELESS	PHONE	\$128.21
McCROSSAN BOY'S RANCH	POSTAGE	\$13.98
QUALIFIED PRESORT SERVICES	POSTAGE	\$164.32
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$76.43
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$314.60
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$91.09
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$1,398.35
ASBSD	REGISTRATION FEES	\$185.00
Praxis	REGISTRATION FEES	\$120.00
EAST DAKOTA FOUNDATION	RENTALS	\$4,650.00
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$1,152.94
HANDER PLUMBING & HEATING	REPAIRS & MAINTENANCE SERVICES	\$114.80
ADVANCE PAYMENT ACCOUNT	TEXTBOOKS/INSTRUCT. SOFTWARE	\$64.98
AMERICINN	TRAVEL	\$102.17
CEDAR SHORE RESORT, INC.	TRAVEL	\$101.95
DEVRIES, TAYLOR	TRAVEL	\$9.24
HOLIDAY INN- SIOUX FALLS	TRAVEL	\$160.00
MUTSCHELKNAUS, AMY	TRAVEL	\$39.90
OUTKA, JANEEN	TRAVEL	\$377.32
PIEKARSKI, KARI	TRAVEL	\$135.24
REISCH, KARIN	TRAVEL	\$55.44
THOMPSON, LORELEI	TRAVEL	\$50.40
TYLER, DIANNA	TRAVEL	\$204.20
AMERICAN AIRLINES	TRAVEL	\$227.57
DEVRIES, TAYLOR	TRAVEL	\$204.00
DICK, TRICIA	TRAVEL	\$212.82
EXPEDIA.COM	TRAVEL	\$639.48
HANSEN, BARBARA	TRAVEL	\$226.16
KALAHARI RESORT & CONVENTION	TRAVEL	\$1,962.00
MULDER, ANGELA	TRAVEL	\$10.92
OUTKA, JANEEN	TRAVEL	\$141.96
THOMPSON, REBECCA	TRAVEL	\$239.28
VISA	TRAVEL	\$578.61
	Total	\$36,147.48

CASH REPORT FOR MONTH ENDING: July 31, 2017			
	GENERAL FUND	FOOD SVC FUND	TOTAL
TOTAL BEGINNING WORKING BALANCE	1,969,196.72	(1,062.83)	1,968,133.89
RECEIPTS:			
Tuition	111,636.16		111,636.16
Other Local Sources	13,705.77	0.00	13,705.77
ESA, Region 2	2,650.00		2,650.00
Other State Sources	10,146.35		10,146.35
Title I	12,075.00		12,075.00
Title II B Math Counts	13,151.00		13,151.00
Title III	8,273.00		8,273.00
Perkins	6,276.00		6,276.00
Other Federal Sources		1,112.78	1,112.78
TOTAL RECEIPTS	177,913.28	1,112.78	179,026.06
DISBURSEMENTS:			
Accounts Payable	(126,851.50)	(23.95)	(126,875.45)
Payroll	(210,958.34)		(210,958.34)
TOTAL DISBURSEMENTS	(337,809.84)	(23.95)	(337,833.79)
TOTAL ENDING WORKING BALANCE	1,809,300.16	26.00	1,809,326.16

Motion by Nelson, second by Husman to approve the agreement authorizations as presented. Motion carried. Revenue Agreements: Agar-Blundt-Onida School District to provide professional development services; State of SD DOE-to develop materials and conduct a workshop for principals. Expense Agreement: Child Nutrition Services – to provide school breakfast and lunch.

FY '18 salaries to be published: Bjorneberg, Lisa \$63,076; Dannen, Elizabeth \$42,128; DeBoer, Virginia \$18/hour; DeVries, Taylor \$30,000; Dick, Tricia \$28,500; Duffy, Bernie \$61,400; Falor, Whitley \$30,000; Frevik, Joan \$99,985; Gerry, Brandi \$49,709; Hanson, Sara \$49,500; Holen, Jacob \$37,965; Jackson, Kristi \$45,000; Jensen, Terri \$58,502; Kanable, Sarah \$40,000; Lanning, Annie \$44,000; Larson, Sandra \$47,437; Lavallee, Kristopher \$40,000; Meile-Anderson, Nicole \$42,128; Moore, David \$49,900; Mork, Dianne \$54,639; Mulder, Angela \$47,142; Mutschelknaus, Amy \$70,257; Outka, Janeen \$76,299; Piekarski, Kari \$51,200; Poncelet, Arlene \$61,607; Ralston, Annlee \$47,204; Ray, Chad \$65,500; Reisch, Karin \$40,000; Reski, Tressie \$65,800; Roemen, David \$51,100; Ryswyk, Amber \$40,500; Schneiderman, Dallas \$55,900; Smalley, Jason \$46,400; Smalley, Teri \$49,900; Stahl, Brandon \$41,400; Steele, Roberta \$50,900; Thompson, Lorelei \$68,610; Thompson, Rebecca \$30,500; Tyler, Dianna \$278.62/day; Uhrich, Mark \$31,900; Wahl, Rebecca \$44,500.

Motion by Sweeter, second by Nelson to adjourn the meeting at 5:37 p.m. Motion carried.

Approved this 20th day of September, 2017.

Board Member

Board Member

Board Member

Board Member

Business Manager

Published once at the total approximate cost of _____.