

EAST DAKOTA EDUCATIONAL COOPERATIVE
Regular Meeting
November 15, 2017

The regular meeting of East Dakota Educational Cooperative was called to order at 5:02 p.m. on Wednesday, November 15, 2017, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Nancy Nelson and Renee Ullom. Members of administration present were Joan Frevik and Lisa Bjorneberg.

Motion by Nelson, second by Husman to approve the agenda as presented. Motion carried.

Motion by Husman, second by Nelson to approve the October 18, 2017 board meeting minutes as published. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

Joan Frevik reported on the SD Case National Board of Director's meeting.

Motion by Nelson, second by Husman to approve the items in the consent agenda. Motion carried.

The consent agenda addressed the following items: October payroll report: \$164,283 Salaries expense; \$11,525 FICA/Medicare expense; and \$24,247 Benefits Expense, for a total payroll of \$200,056.

Additions to Pay: Tricia Dick-3.5 hours overtime pay at a rate of \$30.02 per hour. Whitley Falor-3.5 hours overtime pay at a rate of \$31.60 per hour. Rebecca Thompson-3.5 hours overtime pay at a rate of \$32.13 per hour.

November disbursements of \$23,649.93 in general funds, as presented.

Bank of Montreal Mastercard, ACCOUNTS PAYABLE, \$142.97; SD SAFETY COUNCIL, ACCOUNTS PAYABLE,(\$225.00); ADVANCE PAYMENT ACCOUNT,(\$1.63); ASHA ,DUES AND FEES,\$225.00; ARGUS LEADER MEDIA ,Inst Workbooks and Classroom Subscripts,\$4.15; ADVANCE PAYMENT ACCOUNT,Lunch/Breakfast Program Expense,\$54.50; BP, Motor Fuel,\$92.19;ADVANCE PAYMENT ACCOUNT, Non-Technology Supplies,\$125.58; AFFECTIONS FLORAL AND WINE,Non-Technology Supplies, \$74.54; AMAZON, Non-Technology Supplies, \$51.73; BREADSMITH, Non-Technology Supplies, \$13.02; FLOWER MILL, Non-Technology Supplies, \$53.00; MAXWELL FOOD EQUIPMENT INC, Non-Technology Supplies, \$108.79; MENARD'S-WEST, Non-Technology Supplies, \$119.03; OFFICE DEPOT, Non-Technology Supplies, \$393.12; PayPal, Non-Technology Supplies, \$71.78; SUNSHINE FOODS, Non-Technology Supplies, \$149.66; TEACHERS PAY TEACHERS, Non-Technology Supplies, \$59.99; TJ MAXX, Non-Technology Supplies, \$31.90; WALMART COMMUNITY, Non-Technology Supplies, \$220.95; West Mall 7, Non-Technology Supplies, \$35.70; ADVANCE PAYMENT ACCOUNT, OTHER EQUIPMENT, \$125.00; MENARD'S-WEST, OTHER NON-CONSUMABLE SUPPLIES, \$69.99; SCHOENFISH & CO, INC, OTHER PROFESSIONAL & TECHNICAL, \$8,100.00; LYNN, JACKSON, SHULTZ & LEBRUN, OTHER PURCHASED SERVICES, \$67.50; ADVANCE PAYMENT ACCOUNT, OTHER TRANSPORTATION SERVICES, \$250.00; BUREAU OF ADMINISTRATION, PHONE, \$15.28; CENTURYLINK, PHONE, \$167.30; VERIZON WIRELESS, PHONE, \$184.91; QUALIFIED PRESORT SERVICES, POSTAGE, \$138.80; MIDAMERICAN ENERGY, PUBLIC UTILITY SERVICE, \$71.57; NOVAK SANITARY SERVICE , PUBLIC UTILITY SERVICE, \$314.60; SIOUX FALLS UTILITIES, PUBLIC UTILITY SERVICE, \$114.22; XCEL ENERGY, PUBLIC UTILITY SERVICE, \$1,169.29; ADVANCE PAYMENT ACCOUNT, REGISTRATION FEES, \$50.00; ASBSD, REGISTRATION FEES, \$330.00, CASE, REGISTRATION FEES, \$337.50; Praxis, REGISTRATION FEES, \$120.00; SD DOE, REGISTRATION FEES, \$35.00; EAST DAKOTA FOUNDATION, RENTALS, \$4,650.00; CENTURY BUSINESS PRODUCTS, REPAIRS & MAINTENANCE SERVICES, \$1,437.98; Espland Small Engine Repair, REPAIRS & MAINTENANCE SERVICES, \$254.42; AMAZON, Technology Supplies, \$341.45; BJORNEBERG, LISA , TRAVEL; \$19.82; DEBOER, VIRGINIA, TRAVEL, \$15.41; DEVRIES, TAYLOR, TRAVEL, \$330.36; FREVIK, JOAN, TRAVEL, \$417.41; GERRY, BRANDI, TRAVEL, \$80.64; JACKSON, KRISTY, TRAVEL, \$57.96; JENSEN, TERRI , TRAVEL, \$95.55; MORK, DIANNE, TRAVEL,

\$154.98; OUTKA, JANEEN, TRAVEL, \$570.36; RALSTON, ANNLEE, TRAVEL, \$178.92; ROEMEN, DAVID, TRAVEL, \$36.96; TYLER, DIANNA, TRAVEL, \$252.00; UHRICH, MARK; TRAVEL, \$37.38; DEVRIES, TAYLOR, TRAVEL, \$0.42; DICK, TRICIA, TRAVEL, \$45.00; FAIRFIELD INN & SUITES, TRAVEL, \$276.38; GERRY, BRANDI, TRAVEL, \$58.38; Mulder, Angie, TRAVEL, \$364.60; OUTKA, JANEEN, TRAVEL, \$220.08; THOMPSON, REBECCA, TRAVEL, \$241.98; TYLER, DIANNA , TRAVEL, \$49.56.

CASH REPORT			
FOR MONTH ENDING: October 31, 2017			
	GENERAL	FOOD	
	FUND	SVC	TOTAL
	FUND	FUND	TOTAL
BEGINNING WORKING BALANCE	2,856,973.87	1,634.22	2,858,608.09
TOTAL RECEIPTS	85,554.67	2,676.91	88,231.58
TOTAL DISBURSEMENTS	(218,441.10)	(14.71)	(218,455.81)
ENDING WORKING BALANCE	2,724,087.44	4,296.42	2,728,383.86

Motion by Husman, second by Nelson to approve the agreement authorizations as presented. Motion carried. Revenue Agreements: SD DOE to advise schools and districts in private school and tribal consultation procedures and best practices \$44,508; SD DOE to serve as School Support Team member \$50,866. Expense Agreement: Rick Picasso to provide psychological evaluations and assessments for McCrossan students on an as-needed basis.

The First Reading of AH-Disclosure and Authorization of Contractual Conflicts was held.

Motion by Nelson, second by Husman to adjourn the meeting at 5:13 p.m. Motion carried.

Approved this 20th day of December, 2017.

Board President

Business Manager

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