

EAST DAKOTA EDUCATIONAL COOPERATIVE
REGULAR MEETING
FEBRUARY 18, 2015

The regular meeting of East Dakota Educational Cooperative was called to order at 5:01 p.m. on Wednesday, February 18, 2015, at East Cooperative Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Nancy Nelson, Gordon Sweeter and Renee Ullom. Members of administration present were Joan Frevik, Deb Esche and Lisa Bjorneberg.

Motion by Nelson, second by Husman to approve the agenda. Motion carried. Action 15-02-01.

Motion by Sweeter, second by Husman to approve the January 21, 2015 board meeting minutes as published. Motion carried. Action 15-02-02.

Motion by Husman, second by Nelson to approve the items in the consent agenda. Motion carried. Action 15-02-03.

The consent agenda addressed the following items:

January payroll report by cost center. SD Teacher Evaluation Pilot 627.60; Principal Evaluation Pilot 257.50; State Coaching 4,659.09; Educator Effectiveness Research 139.42; Math and Reading Coaching 3,571.97; Statewide Support Team 1,645.24; ESA Region 2 10,876.88; State Performance Plan Coordinators 4,099.43; PBIS 3,625.22; McCrossan 30,159.99; SD MyLife 139.42; College Access 3,346.09; Transition Advantage/Project Search 10,426.00; High Impact/Career Academy 19,596.15; Title I-South Dakota 5,393.37; Career Assessment 3,091.40; Administration 12,964.31; Physical Therapy 9,424.22; Autism Specialist 4,420.42; Fiscal Services 5,748.07; Technical Services 3,650.53; Occupational Therapy 8,768.33; DD Council 4,569.95; Title II B 4,929.90; SD STARS 3,333.83. FICA Expense & Medicare 11,222.95 and Benefits Expense 20,878.90 for a total payroll of 191,566.18.

February disbursements of \$27,527.55 in general funds and \$2,446.00 in food service fund for a total of \$29,973.55 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
KELO-TV	ADVERTISING	\$109.00
ANDERSON PUBLICATIONS	COMMUNICATIONS	\$108.77
PAYSCHOOLS	COMMUNICATIONS	\$2.45
ADVANCE PAYMENT ACCOUNT	CONSUMABLE SUPPLIES	\$61.70
AMAZON	CONSUMABLE SUPPLIES	\$298.46
JCL SOLUTIONS - JANITORS CLOSET	CONSUMABLE SUPPLIES	\$205.16
JOSTENS	CONSUMABLE SUPPLIES	\$26.73
MENARD'S-WEST	CONSUMABLE SUPPLIES	\$74.25
NORBERG PAINTS INC	CONSUMABLE SUPPLIES	\$18.70
OFFICEMAX INCORPORATED	CONSUMABLE SUPPLIES	\$151.18
A & B BUSINESS, INC.	CONSUMABLE SUPPLIES	\$73.40
BROOKHOLLOW	CONSUMABLE SUPPLIES	\$279.00
HYVEE INC	CONSUMABLE SUPPLIES	\$200.25
OFFICEMAX INCORPORATED	CONSUMABLE SUPPLIES	\$148.77
SAM'S CLUB	CONSUMABLE SUPPLIES	\$61.39
SHERMAN SELF STORAGE	CONSUMABLE SUPPLIES	\$166.00

SUNSHINE FOODS #1	CONSUMABLE SUPPLIES	\$186.94
CHILD NUTRITION SERVICES	COST OF SALES-PURCHASED FOOD	\$2,429.10
DAKOTA DATA SHRED	DUES AND FEES	\$126.50
SIOUX FALLS AREA CHAMBER OF	DUES AND FEES	\$183.00
VISA	DUES AND FEES	\$50.00
MCKINNEY OLSON INSURANCE	LIABILITY INSURANCE	\$4,582.60
BROWN & SAENGER	OTHER NON-CONSUMABLE SUPPLIES	\$13.90
WOLTERS KLUWER LAW & BUSINESS	OTHER NON-CONSUMABLE SUPPLIES	\$495.00
AMG OCCUPATIONAL MEDICINE	OTHER PURCHASED SERVICES	\$20.00
SAM'S CLUB	OTHER TRANSPORTATION SERVICES	\$64.69
ARGUS LEADER	PERIODICALS	\$150.00
VISA	PERIODICALS	\$39.98
BUREAU OF ADMINISTRATION	PHONE	\$4.19
CENTURYLINK	PHONE	\$167.06
JENSEN, TERRI	PHONE	\$40.00
MORK, DIANNE	PHONE	\$40.00
MUSSER, NATALIE	PHONE	\$20.00
MUTSCHELKNAUS, AMY	PHONE	\$20.00
RALSTON, ANNLEE	PHONE	\$60.00
THOMPSON, LORELEI	PHONE	\$20.00
TOSTENSON, JOLIE	PHONE	\$20.00
VERIZON WIRELESS	PHONE	\$16.00
BRAY, KATHERINE	PHONE	\$20.00
BUREAU OF ADMINISTRATION	PHONE	\$1.34
GERRY, BRANDI	PHONE	\$40.00
HANSEN, BARBARA	PHONE	\$20.00
HUBERT, PATRICIA	PHONE	\$20.00
JACOBSON, BRITTNEY	PHONE	\$20.00
MALLORY, LINDA	PHONE	\$20.00
OUTKA, JANEEN	PHONE	\$20.00
PARKER, DEAN	PHONE	\$20.00
TYLER, DIANNA	PHONE	\$20.00
QUALIFIED PRESORT SERVICES	POSTAGE	\$245.41
BRAY, KATHERINE	PRINTING & BINDING	\$181.09
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$1,343.09
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$281.45
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$98.00
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$952.22
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$47.11
EAST DAKOTA FOUNDATION	RENTALS	\$3,800.00
RONNING PROPERTY MANAGEMENT	RENTALS	\$530.00
A & B BUSINESS, INC.	REPAIRS & MAINTENANCE SERVICES	\$1,902.98
C & D SERVICES INC.	REPAIRS & MAINTENANCE SERVICES	\$2,100.00
DUST-TEX SERVICE, INC.	REPAIRS & MAINTENANCE SERVICES	\$51.96
LUBBEN, STEVE	REPAIRS & MAINTENANCE SERVICES	\$810.75
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$1,310.00
OLSON'S PEST TECHNICIANS	REPAIRS & MAINTENANCE SERVICES	\$240.00
BILLION AUTO CENTER	REPAIRS & MAINTENANCE SERVICES	\$174.04
ADVANCE PAYMENT ACCOUNT	SALES TO PUPILS	\$16.90
BEST WESTERN RAMKOTA	TRAVEL	\$171.00
DAYS INN OF PIERRE	TRAVEL	\$57.00
GERRY, BRANDI	TRAVEL	\$294.89
HANSEN, BARBARA	TRAVEL	\$117.66
HUBERT, PATRICIA	TRAVEL	\$297.99

JACKSON, KRISTY	TRAVEL	\$118.77
JENSEN, TERRI	TRAVEL	\$53.65
MALLORY, LINDA	TRAVEL	\$203.50
MENGENHAUSEN, CRYSTAL	TRAVEL	\$57.72
MORK, DIANNE	TRAVEL	\$88.80
MUSSER, NATALIE	TRAVEL	\$194.99
MUTSCHELKNAUS, AMY	TRAVEL	\$78.44
OUTKA, JANEEN	TRAVEL	\$333.00
PARKER, DEAN	TRAVEL	\$23.31
RALSTON, ANNLEE	TRAVEL	\$84.36
THOMPSON, LORELEI	TRAVEL	\$74.00
TOSTENSON, JOLIE	TRAVEL	\$245.68
TYLER, DIANNA	TRAVEL	\$311.10
VISA	TRAVEL	\$82.00
BEST WESTERN RAMKOTA	TRAVEL	\$59.00
BRAY, KATHERINE	TRAVEL	\$70.30
HANSEN, BARBARA	TRAVEL	\$220.37
HUBERT, PATRICIA	TRAVEL	\$675.25
JACOBSON, BRITTNEY	TRAVEL	\$8.88
OUTKA, JANEEN	TRAVEL	\$146.62
PARKER, DEAN	TRAVEL	\$8.14
TYLER, DIANNA	TRAVEL	\$42.92
VISA	TRAVEL	\$833.70
Grand Total		\$29,973.55

EAST DAKOTA EDUCATIONAL COOPERATIVE CASH REPORT FOR MONTH ENDING: JANUARY 31, 2015			
	GENERAL FUND	FOOD SERVICE FUND	TOTAL
TOTAL WORKING BALANCE 1/1/15	1,744,156.95	2,726.72	1,746,883.67
RECEIPTS:			
LOCAL SOURCES			
Tuition	65,331.20		65,331.20
Other Local Sources	11,975.74	810.00	12,785.74
ESA, Region 2			0.00
STATE SOURCES			
Other State Sources	29,560.18		29,560.18
FEDERAL SOURCES			
Title I	33,685.00		33,685.00
Other Federal Sources		1,042.16	1,042.16
TOTAL RECEIPTS	140,552.12	1,852.16	142,404.28
TOTAL DISBURSEMENTS	(228,504.71)	(4,812.90)	(233,317.61)
TOTAL WORKING BALANCE 1/31/15	1,656,204.36	(234.02)	1,655,970.34

Reductions to staff: Megan Nugteren resigned position as Educational Office Manager at Career Academy/Admin Offices effective February 13, 2014. Reductions to pay: Megan

Nugteren leave without pay for 2.5 days in January. Reduction of \$293.18 reflected on January 30, 2015 paycheck; Brittney Jacobson leave without pay for 5 days in February. Reduction of \$432.00 reflected on February 27, 2015 paycheck.

Motion by Nelson, second by Sweeter to approve the agreement authorizations as presented. Motion carried. Action 15-02-04. Agreements approved were: Revenue Agreements: SD Department of Education to perform SD-STARS support trainings between January 1, 2015 and July 1, 2015 for a fee of \$12,000; Waverly South Shore School District to provide professional development services on February 6, 2015 for a fee of \$1,200; SD Department of Education to conduct ESA Region S SD teacher of the year activities between February 1, 2015 and July 1, 2015 for a fee of \$600. Revenue Agreement Amendments: SD Department of Education amend agreement to conduct SD DOE Menu of Options Training and to prepare to deliver SD Menu of Options between April 14, 2014 and May 31, 2016 at a rate of \$600 per day not to exceed \$373,200.

Motion by Husman, second by Nelson to enter executive session at 5:06 p.m. for personnel matters in accordance with SDCL 1-25-2. Motion carried. Action 15-02-05. Executive session ended at 5:13 p.m.

Motion by Sweeter, second by Husman to extend the Director contract to June 30, 2017 with terms to be determined at a later date. Motion carried. Action 15-02-06.

Motion by Nelson, second by Husman to adjourn the meeting at 5:14 p.m. Motion carried. Action 15-02-07.

Approved this 18th day of March 2015.

Board Member

Board Member

Board Member

Board Member

Business Manager

Published once at the total approximate cost of_____.