

EAST DAKOTA EDUCATIONAL COOPERATIVE  
REGULAR MEETING  
February 17, 2016

The regular meeting of East Dakota Educational Cooperative was called to order at 5:05 p.m. on Wednesday, February 17, 2016, at East Cooperative Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Nancy Nelson and Renee Ullom. Members of administration present were Joan Frevik(via telephone), Tressie Reski and Lisa Bjorneberg.

Motion by Husman, second by Nelson to approve the agenda. Motion carried.

Motion by Nelson, second by Husman to approve the January 20, 2016 board meeting minutes as published. Motion carried.

Joan Frevik updated the board members on the legislative session in Pierre.

Motion by Nelson, second by Husman to approve the items A-D in the consent agenda. Motion carried.

The consent agenda addressed the following items:

January payroll report by cost center. State Coaching 795.69; ESA Region 2 16,220.44; State Performance Plan Coordinators 3,862.50; McCrossan 31,379.06; Transition Advantage/Project Search 9,305.52; High Impact/Career Academy 21,170.38; Title I-South Dakota 4,468.29; Career Assessment 3,184.14; Administration 13,688.65; Physical Therapy 9,706.95; Autism Specialist 4,553.03; Fiscal Services 9,325.21; Technical Services 4,000.00; Occupational Therapy 9,361.55; DD Council 4,796.36; Title II B 5,077.80, Title III 4,750.00. FICA Expense & Medicare 10,851.06 and Benefits Expense 23,847.18 for a total payroll of 190,343.81.

February disbursements of \$42,824.47 in general funds and \$2,527.50 in food service funds for a total of \$45,351.97 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ARGUS LEADER	690	\$150.00
KELO-TV	ADVERTISING	\$109.00
KELO-TV	ADVERTISING	\$109.00
KELO-TV	ADVERTISING	\$100.00
ADVANCE PAYMENT ACCOUNT	CASH	(\$0.20)
ARGUS LEADER MEDIA #1085	COMMUNICATIONS	\$30.00
INDEPENDENT PUBLISHING, LLC	COMMUNICATIONS	\$29.84
CENTURY BUSINESS PRODUCTS	COMPUTER EQUIPMENT (NON-CAP)	\$695.00
CENTURY BUSINESS PRODUCTS	COMPUTER EQUIPMENT (NON-CAP)	\$695.00
PEARSON CLINICAL ASSESSMENT	CONSUMABLE SUPPLIES	\$244.86
FLOWER MILL, THE	CONSUMABLE SUPPLIES	\$75.00
VISA	CONSUMABLE SUPPLIES	\$125.50
PIZZA RANCH	CONSUMABLE SUPPLIES	\$184.86
SHERMAN SELF STORAGE	CONSUMABLE SUPPLIES	\$166.00
SCHOOL SPECIALTY	CONSUMABLE SUPPLIES	\$35.84
SUNSHINE FOODS #1	CONSUMABLE SUPPLIES	\$393.38
MENARDS-EAST	CONSUMABLE SUPPLIES	\$16.71
PITSCO	CONSUMABLE SUPPLIES	\$22.00
OFFICE DEPOT	CONSUMABLE SUPPLIES	\$132.08
OFFICE DEPOT	CONSUMABLE SUPPLIES	\$61.82
OFFICE DEPOT	CONSUMABLE SUPPLIES	\$154.59

HYVEE INC	CONSUMABLE SUPPLIES	\$9.98
JCL SOLUTIONS - JANITORS CLOSET	CONSUMABLE SUPPLIES	\$445.60
ADVANCE PAYMENT ACCOUNT	CONSUMABLE SUPPLIES	\$115.56
CHILD NUTRITION SERVICES	COST OF SALES-PURCHASED FOOD	\$3,047.95
ADVANCE PAYMENT ACCOUNT	DUES AND FEES	\$43.25
ADVANCE PAYMENT ACCOUNT	DUES AND FEES	\$43.25
SIOUX FALLS AREA CHAMBER OF	DUES AND FEES	\$188.00
TESTPOINT	DUES AND FEES	\$24.00
MCKINNEY OLSON INSURANCE	LIABILITY INSURANCE	\$265.00
WOLTERS KLUWER LAW & BUSINESS	OTHER NON-CONSUMABLE SUPPLIES	\$525.00
SIOUX FALLS RUBBER STAMP WORKS	OTHER NON-CONSUMABLE SUPPLIES	\$69.85
BUREAU OF ADMINISTRATION	OTHER PURCHASED SERVICES	\$849.05
LYNN, JACKSON, SHULTZ & LEBRUN,	OTHER PURCHASED SERVICES	\$810.00
West Central School District	OTHER PURCHASED SERVICES	\$101.19
BLACK HILLS STATE UNIVERSITY	OTHER PURCHASED SERVICES	\$15,770.18
ADVANCE PAYMENT ACCOUNT	OTHER TRANSPORTATION SERVICES	\$230.00
PAYSCHOOLS	Pay Schools Jan CC Fees	\$7.18
PAYSCHOOLS	Pay Schools Jan CC Fees	\$5.25
BUREAU OF ADMINISTRATION	PHONE	\$0.15
BUREAU OF ADMINISTRATION	PHONE	\$0.49
BUREAU OF ADMINISTRATION	PHONE	\$3.89
BUREAU OF ADMINISTRATION	PHONE	\$1.26
BUREAU OF ADMINISTRATION	PHONE	\$0.79
BUREAU OF ADMINISTRATION	PHONE	\$1.25
BUREAU OF ADMINISTRATION	PHONE	\$7.13
SCHNEIDERMAN, DALLAS	PHONE	\$20.00
HANSEN, BARBARA	PHONE	\$20.00
MORK, DIANNE	PHONE	\$40.00
BJORNEBERG, LISA	PHONE	\$40.00
MUSSER, NATALIE	PHONE	\$20.00
JACKSON, KRISTY	PHONE	\$20.00
ESCHE, DEBRA	PHONE	\$20.00
OUTKA, JANEEN	PHONE	\$20.00
JENSEN, TERRI	PHONE	\$20.00
CENTURYLINK	PHONE	\$141.50
TYLER, DIANNA	PHONE	\$20.00
BRAY, KATHERINE	PHONE	\$20.00
RALSTON, ANNLEE	PHONE	\$20.00
MUTSCHELKNAUS, AMY	PHONE	\$20.00
VERIZON WIRELESS	PHONE	\$40.01
IRELAND, ZACHARY	PHONE	\$20.00
GERRY, BRANDI	PHONE	\$20.00
TOSTENSON, JOLIE	PHONE	\$20.00
ROEMEN, DAVID	PHONE	\$20.00
BRADFELDT-WARING, SARA	PHONE	\$20.00
McCROSSAN BOY'S RANCH	POSTAGE	\$20.73
QUALIFIED PRESORT SERVICES	POSTAGE	\$15.13
QUALIFIED PRESORT SERVICES	POSTAGE	\$10.62
QUALIFIED PRESORT SERVICES	POSTAGE	\$37.38
QUALIFIED PRESORT SERVICES	POSTAGE	\$30.25
QUALIFIED PRESORT SERVICES	POSTAGE	\$10.52
QUALIFIED PRESORT SERVICES	POSTAGE	\$42.64
QUALIFIED PRESORT SERVICES	POSTAGE	\$42.39
QUALIFIED PRESORT SERVICES	POSTAGE	\$9.34
QUALIFIED PRESORT SERVICES	POSTAGE	\$2.06
QUALIFIED PRESORT SERVICES	POSTAGE	\$12.33
QUALIFIED PRESORT SERVICES	POSTAGE	\$3.02
QUALIFIED PRESORT SERVICES	POSTAGE	\$1.62
QUALIFIED PRESORT SERVICES	POSTAGE	\$18.92
QUALIFIED PRESORT SERVICES	POSTAGE	\$23.74

QUALIFIED PRESORT SERVICES	POSTAGE	\$19.38
BRAY, KATHERINE	PRINTING & BINDING	\$83.83
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$93.80
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$38.17
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$927.35
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$963.16
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$21.03
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$293.21
ADVANCE PAYMENT ACCOUNT	REGISTRATION FEES	\$60.00
RONNING PROPERTY MANAGEMENT	RENTALS	\$40.00
RONNING PROPERTY MANAGEMENT	RENTALS	\$510.00
EAST DAKOTA FOUNDATION	RENTALS	\$3,800.00
DUST-TEX SERVICE, INC.	REPAIRS & MAINTENANCE SERVICES	\$25.98
DUST-TEX SERVICE, INC.	REPAIRS & MAINTENANCE SERVICES	\$25.98
OLSON'S PEST TECHNICIANS	REPAIRS & MAINTENANCE SERVICES	\$120.00
C & D SERVICES INC.	REPAIRS & MAINTENANCE SERVICES	\$2,100.00
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$976.40
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$2,905.00
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$281.76
TESSIER'S INC MECHANICAL	REPAIRS & MAINTENANCE SERVICES	\$733.22
HANSEN, BARBARA	TRAVEL	\$107.52
HANSEN, BARBARA	TRAVEL	\$19.32
MUSSER, NATALIE	TRAVEL	\$492.24
BEST WESTERN RAMKOTA INN-	TRAVEL	\$57.00
BEST WESTERN RAMKOTA INN-	TRAVEL	\$57.00
BJORNEBERG, LISA	TRAVEL	\$9.24
MORK, DIANNE	TRAVEL	\$91.56
HOLIDAY INN EXPRESS	TRAVEL	\$110.49
BEST WESTERN RAMKOTA INN -	TRAVEL	\$91.99
BEST WESTERN RAMKOTA-PIERRE	TRAVEL	\$362.97
BRADFELDT-WARING, SARA	TRAVEL	\$383.04
BRADFELDT-WARING, SARA	TRAVEL	\$110.04
BRAY, KATHERINE	TRAVEL	\$156.33
GERRY, BRANDI	TRAVEL	\$242.92
TOSTENSON, JOLIE	TRAVEL	\$766.56
REISCH, KARIN	TRAVEL	\$46.20
MILLER, ALLISON	TRAVEL	\$13.44
ROEMEN, DAVID	TRAVEL	\$28.98
DAYS INN OF PIERRE	TRAVEL	\$57.00
MUTSCHELKNAUS, AMY	TRAVEL	\$132.30
RALSTON, ANNLEE	TRAVEL	\$127.26
TYLER, DIANNA	TRAVEL	\$57.96
GERRY, BRANDI	TRAVEL	\$2.10
GERRY, BRANDI	TRAVEL	\$33.60
JENSEN, TERRI	TRAVEL	\$45.57
OUTKA, JANEEN	TRAVEL	\$42.00
OUTKA, JANEEN	TRAVEL	\$258.72
OUTKA, JANEEN	TRAVEL	\$203.28
ESCHE, DEBRA	TRAVEL	\$8.14
West Central School District	TRAVEL	\$143.18
JACKSON, KRISTY	TRAVEL	\$118.02
	Total	\$45,351.97

EAST DAKOTA EDUCATIONAL COOPERATIVE CASH REPORT FOR MONTH ENDING: January 31, 2016			
	GENERAL FUND	FOOD SERVICE FUND	TOTAL
<b>TOTAL WORKING BALANCE 1/31/16</b>	2,309,068.34	755.43	2,309,823.77
<b>RECEIPTS:</b>			
LOCAL SOURCES			
Tuition	126,632.50		126,632.50
Other Local Sources	400.00	1,423.00	1,823.00
ESA, Region 2	900.00		900.00
STATE SOURCES			
DD Council			
Other State Sources	16,477.23		16,477.23
FEDERAL SOURCES			
DD Council			0.00
Other Federal Sources			0.00
<b>TOTAL RECEIPTS</b>	144,409.73	1,423.00	145,832.73
<b>TOTAL DISBURSEMENTS</b>	(243,726.72)	(2,527.50)	(246,254.22)
<b>TOTAL WORKING BALANCE 1/31/16</b>	2,209,751.35	(349.07)	2,209,402.28

Motion by Husman, second by Nelson to approve the agreement authorizations as presented. Motion carried. Revenue agreements approved: DOE State of South Dakota to create trainings and provide interactive models; DOE State of South Dakota to administer the Teacher of the Year Program. Expense agreements approved: Wade Tirrel to review content and provide feedback for SLO workshops; Megan Blake to review content and provide feedback for SLO.

Motion by Nelson, second by Husman to adjourn the meeting at 5:30 p.m. Motion carried.

Approved this 16<sup>th</sup> day of March 2016.

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Board Member

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Board Member

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Board Member

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Board Member

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Business Manager

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