

RESIGNATION OF CONTRACTUAL EMPLOYEES

If a contractual employee intends to resign from a specific position, notice must be given to the Board at the time of contract renewal. Should a contractual employee resign at a time other than that of a contract renewal, Board approval will be required to dissolve the contract.

In the event that this resignation is submitted to the Board after signing of the contract, the professional staff member will be required to pay liquidated damages in the amount of \$400 if the resignation occurs after May 15; \$600 after June 15; \$800 after July 15 and \$1000 after August 15.

The Board reserves the right to waive the assessment of liquidated damages in unique situations.

Adopted: March 20, 1989
Revised: November 19, 1992
Revised: June 19, 2013 (Revisions effective beginning June 15, 2014)
Revised: March 16, 2021