

EAST DAKOTA EDUCATIONAL COOPERATIVE
REGULAR MEETING
April 19, 2017

The regular meeting of East Dakota Educational Cooperative was called to order at 5:02 p.m. on Wednesday, April 19, 2017, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Nancy Nelson, Gordon Sweeter, Dennis Husman and Renee Ullom. Members of administration present were Joan Frevik, Lisa Bjorneberg, Karin Reisch and Tressie Reski.

Motion by Nelson, second by Husman to approve the agenda as presented. Motion carried.

Motion by Husman, second by Nelson to approve the March 15, 2017 and April 13, 2017 board meeting minutes as published. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were reported.

There was a second reading of Wellness Policy JHCE. Karin Reisch presented updated information from the Food Service Review. The policy was assessed, proposed changes were discussed and the final policy was agreed upon. Motion by Husman, second by Nelson to approve the policy. Motion carried.

Motion by Nelson, second by Sweeter to enter into executive session at 5:16 p.m. for personnel matters in accordance with SDCL 1-25-2. Motion carried. Executive session ended at 6:42 p.m.

Motion by Nelson, second by Husman to approve the Teachwell Solutions salary increases as presented. Motion carried.

Motion by Husman, second by Nelson to approve the Director's compensation as presented. Motion carried.

Nelson left the meeting at 6:44 p.m.

Motion by Sweeter, second by Husman to approve the FY18 Health/Dental Insurance proposed contributions. Motion carried.

Motion by Husman, second by Sweeter to approve the FY18 proposed calendar. Motion carried.

Motion by Husman, second by Sweeter to approve the items in the consent agenda. Motion carried. The consent agenda addressed the following items: March payroll report by cost center: SST \$590; Mentoring, \$494; ESA Region 2, \$16,346; SPP Coordinator, \$4008; McCrossan, \$35,153; Teachwell Transitions/Project SEARCH, \$16,502; Teachwell Academy, \$28,833; Title 1-D, \$5000; Career Assessment, \$4216; Administration, \$14,626; Physical Therapy, \$10,019; Autism Specialist, \$4,687; Fiscal Services, \$5,445; Operations/Maintenance, \$2,620; Technical Services, \$4220; Occupational Therapy, \$9,662; DD Council, \$5034; Title IIB Math, \$10,118; \$12,278 FICA/Medicare expense; and \$28,465 Benefits Expense, for a total payroll of \$218,315.

Additions to staff: Taylor DeVries-hired as a Transition Coach at a rate of \$168.54 per day. Reduction in staff: Brady Quamen - resigned as Transition Coach. Additions to pay: Karin Reisch-1hour in overtime pay at a rate \$24.33 per hour.

March disbursements of \$36,492.52 in general funds and \$3366.95 in the food service fund for a total of \$39,859.47, as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ARGUS LEADER MEDIA	COMMUNICATIONS	\$116.80
CHILD NUTRITION SERVICES	COST OF SALES-PURCHASED FOOD	\$3,366.95
ADVANCE PAYMENT ACCOUNT	DUES AND FEES	\$35.00
AMERICAN FUNDS	DUES AND FEES	\$4,000.00

SIoux FALLS AREA CHAMBER OF TASC	DUES AND FEES	\$193.00
ARGUS LEADER MEDIA #1085	DUES AND FEES	\$436.92
Genex West Forty	Inst Workbooks and Classroom Subscript	\$173.11
ADVANCE PAYMENT ACCOUNT	Motor Fuel	\$77.79
AMAZON	Non-Technology Supplies	\$53.48
BP	Non-Technology Supplies	\$537.96
CITY GLASS & GLAZING INC	Non-Technology Supplies	\$130.80
Comfort Cube	Non-Technology Supplies	\$42.60
EAI EDUCATION	Non-Technology Supplies	\$140.00
EDUCATIONAL TESTING SERVICE	Non-Technology Supplies	\$189.63
JCL SOLUTIONS - JANITORS CLOSET	Non-Technology Supplies	\$240.00
LAKESHORE LEARNING MATERIALS	Non-Technology Supplies	\$17.16
MENARD'S-WEST	Non-Technology Supplies	\$2,211.36
OFFICE DEPOT	Non-Technology Supplies	\$200.17
PESI	Non-technology Supplies	\$64.89
PITA PIT	Non-Technology Supplies	\$58.55
Scheel's IcePlex	Non-Technology Supplies	\$100.75
SUNSHINE FOODS #1	Non-Technology Supplies	\$174.00
TC Referee	Non-Technology Supplies	\$241.31
WALMART COMMUNITY	Non-Technology Supplies	\$166.04
Wayfair.com	Non-Technology Supplies	\$147.22
MENARD'S-WEST	Non-Technology Supplies	(\$153.88)
BLACK HILLS STATE UNIVERSITY	OTHER NON-CONSUMABLE SUPPLIES	\$194.89
BUREAU OF ADMINISTRATION	OTHER PURCHASED SERVICES	\$4,480.00
PICASSO, RICHARD N	OTHER PURCHASED SERVICES	\$16.36
RAY, JAMI L	Other Purchased Services	\$1,000.00
Autoland	Other Purchased Services	\$595.00
CENTURYLINK	OTHER PURCHASED SERVICES	\$100.00
VERIZON WIRELESS	PHONE	\$167.18
McCROSSAN BOY'S RANCH	PHONE	\$255.23
QUALIFIED PRESORT SERVICES	POSTAGE	\$25.78
MIDAMERICAN ENERGY	POSTAGE	\$159.11
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$657.01
SIoux FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$314.60
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$236.15
ADVANCE PAYMENT ACCOUNT	PUBLIC UTILITY SERVICE	\$950.48
GoDaddy	REGISTRATION FEES	\$50.00
PESI	REGISTRATION FEES	\$20.17
SDSHRM	REGISTRATION FEES	\$99.99
EAST DAKOTA FOUNDATION	REGISTRATION FEES	\$219.00
ABC AUTOMATIC BUILDING CONTROL	RENTALS	\$4,650.00
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$576.00
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$1,413.38
TESSIER'S INC MECHANICAL	REPAIRS & MAINTENANCE SERVICES	\$285.00
SD DEPARTMENT OF LABOR	REPAIRS & MAINTENANCE SERVICES	\$498.96
AMAZON	SELF-INSURANCE UNEMPLOYMENT CL	\$845.00
INFINITE CAMPUS	Technology Supplies	\$69.99
ADVANCE PAYMENT ACCOUNT	TEXTBOOKS/INSTRUCT. SOFTWARE	\$1,537.60
BJORNEBERG, LISA	TRAVEL	\$823.88
DEBOER, VIRGINIA	TRAVEL	\$150.36
DELTA AIR LINES INC	TRAVEL	\$10.29
DYK, ROXANE	TRAVEL	\$25.00
GERRY, BRANDI	TRAVEL	\$604.96
HANSEN, BARBARA	TRAVEL	\$754.60
JACKSON, KRISTY	Travel	\$191.52
JENSEN, TERRI	TRAVEL	\$54.60
LODGE AT DEADWOOD, THE	TRAVEL	\$108.57
MORK, DIANNE	TRAVEL	\$123.92
MUSSER, NATALIE	TRAVEL	\$150.78
MUTSCHELKNAUS, AMY	TRAVEL	\$491.40
MY PLACE - FT PIERRE	TRAVEL	\$136.92
OUTKA, JANEEN	TRAVEL	\$171.00
PIEKARSKI, KARI	TRAVEL	\$672.32
RALSTON, ANNLEE	TRAVEL	\$79.00
RAPID CITY AREA SCHOOLS	TRAVEL	\$119.28
REISCH, KARIN	Travel	\$300.00
TYLER, DIANNA	TRAVEL	\$36.96
UHRICH, MARK	TRAVEL	\$169.76
WESTIN RIVERWALK	Travel	\$52.50
ADVANCE PAYMENT ACCOUNT	TRAVEL	\$5.00
	TRAVEL	\$426.74

COMFORT SUITES	TRAVEL	\$57.00
DICK, TRICIA	TRAVEL	\$42.00
EXPEDIA.COM	TRAVEL	\$1,375.29
GERRY, BRANDI	TRAVEL	\$11.76
HANSEN, BARBARA	TRAVEL	\$45.36
LODGE AT DEADWOOD, THE	TRAVEL	\$123.92
MULDER, ANGELA	TRAVEL	\$42.84
OUTKA, JANEEN	TRAVEL	\$123.45

CASH REPORT			
FOR MONTH ENDING: March 31, 2017			
	GENERAL	FOOD SVC	
	FUND	FUND	TOTAL
TOTAL BEGINNING WORKING BALANCE	2,246,470.61	3,721.01	2,250,191.62
Tuition	37,049.57		37,049.57
Other Local Sources	62,157.38	1,936.00	64,093.38
Other State Sources	136,274.44		136,274.44
Title I	8,811.00		8,811.00
Other Federal Sources		10.24	10.24
TOTAL RECEIPTS	244,292.39	1,946.24	246,238.63
TOTAL DISBURSEMENTS	(290,875.54)	(3,833.73)	(294,709.27)
TOTAL ENDING WORKING BALANCE	2,199,076.01	1,833.52	2,200,909.53

Motion by Sweeter, second by Husman to approve the agreement authorizations as presented. Motion carried. Revenue agreements: South Dakota Department of Education – to administer the regional teacher of the year program; McCrossan Boys Ranch – to provide educational services. Expense Agreements: Northern Plains Insurance Pool – joint powers agreement to join insurance pool; Jami Ray – to provide speech therapy services at McCrossan Boys Ranch.

Motion by Husman, second by Sweeter to adjourn the meeting at 6:50 p.m. Motion carried.

Approved this 17th day of May, 2017.

Board Member

Board Member

Board Member

Board Member

Business Manager

Published once at the total approximate cost of_____.