

EAST DAKOTA EDUCATIONAL COOPERATIVE  
REGULAR MEETING  
OCTOBER 21, 2015

The regular meeting of East Dakota Educational Cooperative was called to order at 5:00 p.m. on Wednesday, October 21, 2015, at East Cooperative Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Nancy Nelson and Renee Ullom. Gordon Sweeter was absent. Members of administration present were Joan Frevik, Deb Esche and Lisa Bjorneberg.

Motion by Nelson, second by Husman to approve the agenda. Motion carried. Action 15-10-01.

Motion by Husman, second by Nelson to approve the September 16, 2015 board meeting minutes as published. Motion carried. Action 15-10-02.

Joan Frevik updated the board members on the status of internal programs, professional staff development services and gave an insurance update.

Motion by Nelson, second by Husman to approve the items in the consent agenda. Motion carried. Action 15-10-03.

The consent agenda addressed the following items:

September payroll report by cost center. Principal Evaluation Pilot 633.08; State Coaching 3,315.38; ESA Region 2 15,955.21; State Performance Plan Coordinators 3,862.50; McCrossan 31,429.06; Transition Advantage/Project Search 12,041.50; High Impact/Career Academy 20,770.38; Title I-South Dakota 4,468.29; Career Assessment 3,184.14; Administration 13,688.65; Physical Therapy 9,706.95; Autism Specialist 4,553.03; Fiscal Services 5,920.51; Technical Services 4,846.93; Occupational Therapy 9,361.55; DD Council 4,796.36; Title II B 5,077.80, Title III 4,750.00. FICA Expense & Medicare 11,054.25 and Benefits Expense 23,968.16 for a total payroll of 193,413.73.

October disbursements of \$46,304.83 in general funds and \$3,044.55 for a total of \$49,349.38 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANCE PAYMENT ACCOUNT	CASH	(\$0.60)
ARGUS LEADER MEDIA #1085	COMMUNICATIONS	\$15.00
LENNOX INDEPENDENT	COMMUNICATIONS	\$117.53
AMAZON	CONSUMABLE SUPPLIES	\$78.36
NORBERG PAINTS INC	CONSUMABLE SUPPLIES	\$111.29
OFFICE DEPOT	CONSUMABLE SUPPLIES	\$88.21
VISA	CONSUMABLE SUPPLIES	\$62.33
WALMART COMMUNITY	CONSUMABLE SUPPLIES	\$257.96
HYVEE INC	CONSUMABLE SUPPLIES	\$7.98
OFFICE DEPOT	CONSUMABLE SUPPLIES	\$238.66
SAM'S CLUB	CONSUMABLE SUPPLIES	\$50.35
SHERMAN SELF STORAGE	CONSUMABLE SUPPLIES	\$166.00
SUNSHINE FOODS #1	CONSUMABLE SUPPLIES	\$305.17
VISA	CONSUMABLE SUPPLIES	\$278.72
CHILD NUTRITION SERVICES	COST OF SALES-PURCHASED FOOD	\$2,944.55
NATIONAL COUNCIL OF SUPERVISORS	DUES AND FEES	\$85.00

NATIONAL COUNCIL OF TEACHERS OF	DUES AND FEES	\$117.00
PAYSCHOOLS	DUES AND FEES	\$4.55
VISA	DUES AND FEES	\$4.41
ADVANCE PAYMENT ACCOUNT	DUES AND FEES	\$43.25
SCHOOL ADMINISTRATORS OF SD	DUES AND FEES	\$683.00
SD TEACHER PLACEMENT CENTER	DUES AND FEES	\$420.00
TASC	DUES AND FEES	\$390.60
AMAZON	OTHER NON-CONSUMABLE SUPPLIES	\$733.82
DEW Drafting Supplies	OTHER NON-CONSUMABLE SUPPLIES	\$206.35
MENARD'S-WEST	OTHER NON-CONSUMABLE SUPPLIES	\$60.79
PRO ED	OTHER NON-CONSUMABLE SUPPLIES	\$32.89
AMAZON	OTHER NON-CONSUMABLE SUPPLIES	\$49.48
GOPHER SPORT	OTHER NON-CONSUMABLE SUPPLIES	\$628.29
SAM'S CLUB	OTHER NON-CONSUMABLE SUPPLIES	\$57.97
VISA	OTHER NON-CONSUMABLE SUPPLIES	\$30.73
PICASSO, RICHARD N	OTHER PROFESSIONAL & TECHNICAL	\$250.00
BUREAU OF ADMINISTRATION	OTHER PURCHASED SERVICES	\$10.24
LYNN, JACKSON, SHULTZ & LEBRUN,	OTHER PURCHASED SERVICES	\$67.50
SAM'S CLUB	OTHER TRANSPORTATION SERVICES	\$65.90
ARGUS LEADER	PERIODICALS	\$120.00
SCHOLASTIC	PERIODICALS	\$1,134.62
BJORNEBERG, LISA	PHONE	\$40.00
BUREAU OF ADMINISTRATION	PHONE	\$7.29
CENTURYLINK	PHONE	\$167.06
ESCHE, DEBRA	PHONE	\$60.00
JACKSON, KRISTY	PHONE	\$40.00
JENSEN, TERRI	PHONE	\$20.00
MORK, DIANNE	PHONE	\$40.00
MUTSCHELKNAUS, AMY	PHONE	\$20.00
RALSTON, ANNLEE	PHONE	\$40.00
THOMPSON, LORELEI	PHONE	\$20.00
VERIZON WIRELESS	PHONE	\$40.01
BRADFELDT-WARING, SARA	PHONE	\$40.00
BRAY, KATHERINE	PHONE	\$20.00
BUREAU OF ADMINISTRATION	PHONE	\$19.22
GERRY, BRANDI	PHONE	\$20.00
HANSEN, BARBARA	PHONE	\$20.00
MUSSER, NATALIE	PHONE	\$20.00
OUTKA, JANEEN	PHONE	\$20.00
PARKER, DEAN	PHONE	\$20.00
TOSTENSON, JOLIE	PHONE	\$20.00
TYLER, DIANNA	PHONE	\$20.00
McCROSSAN BOY'S RANCH	POSTAGE	\$7.20
QUALIFIED PRESORT SERVICES	POSTAGE	\$215.31
JOSTENS	PRINTING & BINDING	\$53.72
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$567.12
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$71.90
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$1,404.98
ADVANCE PAYMENT ACCOUNT	REGISTRATION FEES	\$115.00
NATIONAL COUNCIL OF SUPERVISORS	REGISTRATION FEES	\$315.00
VISA	REGISTRATION FEES	\$995.00
ADVANCE PAYMENT ACCOUNT	REGISTRATION FEES	\$100.00
ASBSD	REGISTRATION FEES	\$115.00
BUREAU OF EDUCATION & RESEARCH	REGISTRATION FEES	\$478.00

SD SAFETY COUNCIL	REGISTRATION FEES	\$240.00
SIOUX EMPIRE SOCIETY FOR	REGISTRATION FEES	\$59.00
VISA	REGISTRATION FEES	\$399.98
EAST DAKOTA FOUNDATION	RENTALS	\$3,800.00
RONNING PROPERTY MANAGEMENT	RENTALS	\$550.00
ADVANCE PAYMENT ACCOUNT	REPAIRS & MAINTENANCE SERVICES	\$4.65
BILL'S GARDEN, INC.	REPAIRS & MAINTENANCE SERVICES	\$200.00
C & D SERVICES INC.	REPAIRS & MAINTENANCE SERVICES	\$2,100.00
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$2,423.81
DUST-TEX SERVICE, INC.	REPAIRS & MAINTENANCE SERVICES	\$77.94
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$1,575.00
TESSIER'S INC MECHANICAL	REPAIRS & MAINTENANCE SERVICES	\$246.34
ADVANCE PAYMENT ACCOUNT	SALES TO PUPILS	\$100.00
ESTR PUBLICATIONS	SOFTWARE (ADMINISTRATIVE)	\$44.00
AMAZON	TEXTBOOKS/INSTRUCT. SOFTWARE	\$76.00
MCGRAW-HILL EDUCATION	TEXTBOOKS/INSTRUCT. SOFTWARE	\$188.76
TEXAS TECH UNIVERSITY	TEXTBOOKS/INSTRUCT. SOFTWARE	\$500.00
BEST WESTERN RAMKOTA-PIERRE	TRAVEL	\$187.98
BJORNEBERG, LISA	TRAVEL	\$19.32
BRADFELDT-WARING, SARA	TRAVEL	\$892.14
ESCHE, DEBRA	TRAVEL	\$297.56
GERRY, BRANDI	TRAVEL	\$498.54
HANSEN, BARBARA	TRAVEL	\$299.04
JACKSON, KRISTY	TRAVEL	\$273.42
JENSEN, TERRI	TRAVEL	\$62.79
MEILE-ANDERSON, NICOLE	TRAVEL	\$63.00
MORK, DIANNE	TRAVEL	\$150.78
MUSSER, NATALIE	TRAVEL	\$543.48
MUTSCHELKNAUS, AMY	TRAVEL	\$102.90
OUTKA, JANEEN	TRAVEL	\$52.08
PARKER, DEAN	TRAVEL	\$26.88
RALSTON, ANNLEE	TRAVEL	\$28.56
REISCH, KARIN	TRAVEL	\$119.70
THOMPSON, LORELEI	TRAVEL	\$314.16
TOSTENSON, JOLIE	TRAVEL	\$931.36
TYLER, DIANNA	TRAVEL	\$393.12
VISA	TRAVEL	\$1,292.70
ADVANCE PAYMENT ACCOUNT	TRAVEL	\$290.00
BRAY, KATHERINE	TRAVEL	\$221.92
COMFORT SUITES	TRAVEL	\$57.00
DAYS INN OF PIERRE	TRAVEL	\$114.00
GERRY, BRANDI	TRAVEL	\$213.74
HANSEN, BARBARA	TRAVEL	\$288.96
HOLIDAY INN EXPRESS	TRAVEL	\$57.00
HOLIDAY INN- SIOUX FALLS	TRAVEL	\$120.00
JACKSON, KRISTY	TRAVEL	\$6.72
JONES, MARCUS	TRAVEL	\$13.44
OUTKA, JANEEN	TRAVEL	\$1,127.22
PARKER, DEAN	TRAVEL	\$5.04
TYLER, DIANNA	TRAVEL	\$59.64
ASSOC.SCH.BD.SD--WORKERS' COMP	WORKERS COMPENSATION	<u>\$12,570.00</u>
Grand Total		\$49,349.38

EAST DAKOTA EDUCATIONAL COOPERATIVE CASH REPORT FOR MONTH ENDING: SEPTEMBER 30, 2015			
	GENERAL FUND	FOOD SERVICE FUND	TOTAL
<b>TOTAL WORKING BALANCE 9/1/15</b>	1,642,133.67	1,619.05	1,643,752.72
<b>RECEIPTS:</b>			
LOCAL SOURCES			
Tuition	988,170.00		988,170.00
Other Local Sources	50,134.60	855.00	50,989.60
ESA, Region 2			0.00
STATE SOURCES			
DD Council	1,518.36		1,518.36
SD Stars	25,100.00		25,100.00
Other State Sources	68,551.88		68,551.88
FEDERAL SOURCES			
Title II B Math Counts	33,327.00		33,327.00
Title I	47,674.00		47,674.00
Perkins	14,702.00		14,702.00
DD Council	4,555.07		4,555.07
Other Federal Sources	8,606.00		8,606.00
<b>TOTAL RECEIPTS</b>	<b>1,242,338.91</b>	<b>855.00</b>	<b>1,243,193.91</b>
<b>TOTAL DISBURSEMENTS</b>	<b>(249,392.79)</b>	<b>0.00</b>	<b>(249,392.79)</b>
<b>TOTAL WORKING BALANCE 9/30/15</b>	<b>2,635,079.79</b>	<b>2,474.05</b>	<b>2,637,553.84</b>

Personnel Actions: Additions to Staff: Sara Hanson hired as Special Education Transition Coordinator at a rate of \$32,919.35 for 145 days remaining between October 19, 2015 and June 30, 2016; Betty Twiss hired as substitute teacher in Transition Advantage at a rate of \$100 per day between August 29, 2015 and September 11, 2015.

Motion Husman, second by Nelson to approve the agreement authorizations as presented. Motion carried. Action 15-10-04. Agreements approved were: Revenue Agreements: Huron School District- to provide Title Data Retreat Facilitation between August 12, 2015 and August 21, 2015 at a rate of \$600.00 per day for a total of \$1,200.00; Garretson School District to provide Project Skills Coordination between July 1, 2015 and June 30, 2016 at a rate of \$900.00; Deubrook School District to provide Educational Service Agency services between Sept. 1, 2015 and Oct 6, 2015 at a daily rate of \$300.00 per half day for a total of \$900.00; Freeman School District to provide one slot in Transition Advantage/Project Search between July 1, 2015 and June 30, 2016 at a rate of \$15,450.00; Black Hills State University-CAMSE to amend previous agreement and reflect the increase of the total for grant participants from \$22,705.00 to \$24,115.00.

Motion by Husman, second by Nelson to adjourn the meeting at 5:38 p.m. Motion carried. Action 15-10-05.

Approved this 18<sup>th</sup> day of November 2015.

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Board Member

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Board Member

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Board Member

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Board Member

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Business Manager

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