

EAST DAKOTA EDUCATIONAL COOPERATIVE
Annual Meeting
July 18, 2018

The annual meeting of East Dakota Educational Cooperative was called to order at 5:00 P.M. on Wednesday, July 18, 2018, at East Dakota Educational Cooperative by Chair Renee Ullom. Members present were Renee Ullom, Scott Sandal (as alternate for Nancy Nelson), and Dennis Husman. Members of administration present were Joan Frevik, Lisa Bjorneberg, and Dave Vander Grift.

Motion by Husman, second by Sandal, to approve agenda. Motion carried.

Motion by Sandal, second by Husman, to approve the June 20, 2018 board meeting minutes as published. Motion carried.

Motion by Husman, second by Sandal to approve the Conflict of Interest Waiver presented by Joan Frevik. The terms of the contract continue to be fair and reasonable and not contrary to the public interest. Motion carried.

Board members for the upcoming year include Renee Ullom from Brandon Valley School District, Nancy Nelson from the Lennox School District, Dennis Husman from the West Central School District, and Gordon Sweeter from the East Dakota Educational Foundation. Alternates include Scott Sandal, Lennox; Craig Habben, West Central; and Ellie Saxer, Brandon Valley.

Director Joan Frevik assumed the chair for the purpose of electing the Board President for the coming year. Nominations were opened for Board President. Husman made a motion to nominate Renee Ullom, second by Sandal. Roll call vote: Ullom, yes; Husman, yes; Sandal, yes. Motion carried.

President Renee Ullom assumed the chair.

Nominations were opened for Vice President. Motion by Sandal, second by Husman, to nominate Nancy Nelson. Nominations ceased. Roll call vote: Ullom, yes; Husman, yes; Sandal, yes. Motion carried.

Motion by Husman, second by Sandal, to approve consent agenda items #1 through #14. Consent items approved were: 1. Board meetings will be held the third Wednesday of each month at 5:00 P.M. at East Dakota Educational Cooperative, with the exception of the November meeting, which will be held November 28 due to the Thanksgiving holiday. 2. The official Newspaper is the Brandon Valley Journal. 3. The official Depository is First National Bank in Sioux Falls and Sioux Falls Federal Credit Union. 4. Designate Dave Vander Grift as Business Manager. 5. Substitute teacher rate for 2018-2019 is \$110 per day. 6. Approve Resolution for Withholding Benefits. 7. Cost per page of records requested by parent is \$0.00. 8. Civil Rights/Equal Employment Opportunity Officer is Lisa Bjorneberg. 9. Authorization to invest funds in the SD Public Funds Investment Trust (FIT), General Fund. 10. Federal Program Authorized Representative is Dave Vander Grift. 11. Authorize the business manager to pay the electric, natural gas, water, telephone, credit card(s), approved leases, and other bills as needed when due dates occur prior to board meeting. 12. Authorize Dave Vander Grift, Joan Frevik, and the three board members representing member districts as authorized signers on bank accounts. 13. Authorize Dave Vander Grift, Joan Frevik, and Board Chairperson as authorized signers on contracts and agreements. 14. Set reimbursement rates for staff use of personal vehicles and per diem meals consistent with the state reimbursement rate.

Motion by Husman, second by Sandal, to approve the items in the consent agenda. Motion carried. June payroll report: \$186,886.54, Salaries expense; \$13,116.25 FICA/Medicare expense; and \$24,885.31 Benefits expense, for a total payroll of \$224,888.10.

July disbursements as of \$56,446.12, as presented: Bank of Montreal Mastercard, \$500.00, Reg. Fees,\$569.60, Travel,\$5.25, Purchased Services,\$711.05, Non-Tech Supplies,\$238.26, Non-Tech Equip; Advance Payment Account, \$50.00, Reg. Fees, \$43.25, \$125.00, Purchased Services, \$200.00, Non-Tech Supplies, \$100.00, Dues; Amazon, \$145.98, R&M, \$341.82, Non-Tech Supplies, \$645.91, \$554.45, Non-Tech Equip; Asbsd, \$775.00, Reg. Fees; Bjorneberg, Lisa , \$47.46, Travel; Bureau Of Administration, \$7.68, Purchased Services; Century Business Products, \$1,209.21, R&M; Centurylink, \$167.30, Phone; Comfort Inn & Suites, \$140.00, Travel; Continental Western Group, \$17,166.00, Insurance; Devries, Taylor , \$42.42, Travel; East Dakota Foundation, \$4,650.00, Rentals; Educational Advantage, \$720.00, Frevik, Joan , \$839.40, Travel; Gerry, Brandi , \$620.80, Travel; Howalt + Mcdowell Insurance, A Marsh , \$1,155.00, Insurance; Intek, \$1,805.18, R&M; Lennox School District, \$2,360.40, Travel, \$702.33, Purchased Services; Mandt System, The , \$1,655.00, Reg. Fees; Menard'S-West, \$60.58, Non-Tech Supplies, \$44.01, Non-Tech Equip; Midamerican Energy, \$48.50, Public Utilities; Mork, Dianne , \$42.00, Travel; Mutschelknaus, Amy , \$67.62, Travel; My Place - Ft Pierre, \$144.00, Salaries, \$315.00, Travel; Novak Sanitary Service, \$271.24, Public Utilities; Office Depot, \$141.29, Non-Tech Supplies; Outka, Janeen , \$924.92, Travel; Philadelphia Insurance Compani, \$2,246.00, Insurance; Qualified Presort Services, \$154.25, Postage; Reisch, Karin , \$87.36, Travel; Sanford Health Plan, \$10.00, Benefits; Sfm, \$9,158.00, Insurance; Tasc, \$677.47, Dues; Tessier'S Inc Mechanical Contractors, \$104.75, R&M; Testpoint, \$24.00, Prof. Services, \$24.00, Purchased Services; Thompson, Lorelei , \$55.44, Travel; Tyler, Dianna , \$146.58, Travel; Uhrich, Mark , \$334.00, Travel; Versteeg, Deb , \$1,340.00, Purchased Services; Versteeg, Dian M , \$570.00, Purchased Services; Xcel Energy, \$1,161.36, Public Utilities.

Motion by Sandal, second by Husman, to approve the following expense agreements: Sioux Fall School District, to provide child nutrition services. Motion carried.

Motion by Husman, second by Sandal to adjourn the meeting at 5:07 P.M. Motion carried.

Approved this 15th day of August, 2018

Board President

Business Manager

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