

EAST DAKOTA EDUCATIONAL COOPERATIVE
Regular Meeting
May 16, 2018

The regular meeting of East Dakota Educational Cooperative was called to order at 5:03 p.m. on Wednesday, May 16, 2018, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Renee Ullom, Nancy Nelson, Gordon Sweeter and Dennis Husman. . Members of administration present were Joan Frevik, Lisa Bjorneberg and Dave Vander Grift.

Motion by Nelson, second by Husman to approve the agenda as amended. First reading of Corporal Punishment policy added under Authorizations, 3. Policies. Motion carried.

Motion by Husman, second by Sweeter to approve the April 13, 2018 and April 18, 2018 board meeting minutes as published. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

Director Joan Frevik introduced new finance manager, Dave Vander Grift. She gave an update on pricing structure for Academy and Transitions programs for FY19.

Motion by Nelson, second by Husman to approve the items in the consent agenda. Motion carried.

The consent agenda addressed the following items: March payroll report: \$165,686.98 Salaries expense; \$11,600.12 FICA/Medicare expense; and \$25,169.46 Benefits Expense, for a total payroll of \$202,456.56.

May disbursements of \$30,040.87, as presented: BP,170.71, Motor Fuel; Verizon Wireless, \$148.79, Phone; MidAmerican Energy, \$681.18, Public Utility Service; East Dakota Foundation, \$4650.00, rentals; Bank of Montreal Mastercard, \$342.03, printing and binding, \$1318.44, non-technology supplies, \$399.38, technology supplies, \$2345.00, registration fees, \$1081.20, travel, \$174.91, inst workbooks and classroom subscrip, \$72.78, other non-consumable supplies; Vanco Payment Solutions, \$13.02, dues and fees; Advance Payment Account, \$419.02, non-technology supplies, \$56.36 other purchased services; Amazon, \$63.90, computer equipment (non-cap); Anderson Publications, \$57.80, communications; Best Western Ramkota Inn, \$57, travel; Century Business Products, \$1391.96, repairs & maintenance services, \$57.67 non-technology supplies; Century Link, \$167.30, phone; Child Nutrition Services, \$3142.50, cost of sales-purchased food; Comfort Suites, \$114, travel; MMA LLC, \$1155, insurance; Jostens, \$46.60, non-technology supplies; Madison Lawn Care, \$570, repairs & maintenance; Menards, \$161.97, non-technology supplies; \$24.99 other non-consumable supplies; Novak Sanitary Service, \$267.41, public utility service; Office Depot, \$123.75 supplies, \$42.27, non-technology supplies; Pie in the Sky Studios, \$200, other professional and technical; Qualified Presort, \$99.30, postage; Sanford Health Plan, \$10, Medical/dental/life ins; SASD, \$160, registration fees; SHI, \$205.50, technology supplies; SUI, \$5150, computer software (admin); Sunshine Foods, \$159.61, non-technology supplies; Office Depot, \$21.04, non-technology supplies; Walmart, \$93.12, non-technology supplies; West Central School District, \$533, travel, \$110, other purchased services; Xcel, \$878.27, public utility service; Andrew Armstead, \$173.04, travel; Lisa Bjorneberg, \$238.10, travel; Taylor DeVries, \$40.53, travel; Brandi Gerry, \$434.22, travel; Kristy Jackson, \$29.40, travel; Terri Jensen, \$116.13, travel; Dianne Mork, \$151.20, travel; Amy Mutschelknaus, \$74.76, travel; Janeen Outka, \$717.78, travel; Annlee Ralston, \$181.86, travel; Karin Reisch, \$39.96, travel; Lorelei Thompson, \$55.02, travel; Rebecca Thompson, \$10.08, travel; Dianna Tyler, \$153.72, travel; Mark Uhrich, \$81.90, travel.

Motion Husman, second by Sweeter to approve the agreement authorizations as presented. Motion carried. Revenue agreements: Sioux Falls School District, to provide professional development services to Sioux Falls Lutheran-\$1600; McCrossan Boys Ranch, to provide educational services-\$753,029.76; SD Division of Rehab Services, to provide pre-employment transition services-\$5877.86.

Second Readings were held on the following policies: GBEF-Use of personal cell phones and other electronic devices, GBEBB-Employee use of electronic communications, GBEE-Acceptable use of technology resources

(repeal IIBG-A and replace with GBEE) and GBEG-Searches of property. Motion by Nelson, second by Husman to approve as presented. Motion carried.

First Reading was held on policy amendment JGA – Corporal punishment.

Motion by Husman, second by Nelson to appoint Dave Vander Grift as business manager as presented. Motion carried.

Motion by Husman, second by Sweeter to designate Renee Ullom, Nancy Nelson, Dennis Husman, Joan Frevik and Dave Vander Grift as signers on all bank accounts. Motion carried.

The FY18 budget supplement was presented. Motion by Nelson, second by Sweeter to approve as presented. Motion carried.

The FY19 preliminary budget was presented. Motion by Nelson, second by Husman to approve as presented. Motion carried.

Motion by Husman, second by Nelson to approve the dental insurance benefit contribution as amended. Motion carried.

Motion by Nelson, second by Husman to enter into executive session at 5:51 p.m. for personnel matters in accordance with SDCL 1-25-2.1 and 2.4 Motion carried. Executive session ended at 7.11 p.m.

Motion by Nelson, second by Husman to approve the FY19 Teachwell salaries as presented. Motion carried.

Motion by Husman, second by Sweeter to approve the FY19 director's salary of \$114,226.13; \$2000 contribution toward annuity. Total compensation package with benefits: \$116,490.13.

Motion by Husman, second by Nelson to adjourn the meeting at 7.13 p.m. Motion carried.

Approved this 21st day of June, 2018.

Board President

Business Manager

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