

EAST DAKOTA EDUCATIONAL COOPERATIVE

Regular Meeting
Tuesday, March 16, 2021

The regular meeting of East Dakota Educational Cooperative was called to order at 5:03 p.m. on Tuesday, March 16, 2021, via Zoom by President Renee Ullom. Members present were Renee Ullom, Lexy Klinkhammer, and Scott Sandal, all by Zoom. Members of administration present were Joan Frevik, Lisa Bjorneberg, Brian Aust and Dave Vander Grift, all by Zoom.

Motion by Klinkhammer, seconded by Sandal to approve the agenda as presented. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Sandal, seconded by Klinkhammer to approve the February 16, 2021, board meeting minutes as published. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

Joan Frevik gave an update on administrative matters.

Motion by Klinkhammer, second by Sandal to enter into executive session pursuant to SDCL 1-25-2(4) at 5:09 p.m. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Klinkhammer, second by Sandal to approve the salaries for 2022 as presented with an additional \$2,600 added to the Director's annuity. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Klinkhammer, second by Sandal to exit executive session pursuant to SDCL 1-25-2(4) at 5:30 p.m. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Sandal, second by Klinkhammer to approve the FY22 insurance contributions as presented. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Klinkhammer, second by Sandal to approve the items in the consent agenda. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

The consent agenda addressed the following items:

February payroll report: \$273,617.09 Salaries expense; \$19,056.40 FICA/Medicare expense; and \$48,534.16 Benefits Expense, for a total payroll of \$341,207.65.

Reductions to pay: Samantha Dirkson -- \$2,696.72 in February for approved medical leave.

Additions to pay: Krista Halseth – 12 hours extra duty for \$487.56; Sydney Arrington – 4.5 hours extra duty and 3.25 hours overtime, totaling \$194.84; Lee Hoover -- .25 hours overtime for \$8.63; Serena Neal -- .75 hours overtime for \$16.88; Mark Uhrich – 26.75 hours overtime for \$713.96.

Additions to staff: Eugene Nduru – Hired as success coach at a rate of \$13,616 for 74 days.

Reductions to staff: Serena Neal – Resigned as custodial effective 3/9/21.

February disbursements in the amount of \$42,734.26 were as follows:

ACE HARDWARE, \$79.99; ADOBE INC, \$397.10; AMAZON, \$2442.14; AMERICINN, \$75.00; ANDERSON, TYLER, \$196.56; APPLE, \$6.18; AREA II BUSINESS MANAGERS, \$75.00; ARGUS LEADER, \$77.01; BUTTERFLY HOUSE, \$58.82; CAMPBELL SUPPLY, \$20.43; CENTURY BUSINESS PRODUCTS, \$710.00; COSTCO, \$843.22; EAST DAKOTA FOUNDATION, \$21901.51; ECOWATER SYSTEMS, \$34.00; EFAX, \$26.95; EMBE, \$25.75; ERICKSON, KATELYNN, \$262.08; FAIRFIELD INN & SUITES, \$47.40; FREVIK, JOAN, \$160.00; GAS STATION, \$117.24; GOOGLE VOICE, \$243.32; HOME DEPOT, \$31.89; HOOVER, LEE, \$39.26; JACKSON, KRISTY, \$60.03; JCL SOLUTIONS, \$331.03; JUSTICE FIRE & SAFETY, \$90.00; KELO-TV, \$149.00; LENNOX SCHOOL, \$1600.00; LYNN, JACKSON, SHULTZ & LEBRUN, PC, \$90.00; MADISON LAWN CARE INC, \$1170.00; MAGENTO, \$28.39; MATHESON, \$131.40; MENARD'S, \$446.41; MIDAMERICAN ENERGY, \$1936.50; MIDCO, \$491.68; MORK, DIANNE, \$95.76; MULTI-HEALTH SYSTEMS INC, \$106.25; MUTSCHELKNAUS, AMY, \$82.74; NEW CENTURY PRESS, \$165.96; NOVAK SANITARY SERVICE, \$385.80; OFFICE DEPOT, \$432.03; OUTKA, JANEEN, \$145.32; PARAGON HEALTH & WELLNESS, \$18.00; PHILLIPS, HANNAH, \$94.34; PITSCO, \$895.00; QUALIFIED PRESORT SERVICE, \$131.27; RALSTON, ANNLEE, \$154.14; RESTAURANTS VARIOUS, \$129.09; SANFORD HEALTH PLAN, \$4.00; SESHM, \$75.00; SIOUX FALLS FOOD COOP, \$9.57; SIOUX FALLS PUBLIC PARKING, \$66.00; SIOUXLAND CHAPTER APA, \$100.00; SOUTH DAKOTA RETAILERS ASSOCIATION, \$150.00; SOUTHEAST TECHNICAL INSTITUTE, \$25.60; STAN HOUSTON EQUIPMENT COMPANY, \$258.99; STICKS AND STEEL, \$802.50; SUNSHINE FOODS, \$230.76; TARGET, \$17.02; THOMPSON, LORELEI, \$271.32; TYLER, DIANNA, \$87.38; VERIZON WIRELESS, \$323.27; VISTAPRINT, \$106.85; WALMART, \$271.61; WALZ, GARY, \$50.00; XCEL ENERGY, \$1954.40; YONDR, \$699.00;

Motion by Sandal, second by Klinkhammer to approve the following revenue agreements. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

1. Dawson-Boyd -- SLP services for 117 days for \$53,937
2. Mobridge-Pollock -- SLP services for 140 days for \$64,540
3. State of South Dakota -- to perform fiscal agent services in regards to retired teachers in the mentoring program not to exceed \$15,282.20

Motion by Sandal, second by Klinkhammer to suspend the first reading of and approve the following policies. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

1. ACAA Harassment - modify and re-label GBAA/JIKA
2. New ACAA Sexual Harassment
3. GCPB Resignation of Contractual Employees

Motion by Klinkhammer, second by Sandal to adjourn the meeting at 5:52 p.m. On a roll call vote, the following voted aye: Sandal, Klinkhammer, First and Ullom. Voting nay: none. Motion carried.

Approved this 20th day of April, 2021.

Board President

Business Manager