

EAST DAKOTA EDUCATIONAL COOPERATIVE  
REGULAR MEETING  
March 15, 2017

The regular meeting of East Dakota Educational Cooperative was called to order at 5:00 p.m. on Wednesday, March 15, 2017, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Nancy Nelson, Gordon Sweeter and Renee Ullom with Dennis Husman present via telephone. Members of administration present were Joan Frevik, Lisa Bjorneberg and Tressie Reski.

Motion by Husman, second by Sweeter to approve the agenda as presented. Motion carried.

Motion by Nelson, second by Sweeter to approve the February 15, 2017 board meeting minutes as published. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were reported.

Director Joan Frevik gave the Director's Update on the Ribbon Cutting to be held March 23, health insurance renewal planning, program enrollment and rates, a 2017 budget update and 2018 budget forecast.

Motion by Sweeter, second by Nelson to approve the items in the consent agenda. Motion carried. The consent agenda addressed the following items: February payroll report by cost center: SST \$1084; Mentoring, \$85; ESA Region 2, \$21,603; SPP Coordinator, \$304; McCrossan, \$35,153; Teachwell Transitions/Project SEARCH, \$15,512; Teachwell Academy, \$29,423; Title 1-D, \$7361; Career Assessment, \$4613; Administration, \$14,616; Physical Therapy, \$10,019; Autism Specialist, \$4,687; Fiscal Services, \$5,445; Operations/Maintenance, \$2,620; Technical Services, \$1859; Occupational Therapy, \$9,662; DD Council, \$5034; Title IIB Math, \$10,118; \$12,368 FICA/Medicare expense; and \$28,450 Benefits Expense, for a total payroll of \$219,566.

Additions to staff: Chelsea Fuhrer, Sarah Kanable, Sara Kristi McLaughlin and Valerie Urinki-hired as substitute teachers at a rate of \$110 per day.

February disbursements of \$72,560.60 in general funds and \$3819.75 in the food service fund for a total of \$76,380.35, as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ARGUS LEADER MEDIA	COMMUNICATIONS	\$100.00
CHILD NUTRITION SERVICES	COST OF SALES-PURCHASED FOOD	\$3,819.75
AREA II BUSINESS MANAGERS	DUES AND FEES	\$75.00
ARGUS LEADER MEDIA #1085	Inst Workbooks and Classroom Subscrip	\$90.01
Howalt + McDowell Insurance	LIABILITY INSURANCE	\$7,687.50
BP	Motor Fuel	\$132.53
123 SIGNUP	Non-Technology Supplies	\$239.00
ADVANCE PAYMENT ACCOUNT	Non-Technology Supplies	\$427.65
AMAZON	Non-Technology Supplies	\$516.70
Dollar Tree	Non-Technology Supplies	\$14.00
EAI EDUCATION	Non-Technology Supplies	\$1,252.77
JCL SOLUTIONS - JANITORS CLOSET	Non-Technology Supplies	\$71.60
JOSEPHINE'S INC.	Non-Technology Supplies	\$88.40
JOSTENS	Non-Technology Supplies	\$53.88
Learning Zone Xpress	Non-Technology Supplies	\$18.90
Lowe's	Non-Technology Supplies	\$20.70
Madison Community Center	Non-Technology Supplies	\$57.00
MENARD'S-WEST	Non-Technology Supplies	\$288.85
Murtha, Christine	Non-Technology Supplies	\$61.00
NORBERG PAINTS INC	Non-Technology Supplies	\$42.45
OFFICE DEPOT	Non-Technology Supplies	\$284.79

PEARSON EDUCATION INC.	Non-Technology Supplies	\$4,729.28
PIZZA RANCH	Non-Technology Supplies	\$203.06
Queen City Bakery	Non-Technology Supplies	\$9.41
SADDLEBACK	Non-Technology Supplies	\$1,164.69
STAPLES	Non-Technology Supplies	\$16.96
SUNSHINE FOODS #1	Non-Technology Supplies	\$267.98
THERAPRO, INC	Non-Technology Supplies	\$170.00
VISA	Non-Technology Supplies	\$600.82
SOCIAL THINKING	OTHER NON-CONSUMABLE SUPPLIES	\$55.59
ESM (Mercury Commerce) SD	OTHER PROFESSIONAL & TECHNICAL	\$50.00
BUREAU OF ADMINISTRATION	OTHER PURCHASED SERVICES	\$10.90
LYNN, JACKSON, SHULTZ & LEBRUN,	OTHER PURCHASED SERVICES	\$71.89
TESTPOINT	OTHER PURCHASED SERVICES	\$48.00
LENNOX SCHOOL DISTRICT	OTHER PURCHASED SERVICES	\$476.35
TESTPOINT	OTHER PURCHASED SERVICES	\$24.00
West Central School District	OTHER PURCHASED SERVICES	\$710.49
WILLIE'S AUTO REPAIR, INC.	OTHER TRANSPORTATION SERVICES	\$33.87
CENTURYLINK	PHONE	\$167.06
VERIZON WIRELESS	PHONE	\$136.29
QUALIFIED PRESORT SERVICES	POSTAGE	\$127.97
AMAZON	Printed Textbooks	\$199.50
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$901.89
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$307.15
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$121.93
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$933.78
NATIONAL COUNCIL OF TEACHERS OF	REGISTRATION FEES	\$122.00
ADVANCE PAYMENT ACCOUNT	REGISTRATION FEES	\$150.00
CENTER FOR DISABILITIES	REGISTRATION FEES	\$175.00
EDUCATIONAL RESOURCES,INC	REGISTRATION FEES	\$799.00
LENNOX SCHOOL DISTRICT	REGISTRATION FEES	\$310.00
West Central School District	REGISTRATION FEES	\$1,390.00
EAST DAKOTA FOUNDATION	RENTALS	\$4,650.00
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$1,463.44
SIGLER FIRE EQUIPMENT COMPANY	REPAIRS & MAINTENANCE SERVICES	\$82.50
Air Squirrels	Technology Supplies	\$12.99
AMAZON	Technology Supplies	\$219.07
OUTKA, JANEEN	Technology Supplies	\$38.31
AMERICAN AIRLINES	Travel	\$50.00
AMERICINN	Travel	\$110.00
Big Stone City School	Travel	\$1,437.00
BROOKINGS SCHOOL DISTRICT	Travel	\$1,228.62
Canistota School District	Travel	\$300.00
City of Sioux Falls	Travel	\$2.10
CLARKE, JEAN M	Travel	\$1,453.38
Craig, Cassens	Travel	\$862.44
DAKOTA VALLEY SCHOOL DISTRICT	Travel	\$1,108.74
DEBOER, VIRGINIA	Travel	\$3.11
DELTA AIR LINES INC	Travel	\$100.00
East Dakota Educational	Travel	\$2,798.24
EMBASSY SUITES BY HILTON	Travel	\$837.65
FAULKTON AREA SCHOOLS 24-4	Travel	\$425.99
Garretson School District	Travel	\$300.00
GERRY, BRANDI	Travel	\$463.00
Gross, Rhonda	Travel	\$1,507.07
Guffin, Becky	Travel	\$1,287.64
Haggerty, Shelley	Travel	\$264.72
HANSEN, BARBARA	Travel	\$451.81
HOLIDAY INN EXPRESS	Travel	\$55.00
Hummel, Tami	Travel	\$158.00
HYATT REGENCY SAN FRANCISCO	Travel	\$1,822.32

JACKSON, KRISTY	Travel	\$91.14
JENSEN, TERRI	Travel	\$70.27
Johnston, Kym	Travel	\$26.88
Keegan, Nicole	Travel	\$1,569.12
LENNOX SCHOOL DISTRICT	Travel	\$1,359.62
MITTELSTEDT, RICHARD	Travel	\$1,266.12
MORK, DIANNE	Travel	\$98.70
MUSSER, NATALIE	Travel	\$678.30
MUTSCHELKNAUS, AMY	Travel	\$85.26
NEUGEBAUER, JODI	Travel	\$1,414.92
Neville, Alan	Travel	\$717.96
Northern State University	Travel	\$500.00
OUTKA, JANEEN	Travel	\$636.08
RALSTON, ANNLEE	Travel	\$111.72
RAPID CITY AREA SCHOOLS	Travel	\$1,376.29
Rasmussen, Tanya	Travel	\$1,412.20
RAY, CHAD	Travel	\$37.91
REISCH, KARIN	Travel	\$30.24
ROEMEN, DAVID	Travel	\$18.48
Seales, Valerie	Travel	\$101.00
Swank, Katey	Travel	\$1,580.12
TEA AREA SCHOOL DISTRICT	Travel	\$1,245.52
THOMPSON, LORELEI	Travel	\$191.52
TIE	Travel	\$1,457.49
TOSTENSON, JOLIE	Travel	\$300.72
UHRICH, MARK	Travel	\$49.56
Vande Weerd, Michelle	Travel	\$152.52
WARZECHA, TONIA	Travel	\$132.00
WEBER, MELISSA AMY	Travel	\$1,420.14
West Central School District	Travel	\$2,419.43
Wieseler, Jeremy	Travel	\$1,485.36
DICK, TRICIA	Travel	\$58.80
GERRY, BRANDI	Travel	\$5.88
HANSEN, BARBARA	Travel	\$649.06
HANSON, SARA	Travel	\$169.68
OUTKA, JANEEN	Travel	\$133.56
ROEMEN, DAVID	Travel	\$6.30
	Total	<u>\$76,380.35</u>

CASH REPORT			
FOR MONTH ENDING: February 28, 2017			
	GENERAL FUND	FOOD SVC FUND	TOTAL
<b>TOTAL BEGINNING WORKING BALANCE</b>	2,281,566.81	878.81	2,282,445.62
Tuition	8,299.80		8,299.80
Other Local Sources	65,338.77	1,555.50	66,894.27
ESA, Region 2	15,155.33		15,155.33
DD Council	6,408.47		6,408.47
Other State Sources	19,081.25		19,081.25
Title I	16,316.00		16,316.00
Title II B Math Counts	62,359.00		62,359.00
Perkins	244.00		244.00
DD Council	19,225.41		19,225.41
Other Federal Sources		1,299.00	1,299.00
<b>TOTAL RECEIPTS</b>	212,428.03	2,854.50	215,282.53
<b>TOTAL DISBURSEMENTS</b>	(247,524.23)	(12.30)	(247,536.53)
<b>TOTAL ENDING WORKING BALANCE</b>	2,246,470.61	3,721.01	2,250,191.62

Motion by Nelson, second by Sweeter to approve the agreement authorizations as presented. Motion carried. Revenue agreements: Gettysburg School District – to provide professional development services; South Dakota Department of Education – amends previous agreement for statewide mentorship program.

Wellness Policy JHCE – First Reading

Motion by Nelson, second by Sweeter to enter executive session at 5:05 pm for personnel matters in accordance with SDCL 1-25-2. Motion carried. Executive session ended at 5:19 pm.

Motion by Nelson, second by Husman to accept the notice of intention to recommend nonrenewal of a teaching contract. Motion carried.

Husman left the meeting at 5:37 pm.

Motion by Nelson, second by Sweeter to adjourn the meeting at 6:05 p.m. Motion carried.

Approved this 19<sup>th</sup> day of April, 2017.

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Board Member

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Board Member

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Board Member

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Board Member

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Business Manager

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