

EAST DAKOTA EDUCATIONAL COOPERATIVE
Regular Meeting
February 21, 2018

The regular meeting of East Dakota Educational Cooperative was called to order at 5:00 p.m. on Wednesday, February 21, 2018, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Renee Ullom and Nancy Nelson with Gordon Sweeter via telephone. Members of administration present were Joan Frevik, Lisa Bjorneberg and Tressie Reski.

Motion by Nelson, second by Sweeter to approve the agenda as presented. Motion carried.

Motion by Sweeter, second by Nelson to approve the January 17, 2018 board meeting minutes as published. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

Joan Frevik gave a Director's Update addressing the Homeland Security Grant application and the potential tax consequences of administrator benefits.

Motion by Nelson, second by Sweeter to approve the items in the consent agenda. Motion carried.

The consent agenda addressed the following items: Jan payroll report: \$162,953 Salaries expense; \$11,351 FICA/Medicare expense; and \$23,265 Benefits Expense, for a total payroll of \$197,570.

Reductions in Staff: Virginia DeBoer resigned as .4 FTE Career Development Specialist effective Dec 31, 2017.

February disbursements of \$51,226.43, as presented:

ADVANCE PAYMENT ACCOUNT, Interest (\$0.19); ANDERSON PUBLICATIONS, COMMUNICATIONS \$85.05; CHILD NUTRITION SERVICES, COST OF SALES-PURCHASED FOOD \$5,534.20; ADVANCE PAYMENT ACCOUNT, DUES AND FEES \$63.90; Lakota Language Consortium, DUES AND FEES \$50.00; Vanco Payment Solutions, DUES AND FEES \$15.58; ADVANCE PAYMENT ACCOUNT' Electronic Textbooks \$53.23; TEACHERS PAY TEACHERS, Electronic Textbooks \$29.95; Howalt + McDowell Insurance, Insurance \$2,985.58; SANFORD HEALTH PLAN, MEDICAL/DENTAL/LIFE INS \$12.00; BP, Motor Fuel \$50.41; ADVANCE PAYMENT ACCOUNT, Non-Technology Supplies \$325.64; AMAZON, Non-Technology Supplies \$400.90; ASCD, Non-Technology Supplies \$35.95; Bagel Boy, Non-Technology Supplies \$45.13; CAMPBELL SUPPLY, Non-Technology Supplies \$107.39; Costco, Non-Technology Supplies \$638.80; Dollar Tree, Non-Technology Supplies \$59.50; FRED THE FIXER, Non-Technology Supplies \$16.51; MENARD'S-WEST, Non-Technology Supplies \$205.70; MINERVAS, Non-Technology Supplies \$184.76; OFFICE DEPOT, Non-Technology Supplies \$373.81; PAES Labs, Non-Technology Supplies \$12,960.00; PROJECT SEARCH, Non-Technology Supplies \$149.55; SUNSHINE FOODS, Non-Technology Supplies \$107.12; TEACHERS PAY TEACHERS, Non-Technology Supplies \$70.94; WALMART COMMUNITY, Non-Technology Supplies \$248.33; SIOUX FALLS AREA CHAMBER, OTHER PROFESSIONAL & TECHNICAL \$196.00; MIDWEST ALARM COMPANY, OTHER PROFESSIONAL & TECHNICAL \$90.00; ADVANCE PAYMENT ACCOUNT, Other Purchased Services \$43.25; BATTERIES PLUS, OTHER PURCHASED SERVICES \$53.95; TESTPOINT, Other Purchased Services \$24.00; ADVANCE PAYMENT ACCOUNT, Periodicals \$388.75; BUREAU OF ADMINISTRATION, PHONE \$10.45; CENTURYLINK, PHONE \$167.57; VERIZON WIRELESS, PHONE \$148.92; ADVANCE PAYMENT ACCOUNT, POSTAGE \$49.00, McCROSSAN BOY'S RANCH, POSTAGE \$9.68; QUALIFIED PRESORT SERVICES, POSTAGE \$163.91; AMAZON, Printed Textbooks \$372.43; OUTKA, JANEEN, PRINTING & BINDING \$13.85; SISSON PRINTING, PRINTING & BINDING \$565.04; MIDAMERICAN ENERGY, UTILITY SERVICE \$1,269.13; SIOUX FALLS UTILITIES, UTILITY SERVICE \$129.64; XCEL ENERGY, UTILITY SERVICE \$1,241.78; Praxis, REGISTRATION FEES \$522.50; SD SPECIAL EDUCATION CONFERENCE, REGISTRATION FEES \$175.00; EAST DAKOTA FOUNDATION, RENTALS \$4,650.00; CENTURY BUSINESS PRODUCTS, REPAIRS & MAINTENANCE SERVICES \$1,377.08; INTEK, REPAIRS & MAINTENANCE SERVICES \$7,058.23; MADISON LAWN CARE, REPAIRS & MAINTENANCE SERVICES \$380.00; TESSIER'S INC

MECHANICAL, REPAIRS & MAINTENANCE SERVICES \$3,912.25; HANDEY PLUMBING & HEATING, REPAIRS & MAINTENANCE SERVICES \$969.58; AMAZON, Technology Supplies \$300.11; BEST BUY, Technology Supplies \$22.35; MENARD'S-WEST, Technology Supplies \$16.97; BJORNEBERG, LISA, TRAVEL \$21.50; DEVRIES, TAYLOR, TRAVEL \$29.82; GERRY, BRANDI, TRAVEL \$114.24; JACKSON, KRISTY, TRAVEL \$65.52; JENSEN, TERRI, TRAVEL \$87.15; MORK, DIANNE, TRAVEL \$231.84; MUTSCHELKNAUS, AMY, TRAVEL \$60.48; OUTKA, JANEEN, TRAVEL \$671.16; RALSTON, ANNLEE, TRAVEL \$160.86; REISCH, KARIN, TRAVEL \$64.68; TYLER, DIANNA, TRAVEL \$194.04; UHRICH, MARK, TRAVEL \$26.46; ARMSTEAD, ANDREW, TRAVEL \$83.16; DEVRIES, TAYLOR, TRAVEL \$0.84; GERRY, BRANDI, TRAVEL \$6.30; MULDER, ANGELA, TRAVEL \$21.00; MY PLACE - FT PIERRE, TRAVEL \$171.00; OUTKA, JANEEN, TRAVEL \$100.80.

CASH REPORT

FOR MONTH ENDING: January 31, 2018

	GENERAL FUND	FOOD SVC FUND	TOTAL
BEGINNING BALANCE	2,559,008.37	403.68	2,559,412.05
Operating Transfer -Food Service	(2,512.54)	2,512.54	
TOTAL RECEIPTS	156,576.21	6,998.59	163,574.80
TOTAL DISBURSEMENTS	(224,214.00)	(7.84)	(224,221.84)
ENDING BALANCE	2,491,370.58	7,394.43	2,498,765.01

Motion by Sweeter, second by Nelson to adjourn the meeting at 5:22 p.m. Motion carried.

Approved this 21st day of March, 2018.

Board President

Business Manager

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