

EAST DAKOTA EDUCATIONAL COOPERATIVE
REGULAR MEETING
JANUARY 20, 2016

The regular meeting of East Dakota Educational Cooperative was called to order at 5:00 p.m. on Wednesday, January 20, 2016, at East Cooperative Educational Cooperative by President Renee Ullom. Members present were Dennis Husman, Gordon Sweeter, Sandy Poppenga and Renee Ullom. Members of administration present were Joan Frevik, Deb Esche and Lisa Bjorneberg. Dr. Jeff Danielsen, West Central Superintendent was also present.

Motion by Husman, second by Poppenga to approve the agenda. Motion carried. Action 16-01-01.

Motion by Sweeter, second by Husman to approve the December 16, 2015 board meeting minutes as published. Motion carried. Action 16-01-02.

Joan Frevik updated the board members on the launch of Teachwell Solutions as East Dakota Educational Cooperative's d/b/a and the Governor's teacher pay plan.

Motion by Husman, second by Nelson to approve the items A-C in the consent agenda. Motion carried. Action 16-01-03.

The consent agenda addressed the following items:

December payroll report by cost center. State Coaching 1,525.07; ESA Region 2 16,087.82; State Performance Plan Coordinators 3,862.50; McCrossan 31,379.06; Transition Advantage/Project Search 10,461.37; High Impact/Career Academy 20,770.38; Title I-South Dakota 4,468.29; Career Assessment 3,184.14; Administration 13,688.65; Physical Therapy 9,706.95; Autism Specialist 4,553.03; Fiscal Services 5,920.51; Technical Services 6,762.12; Occupational Therapy 9,361.55; DD Council 4,796.36; Title II B 5,077.80, Title III 4,750.00. FICA Expense & Medicare 10,895.80 and Benefits Expense 23,122.98 for a total payroll of 190,374.38.

January disbursements of \$52,382.76 in general funds and \$3,704.50 in food service funds for a total of \$56,087.26 as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
KELO-TV	ADVERTISING	\$109.00
ADVANCE PAYMENT ACCOUNT	CASH	(\$0.19)
ARGUS LEADER MEDIA #1085	COMMUNICATIONS	\$15.00
INDEPENDENT PUBLISHING, LLC	COMMUNICATIONS	\$129.89
HOUGHTON MIFFLIN HARCOURT	COMPUTER EQUIPMENT (NON-CAP)	\$895.02
AMAZON	CONSUMABLE SUPPLIES	\$29.99
JAYMAR BUSINESS FORMS INC	CONSUMABLE SUPPLIES	\$9.70
OFFICE DEPOT	CONSUMABLE SUPPLIES	\$240.51
SAM'S CLUB	CONSUMABLE SUPPLIES	\$53.96
VISA	CONSUMABLE SUPPLIES	\$72.00
WALMART COMMUNITY	CONSUMABLE SUPPLIES	\$209.22
ADVANCE PAYMENT ACCOUNT	CONSUMABLE SUPPLIES	\$145.70
CENTURY BUSINESS PRODUCTS	CONSUMABLE SUPPLIES	\$91.00
HYVEE INC	CONSUMABLE SUPPLIES	\$9.98
JAYMAR BUSINESS FORMS INC	CONSUMABLE SUPPLIES	\$44.80

OFFICE DEPOT	CONSUMABLE SUPPLIES	\$226.75
PETTY CASH	CONSUMABLE SUPPLIES	\$232.24
REISCH, KARIN	CONSUMABLE SUPPLIES	\$28.00
SAM'S CLUB	CONSUMABLE SUPPLIES	\$82.48
SHERMAN SELF STORAGE	CONSUMABLE SUPPLIES	\$166.00
SUNSHINE FOODS #1	CONSUMABLE SUPPLIES	\$829.91
CHILD NUTRITION SERVICES	COST OF SALES PURCHASED FOOD	\$2,527.50
PAYSCHOOLS	DUES AND FEES	\$4.55
CONSTANT CONTACT	DUES AND FEES	\$630.00
DAKOTA DATA SHRED	DUES AND FEES	\$63.25
SESHRM	DUES AND FEES	\$75.00
SIOUXLAND CHAPTER APA	DUES AND FEES	\$100.00
TASC	DUES AND FEES	\$410.13
AMAZON	OTHER NON-CONSUMABLE SUPPLIES	\$31.66
OFFICE DEPOT	OTHER NON-CONSUMABLE SUPPLIES	\$12.69
AMAZON	OTHER NON-CONSUMABLE SUPPLIES	\$106.08
JCL SOLUTIONS - JANITORS CLOSET	OTHER NON-CONSUMABLE SUPPLIES	\$12.72
MAXWELL FOOD EQUIPMENT INC	OTHER NON-CONSUMABLE SUPPLIES	\$1,177.00
SOUTH DAKOTA/MINNESOTA SAFETY	OTHER NON-CONSUMABLE SUPPLIES	\$1,325.00
PICASSO, RICHARD N	OTHER PROFESSIONAL & TECHNICAL	\$1,150.00
SCHOENFISH & CO, INC	OTHER PROFESSIONAL & TECHNICAL	\$7,600.00
BLACK HILLS STATE UNIVERSITY	OTHER PURCHASED SERVICES	\$19,015.00
BUREAU OF ADMINISTRATION	OTHER PURCHASED SERVICES	\$7.68
SAM'S CLUB	OTHER TRANSPORTATION SERVICES	\$50.36
ADVANCE PAYMENT ACCOUNT	PERIODICALS	\$65.90
ARGUS LEADER	PERIODICALS	\$120.00
BUREAU OF ADMINISTRATION	PHONE	\$8.69
ESCHE, DEBRA	PHONE	\$60.00
JACKSON, KRISTY	PHONE	\$20.00
JENSEN, TERRI	PHONE	\$20.00
MORK, DIANNE	PHONE	\$20.00
MUTSCHELKNAUS, AMY	PHONE	\$20.00
RALSTON, ANNLEE	PHONE	\$20.00
SCHNEIDERMAN, DALLAS	PHONE	\$20.00
TOSTENSON, JOLIE	PHONE	\$20.00
VERIZON WIRELESS	PHONE	\$40.01
BRADFELDT-WARING, SARA	PHONE	\$40.00
BRAY, KATHERINE	PHONE	\$20.00
BUREAU OF ADMINISTRATION	PHONE	\$0.50
GERRY, BRANDI	PHONE	\$20.00
HANSEN, BARBARA	PHONE	\$20.00
MUSSER, NATALIE	PHONE	\$20.00
OUTKA, JANEEN	PHONE	\$20.00
ROEMEN, DAVID	PHONE	\$40.00
TYLER, DIANNA	PHONE	\$20.00
QUALIFIED PRESORT SERVICES	POSTAGE	\$187.95
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$532.49
NOVAK SANITARY SERVICE	PUBLIC UTILITY SERVICE	\$293.21
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$108.40
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$874.20
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$22.38
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$17.72
JJ & ZAK	REGISTRATION FEES	\$150.00
NATIONAL COUNCIL OF SUPERVISORS	REGISTRATION FEES	\$315.00

TIE	REGISTRATION FEES	\$65.00
EAST DAKOTA FOUNDATION	RENTALS	\$3,800.00
RONNING PROPERTY MANAGEMENT	RENTALS	\$550.00
ABC AUTOMATIC BUILDING CONTROL	REPAIRS & MAINTENANCE SERVICES	\$240.00
C & D SERVICES INC.	REPAIRS & MAINTENANCE SERVICES	\$2,100.00
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$1,163.67
DUST-TEX SERVICE, INC.	REPAIRS & MAINTENANCE SERVICES	\$51.96
MADISON LAWN CARE, INC.	REPAIRS & MAINTENANCE SERVICES	\$1,715.00
AMERICINN	TRAVEL	\$114.00
BRADFELDT-WARING, SARA	TRAVEL	\$1,183.72
ESCHE, DEBRA	TRAVEL	\$65.94
GERRY, BRANDI	TRAVEL	\$215.04
HANSEN, BARBARA	TRAVEL	\$121.80
JACKSON, KRISTY	TRAVEL	\$97.02
JENSEN, TERRI	TRAVEL	\$35.70
MORK, DIANNE	TRAVEL	\$73.08
MUSSER, NATALIE	TRAVEL	\$386.40
MUTSCHELKNAUS, AMY	TRAVEL	\$99.54
OUTKA, JANEEN	TRAVEL	\$109.62
QUALIFIED PRESORT SERVICES	TRAVEL	\$37.08
RALSTON, ANNLEE	TRAVEL	\$91.14
REISCH, KARIN	TRAVEL	\$24.95
STAHL, BRENDA	TRAVEL	\$206.30
THOMPSON, LORELEI	TRAVEL	\$89.46
TOSTENSON, JOLIE	TRAVEL	\$617.54
TYLER, DIANNA	TRAVEL	\$97.44
VISA	TRAVEL	\$680.20
BRAY, KATHERINE	TRAVEL	\$156.33
HANSEN, BARBARA	TRAVEL	\$51.24
IRELAND, ZACHARY	TRAVEL	\$1.26
MILLER, ALLISON	TRAVEL	\$5.04
OUTKA, JANEEN	TRAVEL	\$187.32
ROEMEN, DAVID	TRAVEL	\$9.24
VISA	TRAVEL	\$589.20
Grand Total		<u>\$56,087.26</u>

EAST DAKOTA EDUCATIONAL COOPERATIVE CASH REPORT FOR MONTH ENDING: DECEMBER 31, 2015			
	GENERAL FUND	FOOD SERVICE FUND	TOTAL
TOTAL WORKING BALANCE 12/1/15	2,382,124.42	2,646.99	2,384,771.41
RECEIPTS:			
LOCAL SOURCES			
Tuition	12,619.50		12,619.50
Other Local Sources	5,199.57	930.00	6,129.57
ESA, Region 2	2,500.00		2,500.00
STATE SOURCES			
DD Council	7,644.84		7,644.84
Other State Sources	102,515.46		102,515.46
FEDERAL SOURCES			
DD Council	22,934.51		22,934.51
Other Federal Sources		2,463.14	2,463.14
TOTAL RECEIPTS	153,413.88	3,393.14	156,807.02
TOTAL DISBURSEMENTS	(226,469.96)	(5,284.70)	(231,754.66)
TOTAL WORKING BALANCE 12/31/15	2,309,068.34	755.43	2,309,823.77

Motion by Husman, second by Sweeter to approve the agreement authorizations as presented. Motion carried. Action 16-01-04. Revenue agreement approved: West Central School District to provide professional development services at the rate of \$600.00 per day for a total cost of \$900 for services performed on August 27, 2015 and September 30, 2015; DOE State of South Dakota to provide SST services for mentioned Focus and Priority schools for an amount not to exceed \$114,888.00.

A second reading was held on the following policies: EEAE Student Transportation, repeal of IGDI Athletic Competition Banned, repeal of JECC Association Membership and repeal of JHC Trampoline Use. Motion by Poppenga, second by Husman to approve the policy changes. Motion carried. Action 16-01-05.

Motion by Sweeter, second by Husman to enter executive session at 5:24 p.m. for personnel matters in accordance with SDCL 1-25-2. Motion carried. Action 16-01-06. Executive session ended at 5:46 p.m.

Motion by Sweeter, second by Poppenga to approve the personnel action as presented. Motion carried 4-0 on roll call vote. Personnel action: Reduction in staff Debra Esche terminated as Business Manager effective January 29, 2016.

Motion by Poppenga, second by Sweeter to adjourn the meeting at 5:50 p.m. Motion carried. Action 16-01-06.

Approved this 17th day of February 2016.

Board Member

Board Member

Board Member

Board Member

Business Manager

Published once at the total approximate cost of _____.