

EAST DAKOTA EDUCATIONAL COOPERATIVE
REGULAR MEETING
June 21, 2017

The regular meeting of East Dakota Educational Cooperative was called to order at 5:00 p.m. on Wednesday, June 21, 2017, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Gordon Sweeter, Dennis Husman and Renee Ullom. Members of administration present were Joan Frevik, Lisa Bjorneberg and Tressie Reski.

Motion by Sweeter, second by Husman to approve the agenda as presented. Motion carried.

Motion by Husman, second by Sweeter to approve the May 17, 2017 and May 25, 2017 board meeting minutes as published. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were reported.

Motion by Husman, second by Sweeter to approve the FY17 Budget Amendments as presented. Motion carried.

Motion by Sweeter, second by Husman to authorize payment of the NPIP Reserve buy in on July 1, 2017. Motion carried.

Motion by Husman, second by Sweeter to approve the items in the consent agenda. Motion carried. The consent agenda addressed the following items: May payroll report: \$180,214 Salaries expense; \$12,535 FICA/Medicare expense; and \$26,934 Benefits Expense, for a total payroll of \$219,683.70.

Additions to staff: Sarah Kanable – hired as English Teacher at McCrossan Boys Ranch at a rate of \$40,000 for 226 days beginning July 1, 2017. Teri Allevan – hired as Social Studies Teacher at McCrossan Boys Ranch at a rate of \$49,900 for 226 days beginning July 1, 2017. Additions to Pay: Mark Uhrich – 15 hours overtime at a rate of \$22.50 per hour, paid with the May 31, 2017 payroll. Taylor DeVries - .25 hour overtime at a rate of \$31.60 per hour, paid with May 31, 2017 payroll. Rebecca Thompson – 2.5 hours overtime at a rate of \$31.60 per hour, paid with May 31, 2017 payroll. Amy Mutschelknaus – extended school year pay as follows: 1.5 hours in May, 35 hours in June at a rate of \$48.36 per hour for a total of \$1764.14 with June 30, 2017 payroll. 35.5 hours in July and 6 hours in August at a rate of \$49.06 per hour for a total of \$1741.63 with July 31, 2017 payroll and \$294.36 with August 31, 2017 payroll. Annlee Ralston - extended school year pay as follows: 18.5 hours in June at a rate of \$39.29 per hour for a total of \$726.87 with June 30, 2017 payroll. 17.5 hours in July and 3 hours in August at a rate of \$40.14 per hour for a total of \$702.45 with July 31, 2017 payroll and \$120.42 with August 31, 2017 payroll. Lorelei Thompson - extended school year pay as follows: 1.5 hours in May, 9 hours in June at a rate of \$57.49 per hour for a total of \$603.65 with June 30, 2017 payroll. 42.5 hours in July and 6 hours in August at a rate of \$58.34 per hour for a total of \$2479.45 with July 31, 2017 payroll and \$350.04 with August 31, 2017 payroll. Dianne Mork - extended school year pay as follows: 32 hours in June at a rate of \$44.34 per hour for a total of \$1418.88 with June 30, 2017 payroll. 3 hours in August at a rate of \$46.46 per hour for a total of \$139.39 with August 31, 2017 payroll.

June disbursements of \$55,567.94 in general funds and \$6035.60 in the food service fund for a total of \$61,603.54, as presented.

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ARGUS LEADER MEDIA	COMMUNICATIONS	\$119.90
MAC DOCTORS	COMPUTER EQUIPMENT (NON-CAP)	\$1,049.99
CHILD NUTRITION SERVICES	COST OF SALES-PURCHASED FOOD	\$6,035.60
ARGUS LEADER MEDIA #1085	Inst Workbooks and Classroom Subscripts	\$90.01
ADVANCE PAYMENT ACCOUNT	MEDICAL/DENTAL/LIFE INS	\$993.63
BP	Motor Fuel	\$196.40
ADVANCE PAYMENT ACCOUNT	Non-Technology Supplies	\$224.56
AFFECTIONS FLORAL AND WINE	Non-Technology Supplies	\$79.88

AMAZON	Non-Technology Supplies	\$975.43
Caslon Publishing	Non-Technology Supplies	\$185.80
Eastway Bowl	Non-Technology Supplies	\$174.48
HYVEE INC	Non-Technology Supplies	\$55.81
JIST PUBLISHING	Non-Technology Supplies	\$47.90
MENARD'S-WEST	Non-Technology Supplies	\$43.46
MilkyWay	Non-Technology Supplies	\$37.46
Murtha, Christine	Non-Technology Supplies	\$22.00
NORBERG PAINTS INC	Non-Technology Supplies	\$227.66
OFFICE DEPOT	Non-Technology Supplies	\$95.72
PIZZA RANCH	Non-Technology Supplies	\$41.67
PSYCHOEDUCATIONAL ASSESSMENT A	Non-Technology Supplies	\$209.00
SUNSHINE FOODS #1	Non-Technology Supplies	\$293.94
TARGET	Non-Technology Supplies	\$1,200.00
TEACHERS PAY TEACHERS	Non-Technology Supplies	\$69.49
WALMART COMMUNITY	Non-Technology Supplies	\$162.79
LEWIS/SUNSHINE	Non-Technology Supplies	\$14.84
DYK, ROXANE	OTHER NON-CONSUMABLE SUPPLIES	\$27.67
AMAZON	OTHER NON-CONSUMABLE SUPPLIES	\$251.24
CAMPBELL SUPPLY	OTHER NON-CONSUMABLE SUPPLIES	\$243.95
MENARD'S-WEST	OTHER NON-CONSUMABLE SUPPLIES	\$12.36
REALITY WORKS INC	OTHER NON-CONSUMABLE SUPPLIES	\$6,275.85
ADVANCE PAYMENT ACCOUNT	Other Purchased Services	\$48.00
Bauerly, Teri	Other Purchased Services	\$150.00
BLACK HILLS STATE UNIVERSITY	OTHER PURCHASED SERVICES	\$1,496.00
Bonar, Pamela	Other Purchased Services	\$300.00
Brown, Kathy	Other Purchased Services	\$450.00
BUREAU OF ADMINISTRATION	OTHER PURCHASED SERVICES	\$9.50
Conway, Ruth	Other Purchased Services	\$150.00
DeHaven, Jodi	Other Purchased Services	\$450.00
East Dakota Educational	Other Purchased Services	\$600.00
Gerlach, Cindy	Other Purchased Services	\$450.00
Kaltsulas, Beth	Other Purchased Services	\$600.00
Kuhlman, Paul	Other Purchased Services	\$150.00
Lager, Patti	Other Purchased Services	\$150.00
McMachen, Crystal	Other Purchased Services	\$150.00
Nelson, Jamie	Other Purchased Services	\$150.00
Nelson, Leah	Other Purchased Services	\$450.00
NEUGEBAUER, JODI	Other Purchased Services	\$150.00
Nichols, Jessica	Other Purchased Services	\$300.00
RAY, JAMI L	Other Purchased Services	\$560.00
Reynolds, Heidi	Other Purchased Services	\$300.00
Sage, Kristina	Other Purchased Services	\$300.00
Schlecter, Tammy	Other Purchased Services	\$600.00
TESTPOINT	Other Purchased Services	\$24.00
ADVANCE PAYMENT ACCOUNT	OTHER PURCHASED SERVICES	\$43.25
Durflinger, Nicole	OTHER PURCHASED SERVICES	\$1,020.00
TESTPOINT	OTHER PURCHASED SERVICES	\$24.00
CENTURYLINK	PHONE	\$167.18
VERIZON WIRELESS	PHONE	\$127.64
QUALIFIED PRESORT SERVICES	POSTAGE	\$272.96
EXPEDIA.COM	PREPAID EXPENSES	\$2,848.26
KALAHARI RESORT & CONVENTION	PREPAID EXPENSES	\$654.00
Overnight Prints	PRINTING & BINDING	\$354.12
SISSON PRINTING, INC.	PRINTING & BINDING	\$82.40
TINY PRINTS	PRINTING & BINDING	\$175.60
MIDAMERICAN ENERGY	PUBLIC UTILITY SERVICE	\$249.91
SIOUX FALLS UTILITIES	PUBLIC UTILITY SERVICE	\$121.93
XCEL ENERGY	PUBLIC UTILITY SERVICE	\$1,090.96
ADVANCE PAYMENT ACCOUNT	REGISTRATION FEES	\$100.00

MTSS	REGISTRATION FEES	\$250.00
PROJECT SEARCH	REGISTRATION FEES	\$2,000.00
EAST DAKOTA FOUNDATION	RENTALS	\$4,650.00
Sioux Falls Parks and Recreation	RENTALS	\$25.00
ADVANCE PAYMENT ACCOUNT	REPAIRS & MAINTENANCE SERVICES	\$82.40
CENTURY BUSINESS PRODUCTS	REPAIRS & MAINTENANCE SERVICES	\$1,271.79
WILLIE'S AUTO REPAIR, INC.	REPAIRS & MAINTENANCE SERVICES	\$64.46
IMAGINE LEARNING	SOFTWARE	\$7,500.00
OUTKA, JANEEN	Technology Supplies	\$21.27
ADVANCE PAYMENT ACCOUNT	TRAVEL	\$104.00
Bonar, Pamela	Travel	\$331.80
Brown, Kathy	Travel	\$336.00
Conway, Ruth	Travel	\$34.44
DUFFY, BERNIE	TRAVEL	\$147.00
DYK, ROXANE	TRAVEL	\$671.40
East Dakota Educational	Travel	\$445.20
FREVIK, JOAN	TRAVEL	\$1,622.94
Gerlach, Cindy	Travel	\$336.42
GERRY, BRANDI	TRAVEL	\$259.00
HANSEN, BARBARA	Travel	\$204.12
JACKSON, KRISTY	TRAVEL	\$29.40
JENSEN, TERRI	TRAVEL	\$35.07
Kaltsulas, Beth	Travel	\$403.20
LANNING, ANNIE	TRAVEL	\$86.53
MORK, DIANNE	TRAVEL	\$108.36
MUSSER, NATALIE	TRAVEL	\$203.70
MUTSCHELKNAUS, AMY	TRAVEL	\$123.90
Nelson, Jamie	Travel	\$14.28
Nelson, Leah	Travel	\$374.64
Nichols, Jessica	Travel	\$325.08
OUTKA, JANEEN	TRAVEL	\$269.04
RALSTON, ANNLEE	TRAVEL	\$107.52
REISCH, KARIN	TRAVEL	\$44.94
Schlecter, Tammy	Travel	\$420.84
Schnable, Gina	Travel	\$17.64
TYLER, DIANNA	TRAVEL	\$195.40
UHRICH, MARK	Travel	\$17.64
COMFORT SUITES	TRAVEL	\$57.00
DICK, TRICIA	TRAVEL	\$40.32
HANSEN, BARBARA	TRAVEL	\$99.54
MULDER, ANGELA	TRAVEL	\$38.64
OUTKA, JANEEN	TRAVEL	\$746.89
THOMPSON, REBECCA	TRAVEL	\$21.84
TOSTENSON, JOLIE	TRAVEL	\$403.44
TYLER, DIANNA	TRAVEL	\$54.60
Garretson School District	TUITION REFUND	\$2,228.65
	Total	\$61,603.54

CASH REPORT FOR MONTH ENDING: May 31, 2017			
	GENERAL FUND	FOOD SVC FUND	TOTAL
TOTAL BEGINNING WORKING BALANCE	2,102,564.39	521.24	2,103,085.63
Tuition	73,043.50		73,043.50
Other Local Sources	881.12	975.55	1,856.67
ESA, Region 2	952.20		952.20
Other State Sources	7,129.60		7,129.60
Title I	9,859.00		9,859.00
Title II B Math Counts	19,443.00		19,443.00
Title III	2,211.00		2,211.00
Other Federal Sources		2,777.06	2,777.06
TOTAL RECEIPTS	113,519.42	3,752.61	117,272.03
TOTAL DISBURSEMENTS	(249,331.54)	(4,067.65)	(253,399.19)
TOTAL ENDING WORKING BALANCE	1,966,752.27	206.20	1,966,958.47

Motion by Husman, second by Sweeter to approve the agreement authorizations 1-15 and 17-26 as presented. Motion carried. Revenue agreements: Redfield School District-professional development services; Waubay School District-instructional coaching services; Luverne Public School District-two slots in the Teachwell Transitions/Project SEARCH Program and one slot in the Teachwell Academy Program; Lennox School District-five slots in Teachwell Academy, one slot in Transitions/Project SEARCH and Project Skills Coordination; Dell Rapids School District-two slots in Transitions/Project SEARCH and Project Skills Coordination; Brandon Valley School District-twenty slots in Teachwell Academy, eight slots in Transitions/Project SEARCH, extended school year Occupational and Physical Therapy services, autism services, Physical Therapy services and Occupational Therapy services; Tea Area School District-eight slots in Transitions/Project SEARCH and three slots in Teachwell Academy; Tri-Valley School District-Project Skills Coordination; Parker School District-Job Shadow Program Coordination and one slot in Transitions/Project SEARCH; West Central School District-six slots in Teachwell Academy and career development/vocational transitional support; SD Department of Education-fiscal agency services; SD Department of Education-to assist in creating a SD Needs Assessment tool; SD Department of Education - Amendments 2 and 3 to contract for statewide mentoring.

A second reading of the Food Services Management -EF policy was held. Motion by Sweeter, second by Husman. Motion carried.

Motion by Sweeter, second by Husman to adjourn the meeting at 5:20 p.m. Motion carried.

Approved this 19th day of July, 2017.

Board Member

Board Member

Board Member

Board Member

Business Manager

Published once at the total approximate cost of_____.