

EAST DAKOTA EDUCATIONAL COOPERATIVE
Regular Meeting
January 17, 2018

The regular meeting of East Dakota Educational Cooperative was called to order at 5:04 p.m. on Wednesday, January 17, 2018, at East Dakota Educational Cooperative by President Renee Ullom. Members present were Renee Ullom with Dennis Husman and Gordon Sweeter via telephone. Members of administration present were Joan Frevik, Lisa Bjorneberg and Tressie Reski.

Motion by Sweeter, second by Husman to approve the agenda as presented. Motion carried.

Motion by Husman, second by Sweeter to approve the December 20, 2017 board meeting minutes as published. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

Joan Frevik gave a Director's Update addressing the furnace malfunction and broken pipe causing the cancellation of classes.

Motion by Sweeter, second by Husman to approve the items in the consent agenda. Motion carried.

The consent agenda addressed the following items: Dec payroll report: \$165,947 Salaries expense; \$11,656 FICA/Medicare expense; and \$25,031 Benefits Expense, for a total payroll of \$202,634.

Additions to Staff: Andrew Armstead hired as Technology Manager at a salary of \$50,000. Reductions in Staff: David Roemen resigned as Technology Manager effective Dec 31. Additions to Pay: Whitley Falor-1 hour overtime pay at a rate of \$31.60 per hour.

January disbursements of \$26,744 in general funds, as presented:

ADVANCE PAYMENT ACCOUNT, Cash (\$2.53); Vanco Payment Solutions, DUES AND FEES \$7.84; SIOUX EMPIRE SOCIETY, DUES AND FEES \$75.00; ARGUS LEADER MEDIA, Inst Workbooks \$206.57; SANFORD HEALTH PLAN, MEDICAL/DENTAL/LIFE INS \$14.00; BP, Motor Fuel \$167.07; AMAZON, Non-Technology Supplies \$567.94; Hibachi Grill, Non-Technology Supplies \$182.13; Jimmy John's, Non-Technology Supplies \$52.44; MIDSTATES QUALITY IMPRINTED, Non-Technology Supplies \$110.74; OFFICE DEPOT, Non-Technology Supplies \$83.05 SIOUX FALLS AREA CHAMBER, Non-Technology Supplies \$25.00; SUNSHINE FOODS, Non-Technology Supplies \$57.89; TINY PRINTS, Non-Technology Supplies \$129.27; WALMART, Non-Technology Supplies \$584.40; MENARD'S, Other non-consumable supplies \$257.01; ADVANCE PAYMENT ACCOUNT, OTHER PROFESSIONAL & TECHNICAL \$43.25; BLACK HILLS STATE UNIVERSITY, OTHER PURCHASED SERVICES, \$12,172.10; BUREAU OF ADMINISTRATION, OTHER PURCHASED SERVICES \$7.68; KELO-TV, OTHER PURCHASED SERVICES \$199.00; PICASSO, RICHARD N, OTHER PURCHASED SERVICES \$450.00; TESTPOINT, OTHER PURCHASED SERVICES \$24.00; BUREAU OF ADMINISTRATION, PHONE \$23.28; CENTURYLINK, PHONE \$167.30; VERIZON WIRELESS, PHONE \$192.91; McCROSSAN BOY'S RANCH, POSTAGE \$17.11; QUALIFIED PRESORT SERVICES, POSTAGE \$161.56; MIDAMERICAN ENERGY, PUBLIC UTILITY SERVICE, \$792.56; NOVAK SANITARY SERVICE, PUBLIC UTILITY SERVICE \$633.92; SIOUX FALLS UTILITIES, PUBLIC UTILITY SERVICE \$121.93; XCEL ENERGY, PUBLIC UTILITY SERVICE \$1,032.42; Praxis, REGISTRATION FEES \$141.32; EAST DAKOTA FOUNDATION, RENTALS \$4,650.00; AUTOMATIC BUILDING CONTROL, REPAIRS & MAINTENANCE SERVICES \$240.00; CENTURY BUSINESS PRODUCTS, REPAIRS & MAINTENANCE SERVICES \$1,290.43; MADISON LAWN CARE, REPAIRS & MAINTENANCE SERVICES \$522.50; AMAZON, Technology Supplies \$38.12; DEVRIES, TAYLOR, TRAVEL \$22.26; JACKSON, KRISTY, TRAVEL \$57.54; JENSEN, TERRI, TRAVEL \$97.02; OUTKA, JANEEN, TRAVEL \$192.36; RALSTON, ANNLEE, TRAVEL \$117.60; REISCH, KARIN, TRAVEL \$55.44; THOMPSON, LORELEI, TRAVEL \$68.88; TYLER, DIANNA, TRAVEL \$183.96; UHRICH, MARK, Travel \$68.04; DEVRIES, TAYLOR, TRAVEL \$9.24; GERRY, BRANDI, TRAVEL \$279.08; MULDER, ANGELA, TRAVEL \$20.16; MY PLACE, TRAVEL \$57.00; THOMPSON, REBECCA, TRAVEL \$10.08; TYLER, DIANNA, TRAVEL \$66.36.

CASH REPORT			
FOR MONTH ENDING: December 31, 2017			
	GENERAL FUND	FOOD SVC FUND	TOTAL
BEGINNING WORKING BALANCE	2,595,276.02	5,370.86	2,600,646.88
TOTAL RECEIPTS	189,292.94	1,194.00	190,486.94
TOTAL DISBURSEMENTS	(225,560.59)	(6,161.18)	(231,721.77)
ENDING WORKING BALANCE	2,559,008.37	403.68	2,559,412.05

Motion by Husman, second by Sweeter to approve the agreement authorizations as presented. Motion carried. Revenue Agreements: SD DOE to amend the previous mentorship contract to provide expanded services \$117,566; Marion School District for professional development services \$400.

Motion by Sweeter, second by Husman to adjourn the meeting at 5:12 p.m. Motion carried.

Approved this 21st day of February, 2018.

Board President

Business Manager

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